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Town of Plaistow

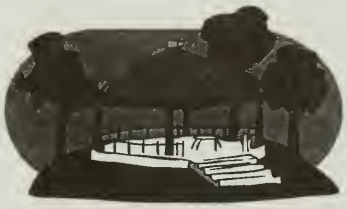


2002 Annual Report



COVER PICTURE
Band Stand
145 Main Street
Plaistow, NH

DESIGN BY
The K. PhilMat Company
Small Business Computing Solutions
Plaistow, NH
(603) 382-6516



BAND STAND HISTORY

The band stand located in Pollard Park is a symbol of community. It is a focal point in the Town; it brings residents together in the true spirit of unity.

The original band stand was located where the Civil War Statue currently stands. It was built sometime in the 1800s, by Robert Hunkins and Gage Day. Mr. Hunkins organized a band called the "Plaistow Cornet Band" in 1884.

Around the turn of the century, the band stand was moved and placed adjacent to the trolley car waiting station located on Elm Street. It was converted to a barber shop and later was torn down.

In 1977, the Plaistow Lions Club presented the town with the current band stand. The Plaistow Lions donated the current structure as a symbol of generosity for all residents to enjoy.

The band stand is used for many popular functions such as the Summer Concert Series and Old Home Day. It is a focal point of Pollard Park and is enjoyed by many residents. Upon approval of the Board of Selectmen, the band stand is used for weddings and special events.

The Town of Plaistow is proud to have this symbol of community spirit and hopes to maintain the band stand for many more generations to enjoy.

GEORGE & ELEANOR PEABODY

George and Eleanor Peabody are very well known in the Town of Plaistow. They have been active members of many committees and organizations over the years.

George was born in Plaistow and is one of the few who have lived here his entire life. As a custodian and a truant officer at Pollard School for over thirty years, George became a familiar face to many kids who are now grown and have kids and grandchildren of their own. He served as a fireman for forty years culminating as Chief for three years before retiring from the Fire Department in 1974.

Ellie was on the Budget Committee from 1979 to 1987, also acting as its Secretary for several years. For the years from 1984 to 1994 she was elected as Tax Collector. Not content to retire, she was elected as a Supervisor of the Checklist in 1995 and still continues working to keep the voter registrations up to date.

George served on the Conservation Commission for three years before being elected an active member of the Budget Committee from 1990 to the present.

As a couple they have taken a keen interest in everything concerning the Town, from recreation and the water lines, to the reuse of the Beede Superfund Site. They have been connected with the Plaistow Fish and Game Club for many years and George served as its president. George was also instrumental in holding the first annual children's fishing derby in 1979. Ellie has worked hard for the Clubs Auxiliary's Christmas Fairs and many other functions held at the Club.

Other organizations she has been involved with are the First Baptist Church and Pythian Sisters. At church, Ellie has held many positions and currently is on the Finance Committee. As a member of Trinity Temple #17 since 1989, she progressed through the offices to Grand Chief of the Grand Temple of New Hampshire for 2000-2001.

They are the proud parents of four children, ten grandchildren and ten great-grandchildren with most of them living in Plaistow.

Let the music begin and you will see George and Ellie on the dance floors where they proceed to "trip the light fantastic," with George surreptitiously sprinkling cornmeal on the floor from a cache hidden in his pocket. Everyone should be endowed with their energy both, on and off the dance floor.



IN MEMORIAM

This page is dedicated to the memory of those Plaistow Residents who passed away during the year 2002. They have served the Town of Plaistow in an elected, appointed or volunteer capacity.

Charles D. Brown, Jr.
1923-2002
Auxiliary Police Officer

Donald K. Davis
1919-2002
Assistant Fire Chief
Fire Warden

James J. DeOrio
1952-2002
US Army
Police Sergeant

GraceAnn Repczynski
1937-2002
Part-time Police Officer



EMPLOYEE SPOTLIGHTS

DANIEL P. GARLINGTON – *Highway Supervisor:* Dan has been employed by the Town of Plaistow since 1987. Dan began working for the Town as a Highway Laborer, was promoted to Highway Foreman and then promoted to Highway Supervisor. He has earned this title through his experience, education and disposition. Currently, Dan holds the title of Road Scholar I. The Road Scholar program establishes educational and training requirements for municipal level highway practitioners. Dan's professional demeanor and knowledge of the job makes him a valuable asset to the Plaistow Employee Team. His skills are frequently applauded by citizens, consultants and co-workers. Under Dan's leadership, the Plaistow Highway Department is always ready and willing to serve the public, during all four seasons. Whether it is plowing the residents out of a Christmas Nor-easter or paving the roads in a summer squelcher, you will find Dan leading his crew to success. Dan serves on the Cemetery Advisory Committee, Highway Safety Committee and the Old Home Day Committee. As his co-workers will tell you, Dan is always willing to help make Plaistow a great place to live. He and his crew help decorate the Town Hall with patriotic bunting, place the flags on Main Street and even help clean up after the Old Home Day Celebration. It is because of these many honorable traits that Daniel P. Garlington was chosen for an employee spotlight.

RUTH E. JENNE – *Selectmen's Executive Secretary:* When you think of Plaistow and the Town Hall you can't help but think of Ruthie! She greets all residents with a warm smile, that reminds you, that to live in a small town, is to be part of a large family. Ruth has been serving the residents of Plaistow as the Selectmen's Executive Secretary since 1973. Previous to this position, Ruth was the Town Treasurer. Norman Rockwell could not have created a better image of a home-town girl than Ruth. She has been a significant part of the community since her childhood days in her parents' store. Ruth is an exemplary employee. She is a constant in the ever evolving world of Town Government. Her knowledge, experience and charm have successfully assisted her in serving thirty-two Selectmen to date. If there is a question regarding Plaistow History, the answer will be "ask Ruthie." Ruth is involved in many of the daily functions of Town Hall and is always willing to assist in any project presented to her. Time and time again, Ruth has risen to the challenges of Town Government with competence and grace. It is because of these many honorable traits that Ruth E. Jenne was chosen for an employee spotlight.



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GOVERNMENT OFFICIALS AND LOCAL REPRESENTATIVES

The following held office in the year 2002:

OFFICE	NAME
Governor	C. Jeanne Shaheen
Executive Councilor	Ruth L. Griffin
Senator	Judd Gregg
Senator	Robert C. Smith
Congressman	John E. Sununu
Congressman	Charles Bass
State Senator	Russel E. Prescott
State Representative	Norman L. Major
State Representative	Marie Rabideau
State Representative	Vivian Clark
State Representative	Kevin R. Camm

Effective in the year 2003:

House District 79, Senate District 22, Governor's Executive Council District 3

GOVERNOR
Craig Benson
Tel: (603) 271-2121
Email: www.state.nh.us

EXECUTIVE COUNCILOR
Ruth L. Griffin
Tel: (603) 436-5272
Email: rgriffin@gov.state.nh.us

US SENATOR
Judd Gregg
Tel: (202) 224-3324 Fax: (202) 224-4952
Email: mailbox@gregg.senate
NH Tel: (603) 225-7115

US SENATOR
John E. Sununu
Tel: (202) 224-2841 Fax: (202) 228-4131
Email: mailbox@sununu.senate.gov
NH Tel: (603) 625-5585

US CONGRESSMAN
Jeb Bradley
Tel: (202) 225-5456 Fax: (202) 225-5822
Email: www.house.gov/bradley
NH Tel: (603) 641-9536

STATE SENATOR
Charles W. Morse
(603) 894-5459 (home)
(603) 362-6200 (work)

LOCAL REPRESENTATIVES

Norman L. Major
Plaistow
Tel: (603) 382-5429 Fax: (603) 382-8117 Email: nlbem@attbi.com

Kevin L. Camm
Hampstead
(603) 329-6058

Vivian Clark
Hampstead
(603) 329-5417

Corey E. Corbin
Sandown
(603) 887-2293

James J. Duffy
Sandown
(603) 887-1894

John W. Flanders
Kingston
(603) 642-3640

Albert W. Hamel
Chester
(603) 887-3154

Ed M. Putnam III
Hampstead
(603) 329-6098

Thomas Varrell
Danville
(603) 642-3823

David A. Welch
Kingston
(603) 362-4402

Kenneth L. Weyler
Kingston
(603) 642-3518

BOARD OF SELECTMEN	Term
Robert J. Gray, Chairman	2003
Charles L. Blinn, Jr., Vice Chairman	2004
Merilyn P. Senter	2005
John A. Sherman	2004
Martha L. Sumner	2003

MODERATOR	Term
Barry A. Sargent	2004

TAX COLLECTOR	Term
Rosemarie L. Bayek	2003

TOWN CLERK	Term
Barbara E. Tavitian	2004

TREASURER	Term
Bernadine A. FitzGerald	2004

CONFLICT OF INTEREST COMMITTEE	Term
Robert Zukas, Chairman	2003
Harry Birmingham, Vice Chairman	2003
Therese Chouinard, Secretary	2003
Dennis Lupi	2003
Ruth Santosuosso	2003
Robert J. Gray, Selectmen Representative	

FIRE ENGINEERS	Term
Richard A. Colcord, 1st Engineer	2003
Jon D. Lovett, 2nd Engineer	2003
Michael F. Borges, 3rd Engineer	2003
David Sargent, 4th Engineer	2003

MUNICIPAL BUDGET COMMITTEE	Term
Kristin Lewis Savage, Chairman	2003
Brenda Major, Vice Chairman	2004
Marilyn Davis	2003
Susan Drew	2004
Michael Emmons	2005
Bernadine A. FitzGerald	2005
T. Richard Latham	2005
Norman Marquis	2004
George Peabody	2004
Janis Penta	2004
Ernest E. Sheltry	2005
Henry Szmyt	2003
John A. Sherman, Selectmen Representative	

PLANNING BOARD	Term
Timothy E. Moore, Chairman	2005
David Hoyt	2003
Kymberlee Lawton	2004
Steven Ranlett	2004
Ernest E. Sheltry, Alternate	
Merilyn P. Senter, Selectmen Representative	

SUPERVISORS OF THE CHECKLIST	Term
Katherine Fitzpatrick	2008
Nancy Jackman	2006
Eleanor Peabody	2007

TRUSTEES OF THE PUBLIC LIBRARY	Term
Catherine Emmons, Chairman	2004
Jennifer Kiarsis	2004
Scott Lane	2005
Kathryn Morin	2003
Catherine Willis	2003

TRUSTEES OF THE TRUST FUND	Term
Helen A. Hart, Chairman	2004
Susan Drew	2005
B. Jill Senter	2003



TOWN OF PLAISTOW APPOINTED OFFICIALS

ASSISTANT MODERATOR.....Norman L. Major

BEEDE REUSE COMMITTEE

Marilyn Davis Citizen Representative
Robert Gray Board of Selectmen
Bertha Hill Citizen Representative
Leigh Komornick Planning Coordinator
John McArdle Fire Chief
Timothy Moore Planning Board
Merilyn Senter Board of Selectmen
John Scruton Town Manager

CAPITOL IMPROVEMENT COMMITTEE

Timothy E. Moore, Chairman Planning Board
Bernadine A. FitzGerald Budget Committee
Steven Ranlett Planning Board
John A. Sherman Board of Selectmen
Martha L. Sumner Board of Selectmen
Henry Szmyt Budget Committee
Charles L. Blinn, Jr. Alt. Board of Selectmen
George Peabody Alt. Budget Committee

CEMETERY ADVISORY COMMITTEE

Francis J. Berube, Chairman Brookside Chapel
Bernadine A. FitzGerald Historical Society
Daniel Garlington Highway Supervisor
Vanda McSheehy Citizen Representative
Herbert Reed Cemetery Sexton
John F. Scruton Plaistow Town Manager

ELDERLY AFFAIRS COMMITTEE

Carrie Chooljian Human Service Coordinator
Ruth E. Jenne Selectmen's Executive Secretary
Sherri Lucia Rockingham Church
Jaclyn Potter Recreation Director
Dorothy Sainsbury Citizen Representative
John F. Scruton Plaistow Town Manager
Sue Sherman Recreation Commission
Peter Taylor Timberlane Regional School District
Doreen Tufts Vic Geary Center
Connie Young Service Link

HIGHWAY SAFETY COMMITTEE

Stephen C. Savage, Chairman Plaistow Police Chief
Daniel Garlington Highway Supervisor
David Hoyt Planning Board
Dennis Marcotte Citizen Representative
John McArdle Plaistow Fire Chief
David Walker Rockingham Planning Commission
Merilyn P. Senter Board of Selectmen

HISTORICAL SOCIETY

Bernadine A. FitzGerald, Chairman Citizen Representative
Paul Holmes.....Citizen Representative
William C. Hubbards Citizen Representative
Brenda Major.....Citizen Representative
Nancy Marston Citizen Representative
J. Alden Palmer Citizen Representative
Katherine Rell Citizen Representative
Anna Tozier Citizen Representative
Gladys Tozier Citizen Representative



TOWN OF PLAISTOW OFFICIALS APPOINTED TO TERMS

CABLE COMMITTEE	Term
Henry Szmyt, Chairman	2003
Charles Manes	2005
Davena Szmyt	2003
William Verge	2003
Charles L. Blinn, Jr., Selectmen Representative	

CONSERVATION COMMISSION	Term
Timothy E. Moore, Chairman	2003
Lawrence E. Gil	2004
B. Jill Senter	2003
Charles L. Blinn, Jr., Selectmen Representative	

RECREATION COMMISSION	Term
Susan Sherman, Chairman	2003
Joseph D'Arezzo	2005
Greg Mason	2003
David Nye	2003
Brian Stork	2004
Martha Sumner	2003
Charles L. Blinn, Jr., Selectmen Representative	

ZONING BOARD OF ADJUSTMENT	Term
Lawrence Ordway, Chairman	2004
Peter Bealo	2004
Barbara Burri	2003
Robert Leoffler	2005
Guy L. Sawyer	2005
Norman Major, Alternate	
Brian Vaughn, Alternate	

ADMINISTRATION

Town Manager	John F. Scruton
Selectmen's Executive Secretary	Ruth E. Jenne
Finance Director	Lorice Sadewicz
Management Assistant	Nicole S. Carr

TOWN HALL DEPARTMENTS

Animal Control Officer	Donald Sargent
Assessing Clerk	Cathy Orff
Building Safety / Code Enforcement	P. Michael Dorman
Building Safety Secretary	Dee Voss
Cemetery Sexton	Herbert Reed
Deputy Tax Collector	Selwa McLaughlin
Deputy Town Clerk	Maryellen Pelletier
Electrical Inspector	Ken Ray
Health Officer	Dennise Horrocks
Human Service Coordinator	Carrie Chooljian
Parks & Recreation Director	Jaclyn Potter
Planning Coordinator	Leigh Komornick
Plumbing & Gas Inspector	Jim Flathers
Water Department Supervisor	Donald Sargent
ZBA Administrative Assistant	Dee Voss

EMERGENCY MANAGEMENT

Director	William T. Scully
Assistant	P. Michael Dorman

HIGHWAY DEPARTMENT

Highway Supervisor	Daniel Garlington
Highway Foreman	Glen Peabody
Highway Laborer	Dana Rabito
Highway Laborer	Aaron Shea

PUBLIC LIBRARY

Director	Laurie Houlihan
Children's Librarian	LuAnn Blair
Circulation Librarian	Alexandra Holmes
Staff	Alyssa Collier
Staff	Deb Hoadley
Staff	Marjorie Knowles
Staff	Judy Meunier
Staff	Flo Rullo
Staff	Alyssa Stack

TOWN BUILDING MAINTENANCE

Building Maintenance Coordinator	David Bowles
Janitor	John Arahovites
Janitor	Mario Mejia

2002 POLICE DEPARTMENT STAFF

Stephen C. Savage	Police Chief
Kathleen Jones	Lieutenant
Scott Anderson	Sergeant
Patrick Caggiano	Sergeant
Thomas Hawthorne	Sergeant
Michael Beauchesne	Master Police Officer
Rebecca Coran	Officer
Dorothy Cronin	Officer
Valquerio Eiro, Jr.	Officer
Nicolas Fiset	Officer
Joan Marsilia	School Resource Officer
Glenn Miller	Master Police Officer
Brett Morgan	Officer
Alec Porter	Master Police Officer
Stryker	K-9
Patrick Shiavone, Jr.	Officer
George Wickson	Officer
William Baldwin	Part-time Officer
Kristian Hanley	Part-time Officer
George Lorden	Part-time Officer
Scott Roy	Part-time Officer
Gilbert Brasil	Crossing Guard
Margo Collins	Matron
Vanessa Underwood	Victim Witness Advocate
Linda Cote	Executive Secretary
Nancy Hetherington	Secretary

2002 COMMUNICATIONS STAFF

Lucia Theberge	Communications Supervisor
Joel Albair	Dispatcher
Cherie Chevalier	Dispatcher
Jason Mazza	Dispatcher
Jennifer Myers	Dispatcher
Scott LaFrance	Part-time Dispatcher

2002 FIRE DEPARTMENT STAFF

John McArdle Fire Chief - EMT
Richard Colcord Deputy Chief – EMT
Jon Lovett Captain – EMT Paramedic
Michael Borges Captain – EMT Intermediate
David Sargent Lieutenant
Michael Kennedy Lieutenant – EMT
Robert Agneta Firefighter – EMT
Anthony Alvino Firefighter
Jeanette Borges Firefighter – EMT Intermediate
Cyle Bushong Firefighter
Gary Carbonneau Firefighter – EMT
Robert Chooljian Firefighter
Jeff DeCosta Firefighter
Bruce Gusler, Sr. Firefighter
Bruce Gusler, Jr. Firefighter
Jay Guzofski Firefighter – EMT
Donald Hutchinson Firefighter – EMT
Richard Johnston Firefighter
Jay Judson, III Firefighter – EMT
Christopher Karampatsos Firefighter – EMT
Glenn Keenan Firefighter – EMT Paramedic
Robert Lang, Jr. Firefighter – EMT
Tamara LaFrancis Firefighter
Paul McKendry Firefighter – EMT
Ernest Morin Firefighter – EMT
Gardiner Owen Firefighter – EMT
George A. Peabody Firefighter
Donald Petzold Firefighter – EMT
Christopher Poliquin Firefighter – EMT
Daniel Poliquin Firefighter – EMT
Michael Price Firefighter
Chad Putney Firefighter – EMT Intermediate
William Scully Firefighter – EMT
John Sproul Firefighter – EMT
Scott Sullivan Firefighter
Martin Tavitian Firefighter – EMT
Amanda Taylor Firefighter – EMT Intermediate

REPORT OF THE BOARD OF SELECTMEN

Robert J. Gray; Charles L. Blinn, Jr.; Merilyn P. Senter; John A. Sherman; Martha L. Sumner

Robert Gray was selected Chairman and Charles Blinn, Jr., was selected vice-chairman by the Board after Town Meeting. Merilyn Senter was re-elected to another three-year term. Martha Sumner was elected to fill the remaining year of Carlene Sarty's term after she resigned effective with Town Meeting. John Sherman is in the second year of his three-year term.

The Board of Selectmen set a variety of goals for 2002 and made substantial progress on completing them. One important goal was increased communication with the public in a wide variety of ways. This was done through press releases, cable announcements, the Internet and direct mailing. The 2001 town reports were mailed in 2002 to every postal address in Plaistow. Information about assessment changes was also mailed to property owners, made available on the www.Plaistow.com web site, printed and made available at the Library and Town Hall and on a computer for public use at the Town Hall. A survey on the reuse of the Beede Waste Oil Superfund Site was also mailed to every postal address and made available on-line at www.Plaistow.com. More than 600 people responded to this survey on the future use of the property. The Board of Selectmen participated in several cable television shows on water resources, recycling, solid waste, taxes and assessments. In addition, almost all the meetings of the Board of Selectmen, Planning Board, Zoning Board of Adjustment and Budget Committee were broadcast on Channel 17.

The Town established Internet connections for all the computers at the Town Hall and most of the computers at the Safety Complex. Most Town employees are now using email. The Board of Selectmen adopted a new policy establishing guidelines for employee use of email, Internet and the voice mail system. There were extensive revisions of the www.Plaistow.com web site including minutes, announcements, and a wide variety of information. Over six thousand hits were made to the site in the last four months of 2002. We encourage residents to visit www.Plaistow.com regularly.

This year, the Board of Selectmen and Capital Improvements Program Committee reviewed the updated Road Surface Management System. This system analyzes every road in town and recommends a paving program for the next six years. This is at the heart of long-term planning for road improvements. There was continued work upgrading various Plaistow roads. Old County Road was resurfaced and the area near the entrance to Fieldstone Industrial Park was reconstructed by the developer, as required by the site plan.

The Board of Selectmen and Capital Improvements Program Committee presented a long-term funding plan to greatly enhance the water system. The Board of Selectmen negotiated with Verizon to lease space on the water tower for $24,000 per year. The revenue from the water tower and the water system will help pay for the operation of the water system and for engineering and construction of a water system that has

greater reliability. The first appropriation to the trust fund was made in 2002. The next step will be appropriating more funds in 2003 and coordinating with the New Hampshire Department of Transportation as they reconstruct the Kingston Road Bridge over the Railroad tracks. The waterline will be installed in that section at the same time the state is doing the bridge work.

The Board entered into an agreement with the United States Environmental Protection Agency (EPA) to end liability for oil that had been sent to the Beede Waste Oil Superfund Site. The Board also took a position supporting the highest level of clean up on the site. A task force was formed, including abutters of the site, elected officials and town employees to coordinate gathering information and recommending a course of action. The EPA provided the town with $99,300 to study the future of the Beede Waste Oil Superfund Site. The town is investigating various reuse options including recreation, conservation, elderly housing, use of the garage on the site for a highway department facility, future cemetery space, court facilities, and other uses.

Most of the warrant articles were passed in 2002, including approving an easement at a special town meeting, a new fire truck, sidewalks for 2004, trust funds for cable television, waterlines, and a fund for purchase of conservation land. The recreation fields moved a step closer to reality when the landowner obtained local and State approvals to proceed. This year saw the town approve funds to fight the mosquitoes that carry West Nile Virus. These efforts, combined with a dry summer, resulted in no reported infections in people, pets or birds in Plaistow in 2002.

The Board appointed a Recycling Committee Chairman, Marilyn Davis, to form a committee and start work on this critical area. There is general agreement that recycling is critical to controlling the escalating cost of disposal of solid waste in all its forms.

The Board welcomed several new employees. Jaclyn Potter brought her recreation experience and a Masters Degree in Recreation to the responsibilities of recreation director. Martin Tavitian, a Plaistow call firefighter, is now a full time firefighter with the Fire Rescue Department. Linda Cote is the new Police Chief's executive secretary. Pat Schiavone and Nicolas Fiset both moved from part-time to full-time police officers. Jennifer Myers and Jason Mazza became full-time dispatchers. The Board wishes the best for those who have left to pursue their careers in other venues including: Recreation director Andy Antczak, who moved to North Carolina; Chad Putney, who remains as a Plaistow call fire fighter but is now working full time for the Portsmouth Fire Department; and Police Secretary Paula Brown and Dispatcher Deana Tetreault, who each pursued new interests.

The Board of Selectmen continued to review long-term staffing needs in the light of being frugal. The Board is supportive of the Fire Chief's request for a part-time Administrative Assistant in 2003. In 2002, Joan Marsilia became Plaistow's first School Resource Officer, as the police force expanded with two additional full-time positions. The Board of Selectmen continued to implement a nonunion salary matrix that strives for internal consistency and external competitiveness. In 2002, the voters approved a three-year police union contract that helps achieve those goals for the unionized employees.

The Board carefully examined the future of the Town Hall and decided a phased improvement program was the best option for the town. In 2002 a new ADA compliant access ramp was constructed which fits in very well with the architecture of the historic Town Hall. The leaky roof caused significant problems with mold and damage to walls, floor and the walk-in safe. The repair of the roof and the removal of the mold and damaged walls was competed in 2002, along with some of the floor work. New windows were ordered and scheduled for installation in January 2003. Additional funds are being requested in 2003 to pay for architectural design work and to supply the match for a grant application. The building needs an elevator, a sprinkler system, more office space and a much larger meeting room.

The Board of Selectmen established regular meetings with the selectmen from neighboring communities. Matters of mutual interest were discussed and action taken. One of the visible results of this cooperation is the plan to implement an area prosecutor for the police departments. Another visible result was perambulation of the Town boundaries with the selectmen from abutting communities. Cooperation with Haverhill, Massachusetts, is best evidenced by a jointly-funded study that is currently underway to examine the best way to handle the intersections of Haseltine Street and Cushing Avenue with Route 125.

The Board also worked on enhancing services for the elderly. An Elderly Affairs Committee met frequently during the last part of 2002 and continues to work on topics of interest to senior citizens. One visible result of this is the proposal on the 2003 warrant for increasing the availability of the elderly property tax exemption and increasing the value of that exemption to those who qualify.

Finally the Board of Selectmen expresses its thanks and appreciation to the many volunteers who have given so much of their time and energy serving the community. It is the Board's hope and expectation that, together, 2003 will continue the cooperative spirit of accomplishment and public service that made 2002 so successful.

MINUTES OF DELIBERATIVE SESSION FEBRUARY 12, 2002

The meeting was held at the Timberlane High School beginning at 10:00 a.m. with the Pledge of Allegiance to the American Flag.
Merilyn Senter, presented a plaque to Carlene Sarty as she has resigned from the Board of Selectmen. Merilyn stated that she would be missed at the meetings.

Barry Sargent stated that he would be using Robert's Rules as a guideline for the meeting, and gave out basic announcements at this time.

A request for non-residents to speak are: George Winchell, Atkinson, John Scruton, Town Manager; Sumner Kalman, Town Attorney; Daniel Garlington, Highway Supervisor; D. Gerrish, Vice Chairman, Sad Café.

A voice vote was taken and permission was granted.

Article P-1. To elect all necessary Town Officers for the ensuing year. This article was passed over, as the outcome will be decided at the election on March 12, 2002.

Article P-2. To see if the Town will vote to raise and appropriate the sum of $325,000 to purchase a new fire engine, and to authorize the issuance of not more than $86,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 32) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of $134,000 from the Fire Department Capital Reserve for apparatus vehicle(s) created for this purpose; with the balance of $95,000 to be raised by taxation.

Total Cost:	$ 325,000
Note or bond:	$ -86,000
Sale of Used Truck	$-10,000
Capital Reserve	**$-134,000**
2002 Taxes	$ 95,000

(Recommended by the Board of Selectmen, Budget Committee and CIP Committee.) (60% majority required for passage.)

Amendment: To raise and appropriate the sum of $308.000.00 total cost with a note or bonds
$82,000.00 instead of $86,000.00 with a total of 2002 taxes of $82,000.00, instead of $95,000.00.

Fire Chief, John McArdle explained why the new fire engines are needed, stating the age of the truck. John explained that the engine hours and the condition of the body of the truck was also a factor.

Stephen Savage made a motion to pass Article P-2 amendment, seconded by Donald Sargent.
A voice vote was taken and the amendment will appear on the ballot as read.

Article P-3. Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling four million eight hundred ninety-eight thousand three hundred thirty-four ($4,898,334)? Should this article be defeated, the operating budget shall be four million, six hundred one thousand, one hundred fourteen dollars ($4,601,114), which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Budget Committee. Recommended by Board of Selectmen.)

Martha Sumner made a presentation on this article.

John Sherman stated that he was satisfied with the schedule of salaries made by John Scruton as consistent with competitive salaries in other communities.

Tom Vinci questioned the increase in the police budget of $146,000. Martha Sumner explained lease versus putting it in the budget.

Tom Vinci also asked about the tennis courts and why they had to be resurfaced, and it was explained that every few years they had to be maintained.

Tom Vinci also wanted to know about increased hours at the library for a new assistant. Catherine Willis stated that more people are using the library and the cost of books.

John Sherman made a motion, seconded by Tom Vinci. A voice vote was taken and Article P-3 will appear on the ballot as read.

Article P-4. Shall the town vote to accept the NH Department of Transportation Highway Block Grant in the amount of $122,815 for equipment and road maintenance, construction and reconstruction of Class IV and V roads in accordance with Chapter 235 of the NH Revised Statutes Annotated and appropriate said sum for equipment and local highway maintenance?

Expenditure	$ 122,815
Grant	**$-122,815**
2002 Taxes	$ 0

(Recommended by the Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee)

Merilyn Senter made a motion, seconded by Thomas Vinci. A voice vote was taken and Article P-4 will appear on the ballot as read.

Article P-5. Shall the town vote to accept Federal funds for $193,600 for improvements to the Main Street and Elm Street sidewalk and to vote to raise and appropriate the sum of $242,000 to construct, renovate and improve sidewalks on Main Street and Elm Street in accordance with the grant agreement. This appropriation will not lapse through 2004 (RSA 32:7 IV).

Expenditure $ 242,000

Grant $-193,600

2002 Taxes $ 48,400

(Recommended by the Board of Selectmen, the Budget Committee, and CIP Committee.)

The construction of the sidewalks will not start till next year due to the timing of money, stated John Scruton. Thomas Vinci was concerned about the maintenance of them.

Marilyn Davis made a motion, seconded by John Sherman. A voice vote was taken and Article P-5 will appear on the ballot as read.

Article P-6. Shall the town vote to accept a Federal Grant for $125,000 over three years for hiring a School Resource Officer and vote to raise and appropriate $37,821 for hiring and equipping this additional police officer.

Cost for 2002	$ 37,821
Grant in 2002	$-32,321
Anticipated School District Revenue	**$ -5,500**
2002 Municipal Taxes	$ 0

(Recommended by the Selectmen and Budget Committee).

Stephen Savage, Police Chief, is excited about the grant and stated that it will benefit both students and staff.

George Mitchell of the Atkinson Police Dept. noted the benefits of a School Resource Office and stated that it was a win/win situation.

Thomas Vinci questions what will happen when the money runs out and suggests taking the Dare officer and putting him in the school as well.

Stephen Savage says he does not want to give one officer all those functions

Duncan, a Timberlane High School Student, stated that he could see nothing but positive results from the SRO officer.

Susan Sherman made a motion, seconded by Steve McArdle. A voice vote was taken and Article P-6 will appear on the ballot as read.

Article P-7. Shall the town vote to establish a full-time police patrol position beginning September 1, 2002 and vote to raise and appropriate the sum of $19,645, which represents the cost of wages, benefits, uniform and equipment?
(Recommended by the Selectmen and Budget Committee).

Stephen Savage, Police Chief says the population and the increase of calls is increasing dramatically.

John Sherman stated that we are below the national average for officers.

Thomas Vinci made a motion, seconded by Richard Colcord. A voice vote was taken and Article P-7 will appear on the ballot as read.

Article P-8. To see if the Town of Plaistow will vote to raise and appropriate the sum of $45,672 for the current fiscal year and to approve the cost items included in the three year collective bargaining agreement reached between the Town of Plaistow and the union representing police and dispatch employees, the Teamsters Local 633 Union, which calls for the following increases in salaries and benefits:
Calendar Year 2002 Estimated increase $45,672
Calendar Year 2003 Estimated increase $53,326
Calendar Year 2004 Estimated increase $38,144
Calendar Year 2005 Estimated increase $23,733
(Recommended by the Board of Selectmen and the Budget Committee)

Robert Gray stated that the Town thought it was fair to both the police offices and the taxpayers. Chief Savage stated that he was glad that he could step away from the negotiations.
Joan Marsilia a Plaistow Police Officer, spoke how this has increased the morale of the dept.

Robert Gray made a motion, seconded by Thomas Vinci. Article P-8 will appear on the ballot as read.

Article P-9.Shall the town vote to raise and appropriate the sum of $10,564 for twenty (20) staff hours per week at the Public Library starting April 1, 2002, for an additional part-time position? (Recommended by the Selectmen and Budget Committee)

Catherine Willis, Library Trustee stated that the increase of new library cards (1600) increase in meetings taking place at the library (530) and (200) children registered for the summer program.

Martha Sumner made a motion, seconded by Kristen Lewis Savage. A voice vote was taken and Article P-9 will be on the ballot as read.

Article P-10. Shall the Town vote to establish a Capital Reserve Account (Pursuant to RSA Chapter 35) for engineering and construction of water lines, hydrants,

pump stations, and related equipment and expenses to provide water to the Town for fire suppression and name the Board of Selectmen as the agent to expend without further action of Town Meeting and to vote to raise and appropriate the sum of $109,750 to the Capital Reserve Account in the first year? (Recommended by the Board of Selectmen and Budget Committee.)

Charles Blinn made a motion, seconded by John McArdle. A voice vote was taken and Article P-10 will appear on the ballot as read.

Article P-11. Shall the town vote to raise and appropriate the sum of $20,000 to replace all the windows at Town Hall with energy efficient new windows? (Recommended by the Selectmen, Budget Committee and CIP Committee)

Charles Blinn stated that we do a lot of things around Town Hall but we never changed the windows. John Scruton says that there are 44 windows, which need to be replaced, and Brian Levasseur said that the storm windows were replaced 20 years ago.

Judy Sargent made a motion, seconded by John Sherman. A voice vote was taken and Article P-11 will appear on the ballot as read.

Article P-12. Shall the town vote to raise and appropriate the sum of $17,000 to do renovations in the Police and Fire Departments at the Safety Complex? (Recommended by the Selectmen and Budget Committee)

John Sherman stated that Articles 12 and 13 go together. Article 13 speaks of what we want to do in the long-term range to the safety complex. Stephen Savage says that the complex is heavily burdened.

John McArdle made a motion, seconded by John Sherman. A voice vote was taken and Article P-12 will appear on the ballot as read.

Article P-13. Shall the town vote to raise and appropriate the sum of $8,500 to hire professional services to assist in developing site plans and a preliminary footprint for the possible future expansion of the Safety Complex for the fire and police station? (Recommended by the Selectmen and Budget Committee.)

John Scruton stated we need more space and they checked into the cemetery for space. He said that the cemetery had 15 more years as far as space left.

John Sherman made a motion, seconded by Stephen Savage. A voice vote was taken and Article P-13 will appear on the ballot as read.

Article P-14. Shall the town vote to raise and appropriate the sum of $35,000 for replacement of the existing Handicap Ramp at Town Hall with one that meets the Federal Americans with Disabilities Act (ADA) requirements? (Recommended by the Selectmen and Budget Committee)

Merilyn Senter stated that the ramp needed to come up to code with the American Disabilities Act.

Merilyn Senter made a motion, seconded by Kristen Lewis Savage. A voice vote was taken and Article P-14 will appear on the ballot as read.

Article P-15. Shall the Town vote to establish a Capital Reserve Account (Pursuant RSA Chapter 35) for acquisition, engineering, and construction of recreation facilities; to name the Board of Selectmen as the agent to expend without further action of Town Meeting; and to vote to raise and appropriate the sum of $100,000 to the Capital Reserve Account in the first year? (Recommended by the Selectmen, Budget Committee and Capital Improvements Program Committee)

Charles Blinn says we need a place for the children to play ball and even without a grant we need fields for the children.

Martha Sumner made a motion, seconded by Kristen Lewis Savage. A voice vote was taken an Article P-15 will appear on the ballot as read.

Article P-16. Shall the town vote to raise and appropriate the sum of $57,600 to replace the portable radios for the Police Department? (Recommended by the Selectmen and Budget Committee)

Carlene Sarty stated that this was a safety issue and the radios only pick up limited communication.

Stephen Savage made a motion, seconded by Kristen Lewis Savage. A voice vote was taken and Article P-16 will appear on the ballot as read.

Article P-17. Shall the town vote to raise and appropriate the sum of $18,700 to hire professional services to control mosquitoes that carry West Nile Virus? (Recommended by the Selectmen and Budget Committee)

Carlene Sarty stated that last summer crows were found carrying the virus, and that a person in Massachusetts died from it.

Kristen Lewis Savage made a motion, seconded by Carlene Sarty. A voice vote was taken and Article P-17 will appear on the ballot as read.

Article P-18. Shall the town vote to raise and appropriate the sum of $1,000 to Community Health Services to provide health care to low income, working families who do not qualify for Government sponsored assistance and are unable to secure private health insurance? (Recommended by the Selectmen and Budget Committee)

Merilyn Senter stated that this would provide health care for people who fell through the cracks.

Merilyn Senter made a motion, seconded by Martha Sumner. A voice vote was taken and Article P-18 will appear on the ballot as read.

Article P-19. Shall the town vote to raise and appropriate the sum of $25,000 for the purpose of funding a portion of the Town's liability to the United States Environmental Protection Agency for waste oil sent to the Beede Oil facility? This appropriation will not lapse through 2004 (RSA 32:7 IV). (Recommended by the Selectmen and Budget Committee)

Merilyn Senter stated that everyone who dumped waste on that site is responsible. The town is responsible for 4,200 gallons.

Merilyn Senter made a motion, seconded by John McArdle. A voice vote was taken and Article P-19 will appear on the ballot as read.

Article P-20. Shall the town vote to raise and appropriate the sum of $5,000 to be added to the Conservation Fund? (Recommended by the Selectmen, Budget Committee, and Capital Improvements Program Committee.)

Charles Blinn stated that we needed to preserve our national environment.

Kristen Lewis Savage made a motion, seconded by Timothy Moore. A voice vote was taken and Article P-20 will appear on the ballot as read.

Article P-21. To see if the Town will vote to establish an Expendable Trust Fund under RSA 31:19-a for Internet use, to name the Board of Selectmen as the agents to expend without further action by Town Meeting for the purposes of Internet access and usage, a Web site, etc., and to raise and appropriate $15,986, said sums to come from the December 31, 2001 unreserved fund balance and represents revenue received from AT&T Broadband and MediaOne for the franchise agreement for Internet? (Recommended by the Selectmen and Budget Committee.)

Revenue from cable company $ 15,986

Appropriation to Trust	**$-15,986**
2002 Tax Revenue	$ 00

Robert Gray stated that this would not increase taxes, and that the money has already been received.

Robert Gray made a motion, seconded by Kristen Lewis Savage. A voice vote was taken and Article P-21 will appear on the ballot as read.

Article P-22 To see if the Town will vote to raise and appropriate $ 107,477 to the Expendable Trust Fund for Public-Educational-Government (PEG) Cable (Channel 17),

said sums to come from the December 31, 2001, unreserved fund balance and represents revenue received from AT&T Broadband and MediaOne for the franchise agreement for PEG cable access?

Revenue from cable company $ 107,477

Appropriation to Trust	**$-107,477**
2002 Tax Revenue	$ 00

(Recommended by the Selectmen and Budget Committee.)

Amendment: To see if the Town will vote to raise and appropriate $129,217 to the Expendable Trust Fund.

Kristen Lewis Savage made a motion to pass Amended Article P-22 seconded by Steve Savage. A voice vote was taken and Article P-22 as amended will appear on the ballot.

Article P-23 To see if the town will vote to raise and appropriate the sum of $5,595 to support the operating expenses of Steppingstone Music Opportunities Inc., d.b.a. The Sad Café, a 501 C 3 non-profit corporation. Funds requested represent 66.67% of the 2001 property tax assessment for our portion of rental space at 148 Plaistow Rd., Map 29, Lot 17. Appropriated funds will show community support for our services and help meet current and future state, county and private foundations local funding expectations. (By Petition) (Not recommended by Board of Selectmen. Not recommended by Budget Committee)

Dick Gerrish, Vice Chairman of the Sad Café, gave a presentation on the needs of funds and that they had 416 bands that played. They reach the age bracket of fourteen-year-olds to nineteen-year-olds. He felt that it was a very valuable asset to the community.

Amendment: To see if the Town will vote to raise and appropriate the sum of $1,000.00
To support the operating expenses of Stepping-stone Music Opportunities Inc., d.b.a. The Sad Café.

Kristen Lewis Savage made an amendment to pass Article P-23 as amended, seconded by Martha Sumner. A voice vote was taken and Article P-23 as amended will appear on the ballot.

Article P-24. To authorize the Board of Selectmen to acquire or sell land per RSA 41:14-a? (Recommended by Board of Selectmen)
[Intent: The law requires the following steps before the Town can sell or acquire land.

1. Seek review and recommendation of both Conservation Commission and Planning Board
2. Hold a public hearing
3. Between 10-14 days after first hearing hold a second public hearing

4. If 50 voters oppose the transaction and present a petition to the Selectmen prior to the vote, the matter must go to Town Meeting
5. Between 10-14 days after second hearing and if there is no petition, the Board of Selectmen can vote on the matter

The Selectmen cannot sell land controlled or managed by the Conservation Commission, a Town Forest, or real estate given for charitable or community purposes by this procedure.]

Robert Gray made a presentation. A voice vote was taken and Article P-24 will appear on the ballot as read.

Article P-25. To see if the Town will vote to establish and ratify all previous acts of the municipality with regard to a municipal fire suppression water system pursuant to RSA 38:4 (Recommended by Board of Selectmen) (2/3rds majority needed).

Charles Blinn made a presentation. A voice vote was taken and Article P-25 will appear on the ballot as read.

Article P-26. Shall the Town, if the article on the Collective Bargaining Agreement (P-8) is defeated, authorize the governing body to call one special meeting, at its option, to address article P-8 cost items only? (Recommended by Board of Selectmen.)

Robert Gray made a presentation stating that this is a contingency plan should the finding on Article P-8 fail to allow for another Town Meeting on the cost items only. Martha Sumner made a motion, seconded by Marilyn Davis. A voice vote was taken and Article P-26 will appear on the ballot as read.

Article P-27. Shall the Town vote to discontinue Sickle Drive and allow the land to revert to the abutters provided there are no claims for damages? (Recommended by Board of Selectmen, Highway Safety Committee and Planning Board.)

Merilyn Senter states that the NH Department of Transportation created this. It's located behind Westville Market. It is not a town road.

Merlyn Senter made a motion seconded by George Peabody. A voice vote was taken and Article P-27 will appear on the ballot.

Article P-28. Shall the Town vote to adopt a Conflict of Interest Ordinance.

Robert Gray stated that this was to deal with issues that affect elected officials and appointed officials of the town. There was much discussion on this article.

AMENDMENT: Declaration of Policy stated below. Henry Szmyt made an amendment, seconded by Kristen Lewis Savage.

Six registered voters signed a request for an Australian Ballot on this article.

A ballot vote was taken on this amendment. The vote is 19 yes and 26 no. The amendment was defeated.

Declaration of Policy – The proper operation of a democratic government requires that public officials be independent, impartial, and responsible to the people; that government decisions and policy be made through the proper channels of governmental structure; that public office not be used for personal gain; that the public have confidence in the integrity of its government; and that officials perform their duties without conflicts between their private interests and those of the citizens they serve.

RSA 31:39-A for all officials of town government as defined in Section IV. Definitions.

I. Election of Conflict of Interest Committee.

A. The Town of Plaistow at the March 2003 town election will elect a Conflict of Interest Committee consisting of (5) persons. Five (5) at large members, shall be elected to serve with staggered three-year terms, after the following initial terms are completed:

One member at large	[for a one year term]:	2003 to 2004
Two members at large	[for a two year term]:	2003 to 2005
Two members at large	[for a three year term]:	2003 to 2006

Upon completion of the one year and two year terms members will be elected to three-year terms. The election of said persons shall be contingent on the adoption of this ordinance and take effect after Town election in March 2003, or any special town election to be held before that date, whichever comes first.

B. Members of the Conflict of Interest Committee shall consist of private citizens not in conflict with town elected or appointed officials or their families; town board memberships, commission memberships, committee memberships, or trusteeships, contractors and their employees.

C. Should a vacancy in the Committee arise, the remaining members of the Conflict of Interest Committee will elect a town citizen to serve out the remainder of the term year. At the following annual town elections, a member at large will be elected to serve out the remainder of the term.

D. The Conflict of Interest Committee shall establish its Bylaws subject to the approval of the Board of Selectmen.

E. The first Conflict of Interest Committee shall be formed from members of the Conflict of Interest Study Committee and shall serve until the March 2003 town election, contingent on the adoption of the Conflict of Interest Ordinance at the March 2002 town election.

II. Purpose.

The purpose of this ordinance is to establish guidelines for all officials of town government pertaining to and to avoid conflicts of interest; and also requiring disclosure by such officials of town government of personal financial interests or quid pro quo in matters affecting the Town that may appear to be a conflict of interest.

III. Investigatory Power.

The Conflict of Interest Committee, only after a petition is filed under Section VII, (Procedures For Alleged Violations), may request of any person(s) to appear

before it and give such information as it may require in relation to a petition. A copy of the petition of alleged violation shall be forwarded to the respondent by certified mail within four (4) business days after the Conflict of Interest Committee's review of the petition. The Conflict of Interest Committee may request any person(s) to appear before it. Said person(s) shall be given a minimum of fourteen (14) days written notice of the general scope of the alleged violation. The Conflict of Interest Committee, for this purpose, will require the production of evidence by the petitioner(s).

IV. Definitions.

As used in this ordinance, the following terms shall have the meanings indicated:

Board: Any board, committee or commission, permanent or special, established by the Plaistow Selectmen, Town Election or New Hampshire law.

Conflict of Interest: A situation, circumstance, or financial interest, which has the potential to cause a private interest to interfere with the proper exercise of a public duty.

Compensation: Any money, gift, things of value or economic / pecuniary benefit, or favor, conferred on or received by any person in return for services rendered or to be rendered by him or herself or another, in excess of ten dollars ($10.00).

Family Member(s): Include spouse, children, stepchildren, grandchildren, parents, stepparents, grandparents, brothers, sisters, stepbrothers, stepsisters, nephews, nieces, father in-law, mother in-law, brother in-law, sister in-law, son in-law, daughter in-law, any member of the official's household.

Finding: To reach a decision.

Interest: Any legal or equitable interest, whether or not subject to an encumbrance or a condition, which is owned or held, public or silent, in whole or in part, jointly or severally, directly or indirectly, at any time during the calendar year.

A. Any interest, in any stock or similar security, pre-organization certificate or subscription, investment contract, intellectual properties, voting trust certificate, limited or general partnership or joint venture, business trust or certificate of interest or participation in a joint profit sharing agreement or in an oil, water, gas, power utilities, telecommunications, electronic communications, technological communications, or other mineral royalty or lease or any other equity or beneficial interest, however evidenced, which entitles the owner or holder thereof to receive or direct any part of the profits from or to exercise any part of the control over a business entity, as well as any interest which, conditionally or unconditionally, with or without consideration, is convertible thereto.
B. Any interest in any note, bond, debenture or any other evidence of creditor interest.
C. Ownership or right of way of land that abuts any land being discussed.
D. Acting as an agent or holder of fiduciary interest.
E. Any present or past (within the previous twelve-month period) employer / employee relationship.

Quid pro quo: Something given or received for something else.

Town Official: (Also referred to as "official", or as "official of town government").

Any elected or appointed official, whether of any town board, commission, or committee, whether full or part time, permanent or temporary, including those paid by federal or state assisted programs and including but not limited to all Auditors, Board of Fire Engineers members, Board of Selectmen members, Budget Committee members, Cable Television Committee members, Capital Improvement Committee members, Cemetery Advisory Committee members, Checklist Supervisors, Conflict of Interest Committee members, Conservation Commission members, Highway Safety Committee members, Historical Society members, Public Library Trustees, Planning Board members, Recreation Commission members, Rockingham Planning Commission members, Tax Collector, Town Clerk, Town Moderator, Treasurer, Trustees of the Trust Funds, Zoning Board of Adjustment members, and any individual official or member of any other town boards, commissions or committees, including those yet to be established. Appointed town employees are exempt.

Petitioner(s): An official, person(s), or business, submitting a petition alleging a violation of this Conflict of Interest Ordinance.

Respondent: An official of town government named in a petition submitted to the Conflict of Interest Committee alleging a violation of the Conflict of Interest Ordinance.

V. Prohibited Conduct.

Participating in prohibited conduct constitutes a conflict of interest with the Town.

A. It is in violation of this ordinance for any official of town government to:

(1) In his or her official capacity: approve or vote upon any matter in which he or she or any family member has personal financial interests or quid pro quo, and possible conflicts that may exist between the official of town government and his or her family members, the principals and the issue under deliberation.

(2) Knowingly enter into any discussion, testimony or deliberation without first, publicly and for the record, stating all personal financial interests or quid pro quo, and possible conflicts that may exist between said official of town government and his or her family members, the principals and the issue under deliberation, as may be known by the official of town government.

(3) Knowingly participate in the conduct of business of the town without disclosing all possible conflicts of interest.

(4) Knowingly using town property or labor for personal use.

(5) Knowingly use town property or labor to unfairly influence the political cause of any candidate for public office or any political party. Nothing in the foregoing sentence shall prevent political candidates or parties from holding public meetings on town owned property or prevent an official of town government from exercising and carrying out the responsibilities and obligations of his or her office.

(6) Use any proprietary information acquired through or by virtue of his or her official position for his or her pecuniary benefit or for the pecuniary benefit of any other person or business. The foregoing does not apply to information available to the general public.

(7) Otherwise than provided by law for the proper discharge of his or her official duties, directly or indirectly request or receive any compensation from anyone other than the town in relation to any particular matter in which the town is a party or has a direct and substantial interest.

(8) Otherwise than provided by law for the proper discharge of his or her official duties directly promise or offer compensation as referred to in this ordinance.

(9) Knowingly accept a gift with a value in excess of ten dollars ($10.00), or allow acceptance of such a gift by a family member from any individual, group or corporation knowingly dealing with an area of town government in which the official of town government has an interest or jurisdiction. The foregoing does not apply to gifts from family members.

(10) Knowingly give false information concerning interests, and possible conflicts.

(11) Knowingly sign a purchase order where there is a pecuniary interest with the vendor(s) or supplier(s).

(12) Knowingly fail to cooperate with the Conflict of Interest Committee, or other authorized investigating authority – the Board of Selectmen or Town Manager, in the investigation of any complaint alleging a violation of the tenets of this ordinance. However, this does not apply to someone who chooses to take the Fifth Amendment to avoid incriminating themselves.

(13) Knowingly, without merit or cause, file a petition alleging a violation of this Ordinance, to cause harm to an Official's reputation.

B. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not appear in his or her official capacity on behalf of a private interest before any town board. Selectmen, however, may appear without compensation or favor, on behalf of constituents or in the performance of public or civic obligations.

C. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not represent private interests, other than his or her own, in any actions or proceedings against the interest of the town in any litigation to which the town is a party.

AMENDMENT: Kristen Lewis Savage made an amendment, seconded by Martha Sumner.
Article P-28 numbers 1, 2, 3, and 10 to replace the word possible conflicts to known conflicts.

A standing vote was taken and the results were yes 41 and no 2. This amendment will appear on the ballot as read.

Robert Gray made a petition to restrict Article 28 to be reconsidered at this meeting. A standing vote was taken and the results were yes 19, no 26 Article P-28 petition is defeated.

VI. Exclusions.

A. The prohibition against gifts or favors shall not apply to an occasional non-pecuniary gift, insignificant in value, or an award publicly presented in recognition of public service or any gift which would have been offered or given to him or her if he or she was not an official of town government or unsolicited advertising or promotional items or materials of nominal intrinsic value.

B. It shall not be a violation for elected officials to accept donations for the expressed purpose of financing a political campaign, provided that such contributions are reported in accordance with all local, state and federal laws pertaining to such donations or services and / or financial value.

C. The mere purchase of goods or services from a person or business in the ordinary course of that person's or business' retail or service business shall not prevent an official of town government from introducing, discussing, approving or voting upon a matter which relates to that person or business.

D. Those actions taken as part of the legislative process of making a law or laws, which affect the community in general, are exempt from the provisions herein. Legislative actions concerning the granting of specific contract awards and / or actions designed to benefit one identified or identifiable individual specific group of individuals are not exempt.

VII. Procedures for Alleged Violations.

A. The person submitting the petition to the Conflict of Interest Committee must complete a Petitioner Information Form. The petition shall be kept sealed until opened by the Conflict of Interest Committee at an executive session held in accordance to RSA 91-A:3,II a & c. Correspondence and minutes shall not be available to the public for inspection pursuant to RSA 91-A:5, IV. The purpose is to protect the respondent from allegations that may adversely affect the reputation of said respondent. The respondent shall have the option of having a non-public hearing or a public hearing. The petitioner(s) must be present at the non-public or public hearing or the petition shall be dismissed. A petition must be in writing, signed, and dated and include the name, address and contact number of each petitioner. Business owners submitting a petition must also include the name, address and contact number of the business. The petition must be filed with the Conflict of Interest Committee. Petitions may be obtained at Town Hall or via electronic communications. Petitions must be filed as instructed on the petition.

B. If any person approaches the Selectmen, Town Manager or any other town official, regarding an alleged violation of this ordinance, the town official shall refer said person to the Conflict of Interest Committee.

C. If the alleged violation is against the Conflict of Interest Committee, the petition may be filed with the Board of Selectmen. If the alleged violation is

D. against any member of the Conflict of Interest Committee, the petition shall be filed with the Conflict of Interest Committee.

E. The Conflict of Interest Committee will first review the petition and determine if it is within the jurisdiction of the Committee's authority. If the petition is found to be within the Committee's jurisdiction, the Committee shall forward a copy of the petition of alleged violation(s) to and notify the respondent by certified mail within four (4) business days after the Committee's review of the petition of the alleged violation(s) and that an investigation will be conducted. The respondent shall be requested to respond to the alleged violation(s) in writing and will meet with the Conflict of Interest Committee to present any relevant material to the investigation. The Committee shall proceed with an investigation and hearing if deemed necessary. The Committee may dismiss a petition at any point.

F. After the investigation, the Conflict of Interest Committee shall make a finding, by a majority vote, on the alleged violation within sixty (60) days. If necessary, the Conflict of Interest Committee may vote to extend its investigatory period up to a maximum of ninety(90) days from when the matter is first presented to the committee as an agenda item.

G. The respondent is entitled to a non-public hearing, or to a public hearing, with notice posted in two (2) public places seven (7) days prior thereto. When appearing before the Conflict of Interest Committee, said official may call witnesses on his or her behalf and may retain representation by legal counsel at his or her own expense. RSA 31:104 provides protection to a person acting in his official capacity in good faith and within the scope of his authority. This could include payment of legal costs. At notification of non-public or public hearing, each party must notify the others if they will be represented by legal counsel. Each party is entitled to one continuance.

G. All findings by the Conflict of Interest Committee shall be forwarded to the Board of Selectmen. Findings shall include all information pertinent to each petition.

H. The Selectmen shall have forty-five (45) days from the date a finding is submitted to the Board of Selectmen to act on the Conflict of Interest Committee finding.

I. Pursuant to RSA 31:39-A, knowingly violating this code shall be grounds for further review by the Board of Selectmen, if found by a majority vote of the Conflict of Interest Committee.

J. If the Selectmen determine by a majority vote that removal is warranted, the Selectmen will ask the respondent for a resignation. If the respondent refuses to resign, then a petition to remove shall be filed by the Board of Selectmen with the Superior Court.

K. Nothing in this ordinance shall be construed to prohibit any person from petitioning the Superior Court to remove an official of town government on the grounds that the violation in question warrants removal.

L. A respondent may request the Conflict of Interest Committee make a finding on any petition that is withdrawn or invalidated. If such a request is made,

the Conflict of Interest Committee shall complete an investigation pursuant to the procedures described herein.

VIII. Distribution of Conflict of Interest Ordinance.

A. All officials of town government, as defined in Section IV. Definitions, shall be furnished, by the Town Clerk's Office, with a copy of the Conflict of Interest Ordinance prior to assuming their respective duties. Copies of the Conflict of Interest Ordinance can be obtained from the Town Clerk's Office.

B. Failure to be furnished a current copy of the Conflict of Interest Ordinance shall not be grounds for relief from observing and compliance with the ordinance, amendments, and changes.

IX. Exemption Period.

Any official of town government elected, appointed or engaged on or before March 12, 2002, shall be exempt from the provisions of this ordinance for a period of fifteen (15) days.

X. Conflict of Interest Ordinance and Amendments.

A. Individuals are bound by the Conflict of Interest Ordinance in place at the time of the alleged violation.

B. This Conflict of Interest Ordinance shall be amended only by warrant article.

Article P-29. To see if the Town will adopt the following petitioned article? Prior to the 2003 annual town meeting, the selectmen shall prepare a proposed (3-year), assessment plan for the town, which shall comply with state statutes and administrative rules. The selectmen shall submit the proposed plan to the legislative body at the 2003 annual town meeting for acceptance, rejection or modification by the legislative body. If accepted by the legislative body as submitted or as amended, such plan shall be reviewed periodically and the selectmen or the legislative body may propose amendments, as they deem necessary. Any proposed amendments to the plan may be submitted in the form of warrant articles at the next annual town meeting and shall be approved, rejected or amended by the legislative body. At the end of the (3-year) period, the plan may be renewed or modified in the same fashion and the plan shall remain in effect until rescinded by the legislative body.
Assessing expenses relative to the (3-year) assessment plan or any of its later versions shall be separately stated in individual line items in the budget submitted to the legislative body at the annual town meeting for the duration of the assessment plan. Such expenses shall also be distinctly identified and an explanatory statement detailing the relevance of such expenses to the plan shall be included with the submitted budget document.

(The Selectmen shall not implement a partial revaluation, full revaluation or update, as defined by state statutes and administrative rules, until an assessment plan has been approved by the legislative body at an annual town meeting.) (By Petition)

Norman made a motion to open this for discussion, seconded by Kristen Lewis Savage.

Norman Major made a presentation.

Amendment: Norman Major made an amendment, seconded by Kristen Lewis Savage. "Shall the town vote to endorse the Board of Selectmen's Annual Assessment Procedure that includes public notification, public hearing, opportunity for comment, and adherence to Department of Revenue Administrative rules and State laws and further to urge the Board in the budget preparation and presentation to clearly state the cost of statistical updates and revaluations?

A standing vote was taken on this article. Yes vote 41, no vote 0. Article P-29 will appear on the ballot as amended.

Barry Sargent adjourned the meeting at 4:00pm
A True Copy Attest: Barbara E. Tavitian, Town Clerk

ZONING ARTICLES

Article P-30. Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Adding a new Article VIII and associated recodification to include an "Access Management Ordinance".

The purpose of this Overlay District is to provide for the orderly development/redevelopment of the state roadways in the C1 and Industrial zoning districts through the management of access to these roadways. Prospective developers of properties along the corridors should be required to incorporate and construct appropriate components of access management into their development plans.
(RECOMMENDED BY THE PLANNING BOARD)

Article P-31. Are you in favor of adoption of Amendment No. 2 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Adding a new Article XVII and associated recodification to be entitled "Public Safety Impact Fee Assessment."

The purpose of this ordinance is to assess fees for new residential, commercial or industrial development to compensate the Town of Plaistow for its share of the capital costs associated with the expansion of the Public Safety Complex. These fees are authorized by RSA 674:21 V as an innovative land use control.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-32. Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, 220-48, Specific Design Requirements, C. by adding a sentence stating, "This information must be stated on all plans."

The purpose of this amendment is to ensure that the information on required open space is stated on the plans.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-33. Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III – General Provisions Section 220-7– Use of substandard lot, by adding a letter D which reads: "Location of foundation shall be certified by a licensed land surveyor."
(RECOMMENDED BY THE PLANNING BOARD)

Article P-34. Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III – General Provisions Section 220-8(D) – Use of nonconforming lot, by adding a (4) which reads: "Location of foundation shall be certified by a licensed land surveyor."
(RECOMMENDED BY THE PLANNING BOARD)

Article P-35. Are you in favor of the adoption of Amendment No. 6 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XIV, by retitling it, "Roadway Impact Fee Assessment."

The purpose of this amendment is to distinguish the type of impact fee.
(RECOMMENDED BY THE PLANNING BOARD)

Article P-36. Are you in favor of the adoption of Amendment No. 7 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XIV, Section 220-92 - Computation of Impact Fee, Table 1, by updating the fees as calculated by VHB, the Board's consultant.

The purpose of this amendment is to update the roadway impact fees based on the construction inflation factor.
(RECOMMENDED BY THE PLANNING BOARD)

Article P-37. Are you in favor of the adoption of Amendment No. 8 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, by adding a new number 220-9 and associated recodification to read as follows:

220-9. Residential Garages.

For the construction of an attached or free-standing garage/barn in a residential zone:

(1) Lots up to 40,000 square feet, 900 square feet is permitted ;

(2) Lot sizes between 40,001 to 80,000 square feet, 1200 square feet is permitted;

(3) Lot sizes between 80,001 to to 120,000 square feet, 1500 square feet is permitted;

(4) Lot sizes between 120,001 to 200,000 square feet, 1800 square feet is permitted.

Any garage/barn greater than 1800 square feet requires a special exception. Any garage/barn constructed in a residential zone must be utilized for residential purposes only.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-38. Are you in favor of the adoption of Amendment No. 9 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article II, Definitions, Substandard Lot, by changing the wording to read as follows:

"A lot in existence and duly recorded in the Rockingham County Registry of Deeds, which has less than five acres in the RC Zone, or less than 110,000 square feet in the LDR Zone, or less than 80,000 square feet in the CI and Industrial Zones, or less than 40,000 square feet in the MDR Zone."

(RECOMMENDED BY THE PLANNING BOARD)

Article P-39. Are you in favor of the adoption of Amendment No. 10 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Districts, Table 220-32B, by adding a new number 26 that reads, "Daycare Facilities" to be listed under the special exception column.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-40. Are you in favor of the adoption of Amendment No. 11 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article IX, Signs, Section 220-61, by adding a new letter F. to read, "Digital signs are prohibited."

(RECOMMENDED BY THE PLANNING BOARD)

Article P-41. Are you in favor of the adoption of Amendment No. 12 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, Section 220-10, by adding: "Any abutting town and or developer that proposes to create roads, buildings (residential, commercial, or industrial zones) in Plaistow must be able to show that connection to an existing Plaistow Class V road or better is possible and will be provided as part of the plan and provided that the portion of the plan that is within the Town of Plaistow meet all Plaistow's Zoning, subdivision, site plan, health, and Selectmen's ordinances and regulations."

(RECOMMENDED BY THE PLANNING BOARD)

Article P-42. Are you in favor of the adoption of Amendment No. 13 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V., Table 220-32A, and Table 220-32B, Section C (1) a., by changing 40,000 square feet to 80,000 sq ft.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-43. Are you in favor of the adoption of Amendment No. 14 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, Section 220-9, Driveway permits by adding the following:

"In all cases in all zones where a driveway that has an egress on a Class V or higher road, public or private, and said driveway has any slopes greater than 9% or is more than 200 feet in length a limit of liability waiver must be obtained from the Board of Selectmen before any approval or conditional approval is obtained from the Planning Board."
(RECOMMENDED BY THE PLANNING BOARD)

Article P-44. Are you in favor of the adoption of Amendment No. 15 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions by adding a new section 220-18 which reads: "All conditions described in the motion to approve a subdivision, lot line adjustment, site plan review, wetlands conditional use permit, and/or hazardous material review must be met within 90 days unless one (1) or more of the following is true:
A. A specific time limit was made as part of the motion to conditionally approve, or

B. The applicant has applied for and the Planning Board has approved a request to extend the time limit for a specified period of time not to exceed 90 days. The applicant may apply for one 90-day extension.

Failure to meet all conditions within the time prescribed results in automatic disapproval and the plan is required to be resubmitted."
(RECOMMENDED BY THE PLANNING BOARD)

Article P-45. Are you in favor of the adoption of Amendment No. 16 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Districts, Tables 220-32C, 220-32E, 220-32F and 220-32G, Section B., Permitted Uses to allow for AEHC (Affordable Elderly Housing Community).
(RECOMMENDED BY THE PLANNING BOARD)

Article P-46. Are you in favor of the adoption of Amendment No. 17 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III - General Provisions, by adding a new Section 220-18: Commercial/Industrial Site Maintenance and associated re-codification. The new section to read as follows:

Section 220-18: Commercial/Industrial Site Maintenance - Any owner of a commercial, industrial or combined use site, with or without an approved site plan, shall maintain his/her property in such a way that is will enhance his/her own property and not detract from the neighboring properties. Items to be maintained shall include, but are not limited to:

1. Pavement shall be installed, seal coated, or reclaimed as necessary.
2. Potholes filled as needed
3. Striping for all parking, fire lanes and any necessary directional arrows shall be maintained as per approved site plan or per the Code Enforcement Officer.

4. Handicapped signage shall be in place to include an upright sign as well as a painted ground symbol.
5. Dumpsters shall be maintained, placed on pavement and fenced. There shall be no trash or other debris left on the property.

6. Landscaping (i.e. trees, shrubs, grass/lawns) shall be properly maintained and replaced as needed.
7. Any other conditions that may be applicable to comply with an approved site plan.

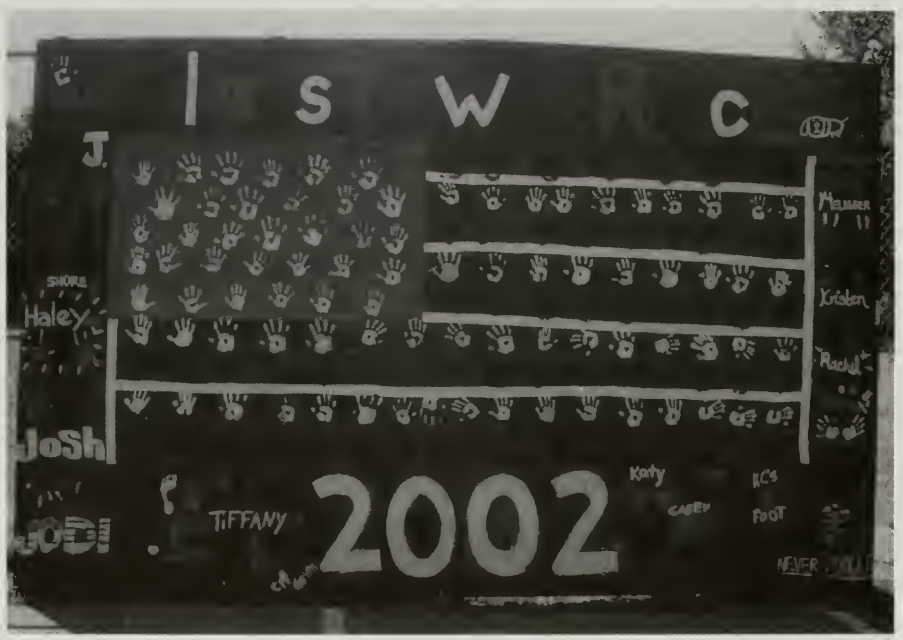
Unannounced annual inspections may be done by the Code Enforcement Officer to determine compliance with this ordinance, any approved site plan and/or any other applicable regulations. Failure to comply, once notified of a violation, may result in fines and/or penalties per Article XXI.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-47. Are you in favor of the adoption of Amendment No. 18 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Establishment of Districts and District Regulations, Table 220-32B, CI – Commercial I, by eliminating 21.1. Mini-Storage as an allowed use.
(RECOMMENDED BY THE PLANNING BOARD)

Article P-48. Are you in favor of the adoption of Amendment No. 19 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XVIII, 220-130, Requirements, by adding a new letter D. that states: "Existing video stores renting x-rated videos can do so up to 10% of the floor area, provided that they are enclosed and not in public view."
(RECOMMENDED BY THE PLANNING BOARD)

A true copy attest:
Barbara E. Tavitian, Town Clerk



SELECTMAN - 3 year term

Merilyn P. Senter	✓ 1106

SELECTMAN - 1 year term

Lawrence W. Gil	410
Steven Ranlett	259
Martha L. Sumner	✓472
Thomas J. Vinci	168

MODERATOR –2 year term

Barry Sargent	✓1204

BOARD OF FIRE ENGINEERS – 1 year term

1st Engineer	Richard A. Colcord	✓1215
2nd Engineer	Jon D. Lovett	✓1217
3rd Engineer	Michael F. Borges	✓1190
4th Engineer	David R. Sargent	✓1220

PLANNING BOARD – 3 year term

Timothy Moore	✓1125
Kymberlee Lawton	✓1078

MUNICIPAL BUDGET COMMITTEE - 3 year term

Bernadine A. FitzGerald	✓1023
T. Richard Latham	✓911
Ernest Sheltry	✓779
Michael Emmons	✓31
Martha Sumner	14

TRUSTEE OF THE PUBLIC LIBRARY – 3 year term

Scott Lane	✓1111
Kathryn M. Morin	✓1129

TRUSTEE OF THE TRUST FUND – 3 year term

Susan Drew	✓12

SUPERVISOR OF THE CHECK LIST – 6 year term

Katherine E. Fitzpatrick	✓1182

TOWN AUDITOR

Thomas Vinci	✓13
Susan Drew	✓20

Plaistow Warrant Articles

Article	Description	Yes	No
P-02	Fire Engine	✓821	495
P-03	Operating Budget	✓891	458
P-04	Highway Block Grant	✓1224	161
P-05	Sidewalks	✓907	485
P-06	School Resource Officer	✓954	449
P-07	Patrol Officer	✓753	617
P-08	Collective Bargaining Agreement	✓812	555
P-09	Library Staff	679	✓712
P-10	Fire Suppression Capital Reserve	✓806	557
P-11	Town Hall Windows	✓809	579
P-12	Safety Complex Renovations	✓720	675
P-13	Safety Complex Site Plan	588	✓850
P-14	Handicap Ramp	✓823	549
P-15	Recreation Facility	674	✓686
P-16	Police Radios	✓733	639
P-17	West Nile Virus Control	✓814	569
P-18	Community Health Service	✓922	449
P-19	EPA/Waste Oil	✓773	571
P-20	Conservation Fund	✓681	655
P-21	Internet Expendable Trust Fund	✓891	469
P-22	PEG Expendable Trust Fund	✓894	463
P-23	The Sad Café	✓666	649
P-24	Sale of Land	✓769	507
P-25	Fire Suppression	✓909	361
P-26	Special Town Meeting	✓695	532
P-27	Sickel Drive	✓997	247
P-28	Conflict of Interest Ordinance	✓788	421
P-29	Assessment Procedure	✓921	338

Zoning Articles

ARTICLE	YES	NO
P-30	✓928	331
P-31	✓879	388
P-32	✓999	259
P-33	✓868	354
P-34	✓875	354
P-35	✓914	327
P-36	✓873	351
P-37	✓797	462
P-38	✓729	428
P-39	✓760	410

ARTICLE	YES	NO
P-40	✓716	444
P-41	✓937	256
P-42	✓675	450
P-43	✓691	476
P-44	✓831	338
P-45	✓804	341
P-46	✓915	294
P-47	✓761	389
P-48	✓819	382

The meeting was held at the Plaistow Public Library, 85 Main Street, Plaistow, starting about seven-fifteen PM. Approximately thirty people were in attendance.

The Moderator opened the meeting by explaining the basic rules, and stated that he would follow Robert's Rules of Order.

He then asked for non-voters who wished to speak. The non-voters are Valerie Tobin, potential Purchaser, Builder, and John Scruton Town Manager. A voice vote was taken and they were granted permission to speak.

Barry Sargent, the Moderator read the warrant article SM-1, and a motion made by John Sherman, seconded by Peter Richards to put this article on the floor for Discussion.

Valerie Tobin spoke and showed voters the map showing where the easement would go.

Peter Bealo asked about the need for a variance and stated not buildable until ZBA gives a variance for lot 24 and 25.

Valerie said that it was two buildable lots and nothing has changed, just looking for the easement.

John Scruton mentioned that the Shepards have given the town the right to pass over.

Valerie Tobin stated that the abutters were concerned about the easement in their backyards, and this would give the favorable easement, and also give the town access to their land.

Eleanor Peabody just a driveway, 50-ft right of way and town would not be responsible.

Peter Bealo made an amendment, seconded by George Peabody to read as follows:

The amount of money to be paid to the Town of Plaistow by the Shepards for this easement shall be $35,000. This easement is exclusive to the lots for this limited purpose.
If these two lots are ever subdivided, this easement shall not apply to newly created lots. The money shall be paid prior to the use of the easement.

The two-lot assessment would be over $70,000 dollars.

Amount of money $35,000
Sub-divided easement not apply
Money shall be paid prior to use of the easement.

Frederick Copp asked if the tax money was not enough. The tax amount being approximately $15,000.

Peter Bealo said if he owned the land he would charge for it.

A standing vote was taken on the Amendment and the amendment was defeated.
Yes 3 ----------No 15

There was not any further discussion on this article, and the Moderator stated this Article SM-1 will appear on the ballot as read.

Meeting adjourned at Seven-fifty PM.

A true Copy Attest:
Barbara E. Tavitian, Town Clerk



The Demographics are calculated from the most recent US Census conducted in 2000.

5,90	Total Registered Voters
1,596	Voter Turnout
27%	Voter Participation
7,747	Population
261,634	County Population
2.69	Average Household Size
3.10	Average Family Size

NOTE: The February 12, 2002, Deliberative Session minutes and the September 28, 2002, Special Town Meeting minutes appear as submitted by law to the State early last Spring.



TOWN TREASURER FINANCIAL REPORT

Bernadine A. FitzGerald, Treasurer

BALANCE ON HAND JANUARY 1, 2002.....$7,210,770.77

RECEIPTS FROM TOWN CLERK		
DESCRIPTION	**DEBITS**	**CREDITS**
W/H State of NH		$5,648.00
Dogs State of NH		$951.50
UCC Fees		$5,044.00
Motor Vehicle Registration		$1,287,578.21
Motor Vehicle Mail In Registrations		$3,425.00
Miscellaneous		$97.11
Dog Licenses		$5,673.50
Dog Pick-Up Fines		$1,155.00
Marriage Licenses		$756.00
Municipal Agent Program		$23,707.50
Voter Check List		$50.00
Dredge & Fill Permits		$10.00
Boat Registration		$9,398.60
Recordings		$5.00
Filing Fees		$11.00
Recount Fees		$10.00
Voter Registration Cards		$9.00
Title Fees		$4,909.00
Certified Copies		$859.00
Prior Year Returned Checks Paid		$59.50
Returned Checks	-($6,639.90)	
Returned Checks Paid		$6,559.90
Returned Check Fines		$1,000.00
TOTAL:		**$1,350,276.92**

REVENUE FROM OTHER GOVERNMENT	
DESCRIPTION	**AMOUNT**
Police Department Dispatch	$31,250.00
Library	$2,000.00
Library Trustees	$70,000.00
School Crossing Guard	$4,994.52
TOTAL:	**$108,244.52**

TOWN TREASURER FINANCIAL REPORT CONTINUED

Bernadine A. FitzGerald, Treasurer

RECIEPTS FROM TAX COLLECTOR		
DESCRIPTION	**DEBIT**	**CREDIT**
Previous Years Taxes		$407,874.44
2002 Taxes		$13,947,269.04
Yield Taxes		$631.00
Yield Tax Interest		$56.81
Property Tax Interest		$23,276.69
Mortgage Notice Costs		$3,585.55
Redemptions-Sale		$256,293.16
Redemptions/Interest/Costs		$42,836.24
Water Suppression Bills		$49,927.36
Water Suppression Bills Interest		$2,838.68
Current Use		$160,000.00
Current Use Interest		$3,873.70
Returned Checks	-($7,020.56)	
Returned Checks Paid		$7,020.56
Returned Check Fines		$75.00
TOTAL:		**$14,898,537.67**

REVENUE FROM MISCELLANEOUS SOURCES	
DESCRIPTION	**AMOUNT**
Cable Franchise Fee	$64,215.34
Cemetery Lot Sales	$2,500.00
Cemetery Open/Close Graves	$2,650.00
Sale Surplus Property	$7,934.00
Leased Land	$50,000.00
Hardship Lien Reimbursement	$28,279.87
Fines Court Portion	$1,790.00
Insurance Claims	$11,271.90
Health Insurance Reimbursement	$27,617.37
Workers Comp. Reimbursement	$574.00
Miscellaneous	$4,526.79
Copy Machine Income	$506.00
Assessing Office Copies	$1,123.79
Robins Settlement	$55,255.96
Walmart/Police Agreement	$10,979.79
BCLM/BRUK Police Agreement	$36,509.34
250th Anniversary	$55.00
Historical Museum Lease	$1.00
Steel From Recycling	$312.22
TOTAL:	**$306,102.37**

REVENUE FROM OTHER DEPARTMENTS		
DESCRIPTION	**DEBIT**	**CREDIT**
Inspections:		$87,772.75
Returned Checks	-($1,087.50)	
Returned Checks Paid		$1,087.50
Returned Check Fines		$275.00
Health:		$9,820.27
Police:		
Gun Permits		$570.00
Hawkers & Peddler Permits		$110.00
Pawnbrokers/2nd Hand Dealers		$625.00
Finger Printing Fees		$101.00
Parking Violations		$11,035.85
Insurance Report Request Fees		$7,289.36
Returned Checks	-($330.00)	
Returned Checks Paid		$310.00
Returned Check Fines		$100.00
Witness Fees		$1,377.88
Police Department Training		$1,933.74
Outside Detail		$51,766.00
Fire Department:		
Ambulance		$1,138.86
Insurance Reports		$90.00
General Revenue		$3,576.31
Court Ordered Reimbursement		$894.84
Outside Detail		$960.00
False Alarm Fines		$443.85
Tax Warrant Copies:		$312.00
Welfare General Assistance Liens:		$380.72
Planning Board:		$6,474.33
Zoning Board of Adjustment:		4,512.86
Recreation:		
Summer Recreation Registrations		$30,259.00
Basketball/Softball Registrations		$6,410.00
Community Trips		$3,954.00
Fall Softball/Baseball Registration		$40.00
Returned Checks	-($90.00)	
Returned Checks Paid		$180.00
Returned Check Fines		$4.00
TOTAL:		**$232,297.62**

REVENUES FROM REIMBURSEMENTS		
DESCRIPTION	**DEBIT**	**CREDIT**
Soda Machine		$1,342.00
Medicare		$72.16
Telephone Calls		$57.32
NH Retirement Fund		$873.87
PD Vehicle Maintenance		$662.85
Fire Department Training		$200.00
Cable PEG – Purchase Equipment		$38,594.50
Internet Use		$14,000.00
Verizon Energy Study		$1,000.00
Property Damage – Guard Rail		$811.00
NHMA Property Liability – Overpayment		$684.00
NHMA Property Liability – Phone Damage		$1,304.00
Reliable Office Supply – Overpayment		$108.16
Tax Collector Conference		$250.00
Tax Collector Registration		$30.00
AT&T Agreement		$2,000.00
Town Clerk Refunds – July		$73.50
Walmart Art. Tranp.		$3,525.50
Petco – Overpayment		$43.98
Trustees Trust Funds/Kingston Bridge		$2,500.00
Recreation Equipment Refund		$241.09
Walmart Foundation/Canine Vest		$1,000.00
Staples Rebate		$40.00
Workers Comp. Fund		$407.40
Hazardous Waste Day		$5,032.11
Walmart/Fire Chief's Light Bar		$1,200.00
US Treasurer/Fica/Medicare		$61.83
US Treasurer/Fica/Medicare		$20.61
TOTAL:		**$76,135.88**

REVENUE FROM FEDERAL GOVERNMENT & STATE OF NEW HAMPSHIRE	
DESCRIPTION	**AMOUNT**
OJP Grant	$1,532.49
FEDERAL TOTAL:	**$1,532.49**
Shared Revenues	$297,949.33
Highway Block Grant	$122,814.95
Witness Fees	$782.55
District Court Fees	$38,939.20
Emergency Management Reimbursement	$8,006.31
NH Fuel Tax	$3,298.50
NH Forrest Fire	$102.34
STATE TOTAL:	**$471,893.18**

INTEREST	
DESCRIPTION	**AMOUNT**
Fleet Bank	$1,094.05
Bank North	$88,433.87
MBIA	$3,730.26
TOTAL:	**$93,258.18**

2002 TOTALS	
DESCRIPTION	**TOTALS**
2002 Receipts	$17,538,278.83
Disbursements	-($16,616,839.21)
Adjustment to Deposit	-($1.40)

BALANCE AS OF DECEMBER 31, 2002	
DESCRIPTION	**TOTALS**
Bank North	$7,624,903.57
Fleet	$61,557.06
MBIA	$252,800.44

LIENS & HUMAN SERVICE PAYMENTS	
DESCRIPTION	**TOTALS**
No Cash To Treasurer	
Liens/Taxes	$192,947.92

TOTAL.....$8,132,208.99

TOWN OF PLAISTOW 2002 TAX RATE CALCULATION

TOWN PORTION

Gross Town Appropriation	6,109,540
Less: Revenues	(3,600,170)
Less: Shared Revenues	(9,276)
Add: Overlay	115,438
Less: War Service Credits	(46,400)
Net Town Appropriation	2,661,932
Special Adjustments	0
TOWN RATE: 3.80	

SCHOOL PORTION

Regional School Apportionment	12,697,961
Less: Adequate Education Grant	(1,931,952)
Less: State Education Taxes	(3,587,821)
Net School Appropriation	7,178,188
LOCAL SCHOOL RATE: 10.27	

STATE EDUCATION TAXES

Equalized Valuation (no utilities) 618,589,853 X $5.80	3,587,821
Divide by Local Assessed Valuation (no utilities) 679,927,588	
STATE SCHOOL RATE: 5.28	

COUNTY PORTION

Due to County	870,310
Less: Shared Revenues	(9,276)
Net County Portion	861,034
COUNTY RATE: 1.23	

RATE

TOTAL RATE: 20.58

PROPERTY TAX COMMITMENT

Total Property Taxes Assessed	14,288,975
Less: War Service Credits	(46,400)
Total Property Tax Commitment	**14,242,575**

PROOF OF RATE

NET ASSESSED VALUATION		***TAX RATE***	***ASSESSMENT***
State Education Tax (no utilities)	679,927,588	5.28	3,587,821
All Other Taxes	699,278,288	15.30	10,701,154
			14,288,975

TAX COLLECTOR FINANCIAL REPORT

Rosemarie L. Bayek, Tax Collector

SUMMARY OF TAX ACCOUNTS
FISCAL YEAR ENDING DECEMBER 31, 2002

UNCOLLECTED TAXES BEGINNING OF FISCAL YEAR:	LEVY 2002	LEVY 2001	LEVY 2000	LEVY 1999	LEVY 1997
Property Taxes		$596,807			$1,744
Yield Taxes		$298	$138		
Utilities			$71	$1,1360	
Interest					
TAXES COMMITTED THIS YEAR:					
Property Taxes	$14,259,265				
Yield Taxes	$48	$147			
Utilities	$6,574	$46,448			
Current Use Penalty	$160,000				
OVERPAYMENT:					
Property Taxes	$20,950				
Interest Late Taxes	$10,862	$32,631	$25		$1,879
Penalties					
TOTAL DEBITS:	**$14,457,669**	**$676,331**	**$234**	**$11,360**	**$3,623**

CREDITS					
REMITTED TO TREASURER:	**LEVY 2002**	**LEVY 2001**	**LEVY 2000**	**LEVY 1999**	**LEVY 1997**
Property Taxes	$13,760,961	$383,929			$1,744
Yield Taxes	$48	$445	$138		
Utilities	$6,574	$46,016	$71		
Interest	$10,862	$31,962	$25		$1,879
Penalties					
Conversions to Lien		$192,948			
Land Use Change	$160,000				
ABATEMENTS MADE:					
Property Taxes	$7,991	$20,598			
Yield Taxes					
Utilities		$414		$11,360	
UNCOLLECTED TAXES END OF YEAR:					
Property Taxes	$511,263				
Yield Taxes					
Utilities		$19			
TOTAL CREDITS:	**$14,457,699**	**$676,631**	**$234**	**$11,360**	**$3,623**

TAX COLLECTOR FINANCIAL REPORT CONTINUED

Rosemarie L. Bayek, Tax Collector

DEBITS				
UNCOLLECTED TAXES BEGINNING OF FISCAL YEAR:	**LEVY 2001**	**LEVY 2000**	**LEVY 1999**	**LEVY 1998-1990**
Unredeemed Liens-Beg. Of Year		$142,896	$94,924	$278,244
Liens Executed During Year	$192,948			
Interest & Costs Collected (After Lien Execution)	$9,552	$19,943	$18,715	$211
Mortgage Notice Costs				
Lien Costs				
TOTAL DEBITS:	**$202,500**	**$162,839**	**$113,639**	**$278,455**

CREDITS				
REMITTED TO TREASURER:	**LEVY 2001**	**LEVY 2000**	**LEVY 1999**	**LEVY 1998-1990**
Redemptions	$113,916	$95,864	$44,786	
Interest & Costs Collected (After Lien Execution)	$8,407	$19,943	$17,811	$211
Mortgage Notice Costs				
Lien Costs				
Abatements of Unredeemed Taxes	$4,615	$4,408	$16,725	
Unredeemed Liens Balance End of Year	$75,562	$42,624	$34,317	$278,244
TOTAL CREDITS:	**$202,500**	**$162,839**	**$113,639**	**$278,455**

TOWN CLERK FINANCIAL REPORT

Barbara E. Tavitian, Town Clerk

JANUARY 1,2002 – DECEMBER 31,2002	
DESCRIPTION	**AMOUNT**
Motor Vehicles Permits (10875)	$1,287,578.00
Filing Fees	$11.00
Dog Licenses (928)	$5,673.50
Dog Pickup Fines	$1,155.00
Marriages	$756.00
TC W/H State of NH & Certified Copies	$5,648.00
Dog W/H State of NH	$951.50
Uniform Commercial Code	$5,044.00
Titles	$4,909.00
Mail In Registrations	$3,425.00
Municipal Agent Program	$23,707.50
Boats (597)	$9,399.00
Dredge & Fill Permits	$10.00
Recordings	$5.00
Miscellaneous	$97.00
Returned Check Fines	$1,000.00
Certified Copies	$859.00
Pole License	$0.00
Voter's Check List	$50.00
Voter's Registration Cards	$9.00
Recount Fee	$10.00
Sub Total	$1,350,297.50
Prior Year Returned Check Collected	$59.50
Outstanding Check 2002	*-($80.00)*
Total Remitted to Treasurer	$1,350,277.00
Refunds 2002	*-($2,371.00)*
Total Income for 2002	**$1,347,906.00**

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

Helen A. Hart; B. Jill Senter; Susan Drew

TOWN TRUST FUNDS					
FUND NAME	**BEGIN BALANCE**	**ADDITIONS**	**WITHDRAWAL**	**EARNED INCOME**	**ENDING BALANCE**
Cemetery	$88,078.27	$2,850.00	$0.00	$1,341.89	$92,270.16
Conservation*	$19,430.38	$10,000.00	$0.00	$367.75	$29,798.13
Fire Cap. Res.**	$84,362.54	$50,000.00	$0.00	$2,007.93	$136,370.47
Recreation Fund	$1,153.75	$0.00	$0.00	$17.50	$1,171.25
PEG Cable	$127,251.80	$21,740.00	$0.00	$2,127.11	$151,118.91
Recreation Field	$28,814.60	$0.00	$0.00	$431.54	$29,246.14
Cons. For. Fund	$33,632.06	$0.00	$0.00	$503.81	$34,135.87
Internet Expense	$0.00	$15,986.00	$14,000.00	$99.75	$2,085.75
Fire Suppression	$0.00	$109,750.00	$2,500.00	$779.20	$108,029.20
TOTALS:	**$382,723.40**	**$210,326.00**	**$16,500.00**	**$7,676.48**	**$584,225.88**

NOTES:

* $5,000 deposited in January for 2001 Warrant Article and $5,000 in December for 2002 Warrant Article.

** $50,000 deposited in January for 2001 Warrant Article

DETAIL:

PEG Cable: 2002 Warrant Article moving revenue from AT&T Broadband to Trust Fund.

Internet Expenses: 2002 Warrant Article moving revenue from AT&T Broadband to Trust Fund. Expenses were for Internet access, usage, website development and emergency measures after a virus attack.

Fire Suppression: Income from 2002 Warrant Article. Expended for engineering reviews.

STATEMENT OF BONDED DEBT

FISCAL YEAR	COUPON DATE	PRINCIPAL PAYMENT	COUPON RATE	INTEREST PAYMENT	PERIODIC DEBT SERVICE	FISCAL DEBT SERVICE
2003	01/02/00		$4.47	$29,752.10	$29,752.10	
	07/01/03	$190,000.00	$4.47	$29,752.10	$219,752.10	$249,504.20
2004	01/01/04		$4.47	$25,501.80	$25,501.80	
	07/01/04	$190,000.00	$4.47	$25,501.80	$215,501.80	$241,003.60
2005	01/01/05		$4.47	$21,251.50	$21,251.50	
	07/01/05	$190,000.00	$4.47	$21,251.50	$211,251.50	$232,503.00
2006	01/01/06		$4.47	$17,001.20	$17,001.20	
	07/01/06	$190,000.00	$4.47	$17,001.20	$207,001.20	$224,002.40
2007	01/01/07		$4.47	$12,750.90	$12,750.90	
	07/01/07	$190,000.00	$4.47	$12,750.90	$202,750.90	$215,501.80
2008	01/01/08		$4.47	$8,500.60	$8,500.60	
	07/01/08	$190,000.00	$4.47	$8,500.60	$198,500.60	$207,001.20
2009	01/01/09		$4.47	$4,250.30	$4,250.30	
	07/01/09	$190,000.00	$4.47	$4,250.30	$194,250.30	$198,500.60
TOTAL:		**$1,330,000.00**		**$238,016.80**	**$1,568,016.80**	**$1,568,016.80**

Public Library
Original Amount: $1,900,000.
Year Term 200/10 years @ 4.474%

REPORT OF THE LIBRARY TRUSTEES

Catherine Emmons, Chairman

2002 INCOME SUMMARY	
SOURCE	**INCOME**
Town of Plaistow	$302,479.00
Donations	$1,749.00
Fines/Lost Books/Book Sales	$4,133.00
Fees: Copier/Printer/Non-Resident	$3,741.00
Interest on Deposits	$1,178.00
Mary Nelson Trust Fund	$70,000.00
TOTAL	**$383,280.00**

2002 EXPENSE SUMMARY	
DESCRIPTION	**EXPENSE**
Bond Payment	$70,000.00
Building Insurance	$2,500.00
Continuing Education	$799.00
Employee Salaries & Benefits	$171,863.00
Janitor Service	$25,422.00
Material Acquisitions	$42,868.00
Miscellaneous	$34.00
Postage	$121.00
Professional Dues	$465.00
Programming	$1,170.00
Repairs/Maintenance	$6,928.00
Supplies	$7,210.00
Technology	$16,872.00
Utilities	$32,391.00
Total	**$378,643.00**

2002 ACCOUNT BALANCES SUMMARY	
ACCOUNT	**BALANCE**
Atty. & Mrs. Samuel Conti Family Fund	$627.04
Fines/Lost Book Account	$17,688.26
Roger B. Hill Memorial Fund	$12,815.28
Mary P. Nelson Trust Fund	$482,578.79
Memorial Fund TOTAL: *Annie L. Dow, Mary Gilman, Muriel Herrick, Sheila McPherson, Paul D. Palmer, Irving Peaslee, Virginia Robinson, David Wood*	$9,312.80
Memorial 2 Fund	$2,997.97
Special Projects Fund	$24,676.55
Technology Fund	$25,100.15
Donald R. Willis Memorial Fund	$1,023.40

TOWN OF PLAISTOW PROPERTY LIST

PROPERTY	LAND VALUE	BLDG. VALUE	VALUE	MAP/LOT
Off Newton Road Rear	$ 6,400	$ 0	$ 6,400	73-3
163 Plaistow Road	752,200	0	752,200	30-65
East Road Rear	11,900	0	11,900	6-3
Center Circle Rear	93,600	7,500	101,100	40-60
3A Dundee Drive	2,000	0	2,000	69-21
169 Plaistow Road	292,100	0	292,100	31-68
144 Main Street	325,800	0	325,800	41-11
Atkinson Line	90,100	0	90,100	6-6
Old Stage Coach Road	49,100	0	49,100	9-11
307 Main Street	231,400	0	231,400	21-7
Main Street	35,900	0	35,900	8-22
Main Street Rear Kelley	46,000	0	46,000	8-23
Hickory Ridge Road	700	0	700	20-12
Frog Pond Woods	184,800	0	184,800	7-4
Frog Pond Woods	65,600	0	65,600	7-5
Formerly JA Noyes Land	37,900	0	37,900	6-8
Frog Pond Woods	44,200	0	44,200	18-2
Frog Pond Woods	20,200	0	20,200	17-7
Near B&M Railroad	3,800	0	3,800	11-7
East Road Off N/S	2,500	0	2,500	14-35
45 Greenough Road	74,800	0	74,800	16-1
Frog Pond Woods	110,200	0	110,200	17-6
Lot 2 Section B Brentwood	6,900	0	6,900	31-5
11 Lower Road	85,900	0	85,900	17-32
14 Culver Street	5,300	0	5,300	18-13
16 Culver Street	68,300	0	68,300	17-29
15 Lower Road	68,300	0	68,300	17-30
13 Lower Road	68,000	0	68,000	17-31
Frog Pond Woods	54,500	0	54,500	18-3
Frog Pond Woods	17,900	0	17,900	18-4
266 Main Street	376,600	0	376,600	19-5
280 Main Street	391,600	0	391,600	19-6
Mt. Misery	190,000	0	190,000	20-38
Old County Rear	139,500	0	139,500	32-29
N/S Old County Road	95,400	0	95,400	32-25
33 Westville Road	61,100	0	61,100	27-54
Route 125	19,700	0	19,700	26-2
North Ave Rear	1,500	0	1,500	37-51
7 Massassoit Blvd.	81,700	0	81,700	38-20
35 West Pine Street	111,900	0	111,900	25-15
7 Whiton Place	1,600	0	1,600	40-1
26A Westville Road	12,000	0	12,000	40-7
4 Bittersweet Drive	80,900	0	80,900	39-47
120 Main Street	769,200	4,982,400	5,751,600	40-34
127 Main Street	69,300	196,100	265,400	40-67
145 Main Street	142,100	698,700	840,800	41-63
5 Ingalls Terrace	83,500	16,100	99,600	42-43
Plaistow Road Rear	47,600	0	47,600	43-12
Town Landfill	249,200	0	249,200	32-32

TOWN OF PLAISTOW PROPERTY LIST CONTINUED

PROPERTY	LAND VALUE	BLDG. VALUE	VALUE	MAP/LOT
215 Plaistow Road	105,800	0	105,800	45-8
Arbor Lane	77,900	20,400	98,300	42-57
27 Elm Street	244,700	1,955,700	2,200,400	41-77
17 Elm Street	366,500	0	366,500	41-82
14 Elm Street	123,900	298,500	422,400	41-67
17 Canterbury Forest	65,500	0	65,500	49-35
2A Woodland Drive	600	0	600	37-36
Autumn Circle	16,600	0	16,600	48-26
Autumn Circle Rear	2,500	0	2,500	59-8
10 Harriman Road	51,900	0	51,900	50-70
41A Sweet Hill Road	6,300	0	6.300	62-18
Town Road	27,900	0	27,900	53-27
Timberlane Road Rear	37,400	0	37,400	60-28
Forrest Street	0	6,100	6,100	99-20
23 Newton Road	22,200	0	22,200	66-24
Newton Road Rear	13,000	0	13,000	69-54
Plaistow Road Rear	30,000	0	30,000	25-38
Main Street Rear	26,200	0	26,200	21-13
Main Street Rear	24,200	0	24,200	21-12
Main Street Rear	15,200	0	15,200	22-14
Kingston Line	5,900	0	5,900	22-10
Newton Rear	25,500	0	25,500	69-51
Mt. Misery	68,300	0	68,300	21-9
87 Main Street	171,200	1,794,600	1,965,800	39-50-21-3
Atkinson Town Line	300	0	300	15-8
Mt. Misery	85,700	0	85,700	21-10
Mt. Misery Ledge	52,800	0	52,800	22-11
Mt. Misery Center	10,200	0	10,200	22-7
Mt. Misery Center	27,600	0	27,600	22-9
Rear Land	13,100	0	13,100	22-12
Main Street Rear	91,300	0	91,300	21-17
Old County Road Rear	34,500	0	34,500	20-37
Old County Road Rear	116,800	0	116,800	20-36
Main Street Rear	17,300	0	17,300	21-11
Main Street Rear	9,500	0	9,500	21-14
Mt. Misery Center	48,300	0	48,300	22-8
Mt. Misery Rear	13,800	0	13,800	21-8
Main Street Rear	20,200	0	20,200	22-5
Old County Road	11,200	0	11,200	44-52
Plaistow Road	2,500	0	2,500	44-61
TOTAL ASSESSMENTS:	**7,865,000**	**9,976,100**	**17,841,100**	

TOWN PROPERTY WITH NO LISTED VALUES:

Pollard Brook – Water Rights
Jordan Land (2 Lots)
Landry &Kimball
Rear George Mason
Kingston Line (2 Lots)
Main Street (3 Lots)
Hazeltine
Hampstead Line
Depot Road
Water Tower at Process
Tucker & Flanders Land
Leavitt Land
Mt. Misery (2 Lots)
Frog Pond Woods (5 Lots)

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen and Town Manager
Town of Plaistow, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Plaistow, New Hampshire, as of and for the year ended December 31, 2001, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Plaistow, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of $613,984 in its General Fund, which were not received in cash within sixty days of year end as required by accounting principles generally accepted in the United States of America (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the undesignated General Fund balance from $2,865,012 to $2,251,028, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Plaistow, New Hampshire as of December 31, 2001 and the results of its operations and the cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Plaistow, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Vachon, Clukay & Co. PC

May 16, 2002

EXHIBIT A
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types and Account Groups
December 31, 2001

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust & Agency	General Long-Term Debt	
ASSETS						
Cash and equivalents	$ 7,141,543	$ 76,661		$ 535,975		$ 7,754,179
Investments	249,070	538,255		382,723		1,170,048
Receivables:						
Taxes receivable	781,875					781,875
Notes receivable	104,546					104,546
Accounts receivable	37,994					37,994
Unbilled charges for service	46,035					46,035
Due from other funds	85,330		$ 5,000	4,480		94,810
Amounts to be provided for retirement of long-term obligations					$ 1,693,767	1,693,767
Total Assets	$ 8,446,393	$ 614,916	$ 5,000	$ 923,178	$ 1,693,767	$ 11,683,254
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	$ 171,228			$ 192		$ 171,420
Accrued expenses	43,496					43,496
Retainage payable			$ 5,000			5,000
Deposits				480,975		480,975
Due to other funds	9,480	$ 648		84,682		94,810
Due to other governments	4,861,572					4,861,572
General long-term debt obligations					$ 1,520,000	1,520,000
Capital lease obligations					123,051	123,051
Compensated absences payable					50,716	50,716
Total Liabilities	5,085,776	648	5,000	565,849	1,693,767	7,351,040
Fund Balances:						
Reserved:						
Reserved for endowments		10,550		64,383		74,933
Reserved for encumbrances	73,237					73,237
Reserved for long term receivables	53,572					53,572
Unreserved:						
Designated for future year's expenditures	368,796	516,535		272,456		1,157,787
Undesignated	2,865,012	87,183		20,490		2,972,685
Total Fund Balances	3,360,617	614,268	-	357,329	-	4,332,214
Total Liabilities and Fund Balances	$ 8,446,393	$ 614,916	$ 5,000	$ 923,178	$ 1,693,767	$ 11,683,254

See notes to financial statements

EXHIBIT B

TOWN OF PLAISTOW, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances

All Governmental Fund Types and Expendable Trust Funds

For the Year Ended December 31, 2001

	Governmental Fund Types		Fiduciary Fund Types	Totals (Memorandum Only)
	General	Special Revenue	Expendable Trust	
Revenues:				
Taxes	$ 2,241,729			$ 2,241,729
Licenses and permits	1,407,498			1,407,498
Intergovernmental revenues	454,394			454,394
Charges for service	217,588			217,588
Miscellaneous revenues	460,181	$ 48,549	$ 45,938	554,668
Total Revenues	4,781,390	48,549	45,938	4,875,877
Expenditures:				
Current:				
General government	1,148,895			1,148,895
Public safety	1,389,478	1,380		1,390,858
Highways and streets	365,482			365,482
Health and welfare	71,737			71,737
Sanitation	533,869			533,869
Water distribution and treatment	31,460			31,460
Culture and recreation	115,526	288,742	20,173	424,441
Capital outlay	383,172	4,850	39,520	427,542
Debt service	266,487			266,487
Total Expenditures	4,306,106	294,972	59,693	4,660,771
Excess of Revenues over (under) Expenditures	475,284	(246,423)	(13,755)	215,106
Other Financing Sources (Uses):				
Proceeds from capital leases	111,479			111,479
Operating transfers in	77,990	265,603	55,000	398,593
Operating transfers out	(320,603)	(77,990)		(398,593)
Total Other Financing Sources (Uses)	(131,134)	187,613	55,000	111,479
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	344,150	(58,810)	41,245	326,585
Fund Balances - January 1, as restated	3,016,467	673,078	231,211	3,920,756
Fund Balances - December 31	$ 3,360,617	$ 614,268	$ 272,456	$ 4,247,341

See notes to financial statements

EXHIBIT C
TOWN OF PLAISTOW, NEW HAMPSHIRE
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis) - General Fund
For the Year Ended December 31, 2001

	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes	$ 2,194,303	$ 2,241,729	$ 47,426
Licenses and permits	1,327,277	1,407,498	80,221
Intergovernmental revenues	409,769	454,394	44,625
Charges for service	162,000	217,588	55,588
Miscellaneous revenues	329,065	460,181	131,116
Total Revenues	4,422,414	4,781,390	358,976
Expenditures:			
Current:			
General government	1,143,141	1,131,219	11,922
Public safety	1,369,341	1,389,478	(20,137)
Highways and streets	445,622	412,917	32,705
Health and welfare	114,018	71,737	42,281
Sanitation	546,271	542,869	3,402
Water distribution and treatment	24,750	40,260	(15,510)
Culture and recreation	126,382	115,526	10,856
Capital outlay	323,708	271,693	52,015
Debt service	286,506	266,487	20,019
Total Expenditures	4,379,739	4,242,186	137,553
Excess of Revenues over Expenditures	42,675	539,204	496,529
Other Financing Sources (Uses):			
Operating transfers in	75,739	77,990	2,251
Operating transfers out	(357,048)	(320,603)	36,445
Total Other Financing Sources (Uses)	(281,309)	(242,613)	38,696
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	(238,634)	296,591	535,225
Fund Balance - January 1, as restated	2,990,789	2,990,789	-
Fund Balance - December 31 - Budgetary Basis	$ 2,752,155	$ 3,287,380	$ 535,225

See notes to financial statements

EXHIBIT D
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combined Statement of Revenues, Expenses and Changes in Fund Balances
All Non-Expendable Trust Funds
For the Year Ended December 31, 2001

Operating Revenues:	
Investment income	$ 3,205
Total Operating Revenues	3,205
Operating Expenses	3,205
Net Operating Income	-
Non-Operating Income:	
Bequests	2,800
Total Non Operating Income	2,800
Net Income	2,800
Fund Balances - January 1	82,073
Fund Balances - December 31	$ 84,873

EXHIBIT E
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combined Statement of Cash Flows
All Non-Expendable Trust Funds
For the Year Ended December 31, 2001

Cash Flows from Operating Activities:	
Investment income	$ 3,205
Cash paid for services	(5,130)
Net Cash Used by Operating Activities	(1,925)
Cash Flows from Capital and Related Financing Activities:	
Bequests	2,800
Net Cash Provided by Capital and Related Financing Activities	2,800
Cash Flows from Investing Activities:	
Net increase in investments	(875)
Net Cash Used by Investing Activities	(875)
Net increase in Cash and cash equivalents	-
Cash and cash equivalents, January 1	-
Cash and cash equivalents, December 31	$ -
Reconciliation of Net Operating Income to Net Cash Used by Operating Activities:	
Net Operating Income	$ -
Adjustments to Reconcile Net Operating Income to Net Cash Used by Operating Activities	
Decrease in accounts payable	(160)
Decrease in due to other funds	(1,765)
Net Cash Used by Operating Activities	$ (1,925)

See notes to financial statements

REPORT OF THE ANIMAL CONTROL DEPARTMENT

Donald Sargent, Animal Control Officer

I would like to thank all the residents for working with us this past year. Again, this year, we had a very high number of dogs being licensed. This is one way to protect your family from getting rabies. In 2002, one rabid raccoon was found in Plaistow.

Due to the concerned citizens of Plaistow, birds were reported, retrieved by the Animal Control Officer and taken to Concord for testing. However, the West Nile Virus was not detected in Plaistow. Eliminating standing water where mosquito larvae can breed is the first step in eradicating the problem. I encourage all citizens to be aware of the presence of this virus and protect themselves.

This year, beavers created a problem in the culverts around Town. The Highway Department assisted the Animal Control Officer in rectifying this situation. To help prevent damage in the future, we are asking residents to call if they see a problem arising.

LIST OF CALLS

General Information	945
Lost Canine	125
Lost Feline	84
Returned Canine	63
Reported Canine Bites	10
Canine New Home Placement	15
Canines Picked-up	137
Unrestrained Canine	183
Bat Problems	9
Animals in Chimneys	41
Beaver Road Deaths	6
Beaver in Culverts	18
Raccoon Road Deaths	34
Woodchucks Trapped	46
Dead Bird Removals	19
Turtles in Road	3
Canine Car Deaths	24
Feline Car Deaths	48
Canine Euthanasia	4
Canine Licensed	963
Opossums Live Trapped	19
Opossum Car Deaths	9
Deer Hit By Car	7
Fox Hit by Car	12
Skunks Trapped	37
Skunk Car Deaths	31
Feline Euthanasia	8
Raccoon Euthanasia	8
Woodchucks Hit by Car	18
Raccoons Deceased on Lawns	3
Otter Car Deaths	3



REPORT OF THE ASSESSING DEPARTMENT

Wil Corcoran, Assessor's Agent

Assessments for year 2002 have been adjusted to reflect emerging market conditions. As with most of the southern tier of our State, there have been substantial increases in value in the residential sector. This update reflects these market demands. Specifically, while the market saw an increase in residential land values, there was also strong demand for our older housing stock.

Because of the Sirrel v. State of NH decision concerning State obligations to fund an adequate education, many changes have occurred that change the way in which the assessment function is performed in our State. New laws have been enacted. An Assessing Standards Board has been created at the legislative level, as well as an Equalization Standards Board. These Boards now create administrative rules that regulate who may be an assessor, how assessments will be measured, and how records will be maintained and so forth.

The Department of Revenue Administration (DRA) may now force a community to perform a revaluation if a Town is found to be out of compliance with the new laws and administrative rules.

The DRA has placed every municipality in our State on a 'Certification' cycle. Plaistow is scheduled for certification in 2006. At that time we will need to have had all our elderly exemptions, veteran exemptions, institutional exemptions (schools, churches, etc.), current use program and so forth, re-qualified to meet current standards. We will also need to have our assessments certified as being between 90% and 110% of market value, in addition to meeting other equity measures.

This year we did the third assessment update since the 1999 revaluation. Generally, this update focused upon residential, condominium, multi-families and public utility properties. Some commercial land valuations were adjusted upwards along Route 125 however our ratio last year showed our commercials to be somewhat overstated. This 2002 update should correct that situation.

684 inspections of residential properties occurred as a part of the cycled inspection process. Letters were mailed to each taxpayer where interior inspection was not performed, with 284 taxpayers calling to schedule an interior inspection appointment.

In addition, 278 properties that had sold over the year were inspected, and the terms of each sale verified, the accuracy of the data reviewed. As with the cycled inspections, letters were mailed where we could not gain entry to schedule an appointment for interior inspection.

Some taxpayers were under the impression that this was a "statistical" update, that is, that we applied a "statistical" factor to the existing assessments. This is incorrect. While the assessment-to-sales statistics did change as a result of our update, there were no factors applied to existing assessments. Rather, we performed a

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comprehensive analysis of all sales occurring in the town over the past year, and created new land tables, building cost schedules, and new depreciation tables based upon these analyses.

Other taxpayers believed that only properties that received an inspection over the past year should be re-appraised. This is not correct either. There is a two-prong effort involved in this process. The cycled inspection process continues independent of the reappraisal process. The inspection process addresses the constitutional need "take an inventory anew every five years," but the reappraisal process addresses RSA 75:8 and the requirement to maintain proportionate assessments every year.

The best way to sum up what has occurred for this year is to show the statistical impacts before and after the update. For reference, a "ratio" refers to the relationship between assessment and market value, and a C.O.D. (coefficient of dispersion) refers to the variation from the ratio. For example, a ratio of 90% with a C.O.D. of .10 means those assessments are at 90% of market value, plus or minus 10%.

For further reference, the IAAO (International Association of Assessing Officers) posts the following guidelines for the C.O.D.s in measuring uniformity in assessments:

10 or Less:	Excellent Assessment Equity
11 to 15:	Good Assessment Equity
16 to 20:	Fair Assessment Equity
Over 20:	Poor Assessment Equity

With this explained, following is a graph illustrating the history of our ratios and C.O.D.s since the revaluation of 1999 through the present, plus what 2002 would have been without the assessment update:

YEAR	RATIO	C.O.D.	NOTES
1999	95%	8.53	Full Revaluation
2000	85%	8.87	Update of Condominiums
2001	85%	10.30	Update Town Wide Assessment
2002	93%	8.16	Update of Town-wide Assessments
2002	***77%***	***13.76***	***Without the 2002 Assessment Update***

The above 2002 ratio and C.O.D. statistics are based on sales through July 1st of 2002, the latest sales available at the conclusion of the project. The DRA will use sales through September 30th of 2002 so the final statistics will probably differ from the above indications. However, there can be no doubt that this update has improved upon

our existing equity measure, and particularly offset the impending ratio of 77% or less had no update been performed.

For reference, a full revaluation today would cost over $250,000. By performing updates to the assessments each year, the Town will not need a full revaluation. Proceeding in this manner provides a cost savings of some $100,000 and more over a five-year period. More importantly, assessments will move gradually each year, as opposed to drastic changes and tax shifting when changing assessments every five years with a full revaluation. Equally important, our Town will be in compliance with the new State standards every year.

Plaistow is slated for DRA Certification in 2006, and these updates, should they continue, will prevent the need for a full revaluation, and will offset dramatic shifts in tax burdens full revaluations cause.

It is very important the data on file for each property be accurate in order to ensure an accurate assessment. Regardless of when any property falls within the inspection cycle, we encourage all taxpayers to review the information on record for their property when they have an opportunity. You may request an inspection of your property at any time. We would be happy to go over the information with you and ensure that there are no errors of record.



ASSESSMENT PROCEDURE APPROVED BY THE BOARD OF SELECTMEN

1. The Board will determine a budget necessary to measure ¼ of the Town and to do a statistical update and make that a request as part of the budget process in the fall of the year.
2. The Assessing Firm/Assessor will do the sales analysis and measurement each year as part of its regular duties and make a recommendation to the Board of Selectmen on measurements no later than May 1. All work will be done in compliance with DRA administrative rules and state RSAs.
3. As soon as the Board of Selectmen becomes aware that an update is needed, based upon measurements that fall outside of recommendations for good assessing practices in the median values, stratification or Coefficient of Dispersion, the Board will vote whether or not to request the Assessing Firm/Assessor to begin an update. The decision should be made before May 15 to allow adequate time for an orderly and efficient process.
4. The Board of Selectmen will make the public aware of the planned process and hold a public hearing to explain the rationale for undertaking such a process. When there is a mass update, the database for taxes will not be changed for those updates until the Board agrees upon the proposed numbers.
5. The Board of Selectmen will make available speakers for groups who wish to hear about the subject, e.g. PACE, Lions, etc. Announcements will go on Cable, the Web and via a press release to the papers.
6. All mass mailings will be reviewed by the Board of Selectmen before they are sent, including any attachments.
7. Those with elderly and disabled exemptions will receive a separate letter indicating the potential impact on them of the changes. Annually the Board will review revising the exemption level and income limits for consideration at the upcoming Town Meeting.
8. When the new proposed values are ready, letters will be sent to invite each property owner with a new value to come and review their values. Available times will include evening hours as well as days. The letters will emphasize that an increase or decrease in values does not translate directly into an increase or decrease in a person's tax bill.
9. The letters will be sent to everyone whose property value changes by more than 5% and allow the owners at least 10 days notice before the hearing period. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels change more than 5%, there will be at least 10 days for appointments and eight evenings when appointments will be available.
10. Lists will be available of current and proposed values at the Town Hall, Library and on the Town's Web site. If possible a program will be developed for repeated broadcast on Cable TV of the process and especially focus on the impact of the update.
11. The assessor should make a final recommendation to the Board of Selectmen by August 30.
12. The Board of Selectmen will hold an informational hearing to explain the process before formally voting to accept the assessing firm's recommendation.

REPORT OF THE DEPARTMENT OF BUILDING SAFETY

P. Michael Dorman, Chief Building Official / Code Enforcement Officer

As always, the Department of Building Safety has been busier than ever. It's obvious, from the number of home improvement permits issued this year, that residents of Plaistow are taking pride in our community and homeownership and are here to stay.

The department's continued commitment to educating the residents on the need for permits has shown itself in better quality of construction and protection for the homeowner. Consumers are asking their contractors the hard questions to make sure they are getting quality and value for their home improvement dollar.

The inspections team welcomed a new Plumbing and Gas Inspector, Jim Flathers. His commitment to his craft and sense of humor have made him an invaluable member of the department. He joins the rest of our team, crack Electrical Inspector, Ken Ray, who continues to provide excellence in service to the community and Dee Voss, Secretary, who holds the office together with a smile.

Increases in construction have resulted in an increase in impact fees. I am thrilled to announce that, as of this report, this department has collected $67,068 in School Impact Fees, $36,624.12 in Recreation Impact Fees, $11,946.80 in the newly adopted Public Safety Impact Fee and $7,324.80 in Route 125 Impact Fees for a grand total of $122,963.72, which is more than double the impact fees collected last year. These fees help defray the costs to taxpayers for capital improvements and school costs.

Department revenue is up over 10% from last year and we will again finish out our fiscal year in the black. As of December 10, 2002, our revenues are at $85,845.25.

This year the Department has been working very closely with the Planning and Zoning Boards to increase the communication between all. Increased communications has meant better decisions, less misinformation, reduction in enforcement and a more informed public.

In the next year, the Department hopes to increase the use of new permitting software tying all phases of construction together and streamlining the whole process. There are also whispers of a number of potential commercial projects that will keep us hopping again in 2003.

The Department of Building Safety is a property management resource for all residents of Plaistow, with office hours Monday through Friday 8:00AM to 4:30PM. Stop by or call at us anytime!

REPORT OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Timothy Moore, Chairman

The 2002 Capital Improvement Program (CIP) Committee was comprised of two (2) members from the Planning Board (Steve Ranlett and Tim Moore), two (2) members and an alternate from the Budget Committee (Bernadine FitzGerald, Henry Szmyt, and George Peabody), two (2) members and an alternate from the Board of Selectmen (John Sherman, Martha Sumner and Charles Blinn), the Town Manager (John Scruton), and the Planning Coordinator (Leigh Komornick).

The CIP is a planning document that contains the recommended program of municipal capital improvement projects anticipated over a period of at least six (6) years. Traditionally, revising Plaistow's CIP has primarily involved updating a spreadsheet listing the capital requests and projected cost by each department. However, this year an extensive update of the entire document was conducted including historical and current population, housing and financial information for Plaistow and surrounding communities, and detailed descriptions of the projects proposed by department. The updated text and data are all contained in a document entitled "Capital Improvements Program for the Town of Plaistow (2003-2008)."

The CIP is to be used by the Selectmen and Budget Committee as a guide in formulating the annual budgets. The CIP Committee presents the updated CIP to the Planning Board, Board of Selectmen, and Budget Committee in early October so that its use as a planning document can be fully utilized. The various committees consider the information when reviewing each department's proposed budget. Ultimately, the Board of Selectmen decides which requests to include as part of the operating budget, which to include as a warrant article, or which items not to fund. Cooperatively, the Town Manager, Board of Selectmen, and Budget Committee decide which items, if any, should be bonded.

Last year, the capital budget increased by almost $500,000 for various reasons including the establishment of additional capital reserve accounts and increases to the amount set aside for existing capital reserve accounts. Although this increases the amount of money to be raised in any given year, the long-term benefit is that it saves the Town money by reducing or eliminating the amount to be bonded and the associated interest charges. There was also some shifting of items that previously appeared only in the operating budget to the CIP. While these items were part of the $500,000 increase, they did not result in any net gain in monies to be raised because they were already included in the operating budget.

This year's CIP includes projects totaling approximately $1.1 million, a $131,000 increase over last year's plan. This increase is primarily due to a carry over of some projects from last year that were not approved at Town Meeting, and an increase in road improvement projects.

Stop by or call the Town Hall if you would like a copy of this important planning document.

REPORT OF THE CEMETERY SEXTON

Herbert "Topper" Reed, Sexton

The year 2002 has come and gone; and, as we look forward to the coming year, we must go back and complete a major project that was not accomplished last year.

Due to a very hot summer, combined with the extremely dry year, our grass seeding had to be put on hold. Hopefully, we will be able to finish this important task this year.

Looking at the year ahead, we are also planning to number, and start selling, lots in a new section of the cemetery. With the expansion of this area, we hope to accommodate the ever-increasing needs of the Town.

As always, we are striving to make your visits to the cemetery as pleasant and as comforting as possible. Anyone with any input is asked to contact the Selectmen's Office.

I would like to thank all of those people who have always been available to help with any problems or projects that arise at the cemetery.



REPORT OF THE CONFLICT OF INTEREST COMMITTEE

Robert Zukas, Chairman

The Conflict of Interest Committee has worked diligently to formulate a Conflict of Interest Ordinance which was voted on and adopted at town elections on March 12, 2002. The Conflict of Interest Ordinance was put into place by the citizens of the community in order to keep Plaistow's Officials operating in the best interest of its citizens, in a clean government environment and to have Plaistow remain a good, growing and productive community to live in.

Declaration of Policy – The proper operation of a democratic government requires that public officials be independent, impartial, and responsible to the people; that government decisions and policy be made through the proper channels of governmental structure; that public office not be used for personal gain; that the public have confidence in the integrity of its government; and that officials perform their duties without conflicts between their private interests and those of the citizens they serve.

Purpose – The purpose of this ordinance is to establish guidelines for all officials of town government pertaining to, and to avoid, conflicts of interest; and also requiring disclosure by such officials of town government of personal financial interests or quid pro quo in matters affecting the town that may appear to be a conflict of interest.

Since the Ordinance passed, the Committee has worked diligently to formulate the Committee's Bylaws, Petition of Alleged Violation(s) form, Letter of Notification of Petition filed, Letter of Notification of Hearing, Petition Action Taken form, and other forms needed for the Committee to be able to function as a committee to be able to accept petitions.

The Committee has also answered, and/or referenced sections of the Ordinance that would answer, questions posed to the Committee by various Officials.

The Committee is now ready to function as a committee to accept properly filed petitions. Required forms to file a Petition of Alleged Violation(s) may be acquired from the Town's internet site at plaistow.com, at the Town Hall, or may be picked up at one of the Committee's meetings, or by writing to the Conflict of Interest Committee, PO Box 903, Plaistow NH 03865.

The Committee consists of five members - three members who have served for three years, R. Zukas, T. Chouinard, R. Santosuosso; and two members who have served for two years, H. Birmingham, D. Lupi. All five Committee positions are up for election this year and current members are eligible for election. Information on election of members can be found in the Conflict of Interest Ordinance.

I would like to thank the other Committee members, Harry Birmingham, Vice Chairman; Therese Chouinard, Secretary; Ruth Santosuosso; and Dennis Lupi for all the time, commitment and dedication that they have put into this Committee for the Town of Plaistow.

REPORT OF THE CONSERVATION COMMISSION

Timothy Moore, Chairman

The Conservation Commission had a very successful year. It was the Commission's pleasure to once again work with the Boy Scouts from Troop 18, sponsored by the Plaistow Fish and Game Club. In 2002, one Eagle Scout candidate finished his project, which was the design and installation of a sign at the main entrance to the Town Forest. The Commission continues to work with the Troop 18 Scouts to complete various parking lot improvements, construction of an information kiosk, completion of another trail and to provide trail guides and markers so that the entire system of trails and wildlife viewing areas can be enjoyed by all the residents of the Plaistow.

In 1999, the Commission received a grant from the NH Department of Environmental Services (NHDES) to locate, classify, and place in the Town's Graphical Information System (GIS) all of the drainage infrastructure devices in Plaistow. It was hoped that this work could be completed in 2002, but the work has been more time consuming than originally estimated. Therefore, the Commission requested and received an extension of the grant so that it can be completed in 2003. This project will help the Town meet its requirements to implement State-mandated storm water run-off regulations.

In 2001, the Commission helped to form a committee to work with the Northeast Rural Water Association and public water supply owners to develop a Source Water Protection Plan. In May 2002, the Commission worked with the Town Manager to produce a 50-minute cable TV show explaining the Plan and why residents and businesses need to be aware of water quality issues. (Thanks to the Cable TV committee for help in producing this program). Throughout 2002, the Commission also worked to implement the Plan's recommendations and will continue to do so in 2003.

In August 2002, Project WET (Water Education for Teachers) training was conducted at the Pollard School. This training is provided by NHDES and is a nation-wide curriculum that can be used in grades K-12. The WET curriculum provides examples of how water education can be fully integrated into the classroom curriculum. The Commission will explore the possibility of extending this curriculum next year to the Middle School and/or High School and work with Conservation Commissions in Atkinson, Sandown, and Danville to see if they would be interested in helping to bring this curriculum to the remaining Timberlane Elementary Schools.

In November 2002, the Commission, in cooperation with the Conservation Law Foundation, successfully applied for a grant to review all of the Town's water resource ordinances and regulations to determine if they are providing adequate protection of the quantity and quality of Plaistow's ground water. The Commission will be working with the Conservation Law Foundation in the early part of 2003 to complete the ordinance and regulation review.

REPORT OF THE DEPARTMENT OF EMERGENCY MANAGEMENT

William T. Scully, Director

In 2002, the Plaistow Office of Emergency Management worked with the State of New Hampshire Office of Emergency Management and the Rockingham Sheriff's Department. This work entailed extensive photographing and then the setting up of a computer database with risk management assessments of bridges, waterways, public buildings, and railways. This database will be used for:

- Planning of alternate routes for traffic in case of bridge outages.
- Awareness of flooding possibilities of local waterways.
- Choices for alternate sites for continuation of services due to closed public buildings.
- Alternative access to railway tracks in the possible event of rail emergencies.

The State of NH 911 Bureau of Emergency Communications and the Plaistow Office of Emergency Management continued to work together on computer mapping of all addressable locations in Plaistow. In July of 2002, a current map was generated by the state, and is currently being updated with new information in order to make the maps compatible with the current information on the town's computerized maps. This is an ongoing collaboration with the State.

The Emergency Management director and staff member T. Richard Latham participated as state coordinators in three Seabrook Station drills during 2002. This allowed us to work with other towns and their emergency plans in order for us to gain additional experience in planning for emergency situations. The third drill was a federally-graded exercise drill that provided us with an excellent learning experience.

Currently the Plaistow Office of Emergency Management is working with the State's Emergency Management office to set up a smallpox vaccination plan. The federal recommendations for who should be vaccinated and when are due out in 2003.

During 2002, the town received from the State Office of Emergency Management $2,792.31 toward expenses to "Maintain EOC – E-911 Mapping." I have applied for a grant for operation of the EOC for 2003.

During 2002, several citizens volunteered to be on the staff of Plaistow's Emergency Management. I would like to thank them for offering their time and service, and encourage others to volunteer. Additionally, volunteering of specialized equipment such as 4-wheel vehicles, heavy equipment, etc., to be used in times of emergency would be very helpful.

REPORT OF THE FIRE DEPARTMENT

John H. McArdle, Fire Chief

The Fire Department is a multifaceted organization comprised primarily of your neighbors who volunteer their time and efforts to serve the community. As with most Fire Departments, we provide fire suppression and emergency medical services to the Town. In addition, we are actively engaged in Fire Prevention activities in conjunction with the schools and daycare facilities. These activities plant the seed for fire safety in youngsters which they hopefully carry with them throughout their lives. Our program has been expanded to deliver age appropriate material for grades K-5. At the request of the Timberlane Regional High School, our Emergency Medical Services staff assists with Health and Safety classes at the High School as part of the first aid component of their class work. This brings a different perspective into the classroom regarding the role of EMS in the community. Students are taught how the Fire Department operates with respect to medical emergencies, they learn about the various pieces of equipment that are used and how community-based CPR programs can make a difference in saving a life.

Our organization has evolved over the years to meet the needs of the community. As new challenges present themselves, our members rise to meet those challenges. The activities associated with Homeland Security are a testament to that. We are not unlike other fire departments in the area or around the country. We are fortunate to be a part of the Southeastern New Hampshire Hazardous Materials Response District. As a member of this organization, we have available to the Town a diverse and talented response team capable of dealing with literally any hazardous material, whether chemical or biological in nature. The District not only responds to Plaistow, but they offer training and certification in the various aspects of the HAZMAT response. This year the department attained certification regarding "Decontamination Operations." The District has been extremely proactive with regards to making test kits and response protocols available to participating communities.

This year we began to collect and submit fire/response data to the New Hampshire Fire Marshal for subsequent submittal to the US Fire Administration. This process, although time consuming on our part, should serve to support continued federal sponsorship of grants to the fire service in general. Whenever possible, we will submit requests for federal funding of our programs.

As part of our ongoing training, we have instituted a wellness and fitness component to our program. Individual members are encouraged to participate in physical conditioning activities and to challenge each other on the physical agility course. Although not required for membership in the department, this allows us to assess our relative state of physical conditioning with respect to the activities that a firefighter is expected to perform, during fire ground operations.

Last year, the Town authorized the Department to replace one of our pieces of apparatus. We selected a vendor with whom we have done business with in the past. In addition to having a product with which we were familiar, they were also the best

overall price of the three vendors who supplied bids. The truck is currently under construction and should be delivered early this year.

As a support organization, the ***Plaistow Firemen's Association*** provides financial support to the department and the community. The same people who give their time to answer the fire calls, volunteer to support the various fund raising programs of the Association. This year, the Association continued our support of the Muscular Dystrophy Association 'Fill the Boot' campaign for the annual Jerry Lewis MDA drive. Thanks to the generosity of the community, we exceeded last year's collection and, again, outdistanced several much larger communities in this worthwhile cause. This year, the members voted to purchase a replacement automatic external defibrillator for use on our Forestry Truck. The current defib unit was approaching 20 years of service and is no longer serviceable. In addition, they have committed to assisting with funding equipment for our new truck. They continue to assist residents during the summer months by offering to fill and/or top-off swimming pools. This service provides a training opportunity for our newer pump operators and provides a source of income for the Association. The members will also assist with burning large brush piles or overgrown fields to limit the possibility of fire hazard to the landowner.

It is my goal to continue to develop and advance this department to meet the continually changing needs of the Town. We are constantly looking at ways to improve how we deliver our services to the Town, gaining efficiencies in our day-to-day operations and maximizing our resources at the Safety Complex to meet the demands of the community. If you feel you might be interested in joining the department, or would like more information regarding our activities, please feel free to contact us at the Safety Complex or call 382-5012. For more information regarding your Fire Department, please see our link on the Town's website www.plaistow.com.

Summary of Fire Calls - 2002

Type	#	Type	#
Auto Fires	17	Other (non-specific)	54
Boiler/Heater Malfunctions	10	Public Assists	6
Carbon Monoxide Alarms	3	Rescue	461
Fire Alarm Activations	118	Smoke Investigations	8
Hazardous Materials Incidents	5	Structure Fires	11
Motor Vehicle Accidents	125	Woods/Grass/Brush Fires	8
Mutual Aid (Provided)	16	**Total Alarms**	**856**
Odor Investigations	14		

REPORT OF THE HEALTH DEPARTMENT

Dennise Horrocks, Health Officer

This past year the Health Department continued to enforce public health rules and laws, as well as local ordinances and regulations. This included inspections of food service and retail food establishments; child care facilities; enforcing minimum standards for rental housing; investigating complaints of nuisances and offensive matter which may endanger public health; responding to complaints or reports of food-borne illness; ordering water quality testing of water supplies that may be contaminated; and respond to various public health questions and concerns.

In June, the Board of Selectman adopted a mosquito control regulation with the intent to control and reduce the West Nile Virus (WNV) carrying mosquito population by removing, draining, treating, altering or otherwise eliminating all breeding sources for mosquitoes. This regulation coincided with the Town's mosquito control program for the surveying, mapping and larviciding of catch basins. Catch basins collect and detain surface storm water from streets. These subterranean chambers provide the ideal habitat (even during droughts) for larval mosquito development. The primary species of mosquito associated with WNV in the Northeast has been identified by the Center for Disease Control (CDC) as Culex species. Culex larvae are frequently found in catch basins.

Monitoring and larviciding of catch basins continued throughout the summer months. A final survey of catch basins in October found no mosquito breeding. While close to 120 birds tested positive for WNV in New Hampshire, Plaistow was fortunate to not have any positive birds. Unfortunately, WNV is expanding into other mosquito species in New Hampshire, and some of these species are "mammal feeders." This increases the public health risk, and reinforces the need for a mosquito control program.

Across the country, public health departments have been focusing on a number of emergency preparedness issues. These issues include food safety and security, emergency health response capabilities, bioterrorism, infectious disease outbreaks and natural disasters. Throughout the year, The State of New Hampshire, Department of Health & Human Services, Office of Community & Public Health, has been sponsoring workshops and training sessions for Health Officers to address these public health concerns. One beneficial tool that will help with these concerns will be The Health Alert Network (HAN). Funded and supported by the CDC, it is a nationwide, integrated information and communications system that can automatically contact a directory database of state and local first responder agencies and health officials, delivering incident-specific information pertaining to the emergency.

REPORT OF THE HIGHWAY DEPARTMENT

Daniel P. Garlington, Highway Supervisor

The Plaistow Highway Department, consisting of Glen Peabody (Foreman), Dana Rabito (Laborer), Aaron Shea (Laborer), and myself continued to do our best to keep the streets of Plaistow as safe as possible in today's fast-paced society. We do this with both in-house resources and hired outside contractors. The combination of these two are extremely important in maintaining public safety within the town's roadway infrastructure. I will now highlight a few of the projects that were completed in the year 2002.

I will start with our wintertime maintenance. Of course, we had less snow than the year before but Mother Nature still had plenty of challenges for us to manipulate. We had approximately twenty winter-type storm events like snow, freezing rain or a combination of both. These twenty events were stretched out from early December 2001 to late April 2002 and consisted of a five-inch snow fall on December 9, 2001, to a four inch snow and freezing-rain storm on January 31st – February 2nd to a slushy three-inch snowfall on April 25th. Some of the twenty events were taken care of by the Highway Department only but most of them required assistance from our very dedicated outside contractors. Thanks to all those guys, because, without them, public safety would be almost impossible. Throughout the winter we used approximately 720 tons of road salt to assist us in removing snow & ice from the roadway. This salt was purchased from Morton Salt (Alky Trucking) in Newington, NH.

F.B. Hale Co. from Hudson, NH, swept all town maintained roads. This took somewhat less time this year because we had a less harsh winter. Sweeping these roads removes all the wintertime mess from the sides of the roads.

In 2002, a total of 3,058 tons of hot top was put down on town roads. In late July, the town hired Continental Paving of Londonderry, NH, to put a shim coat on Old County Road. This was done in order to re-establish the road surface until some drainage work can be done. In late August and early September, Brox Industries of Dracut, MA, hot topped Greenough Road, Shady Lane, Canterbury Forest, Congressional Avenue, and a small portion of Walton Road.

L & D Safety Markings from Barre, VT, re-established both the yellow center lines and the white fog lines on several town roads. Also, Tristate Striping of Greenland, NH, painted stop bars at 90% of the town maintained intersections. In 2003, my goal is to have stop bars at ALL town maintained intersections.

Late spring, the residents of Congressional Avenue saw Al Hoyt & Sons, Inc., from here in Plaistow install eight new catch basins and several feet of drainage pipe on their road in the attempt to eliminate the drainage problems along the roadway. Also, in late October, R.J. Barratt Co. of Westford, MA, came in to clean 437 town-maintained catch basins. This cleaning gets them ready for winter and allows us to inspect each basin for major problems.

Along with the projects listed above, numerous hours were spent performing routine maintenance projects such as brush cutting, shoulder cutting, catch basin repairs, cold patching, vehicle maintenance, sign installation and maintenance, and shoulder installations. These items kept the guys very busy throughout the year.

Every year the Highway Department has what I call an "unorthodox situation" come up somewhere in town. In 2002, we spent an average of 10 hours a week "Battling the Beaver." We have worked closely with the Animal Control Officer, Don Sargent, keeping beaver out of the cross culverts on Greenough Road, Forrest Street, Lower Road, Lynwood Street, and Smith Corner Road. Without this effort, the culverts would remain clogged which could cause flooding and potential property damage and the cost to open them up later would be substantial.

It's time to look toward 2003. I look to implement a multiyear Road Surface Management System (RSMS). This plan would analyze each road, put a repair strategy to each road and then put a cost to complete each strategy. This RSMS would address the surface of the roads only so I will still like to address a drainage project each year. In 2003, I will look to complete drainage improvements on Hale Spring Road.

I would like to complete this year's annual report by saying "Thank You" to all my guys and their families, all my outside contractors, the Town Manager, the Board of Selectmen, and all the residents of Plaistow for all their help making Plaistow a great place to live and visit.



REPORT OF THE HIGHWAY SAFETY COMMITTEE

Stephen C. Savage, Chairman

During the year 2002, Highway Safety convened monthly at Town Hall to examine and discuss various residential and commercial development plans on behalf of the Planning Board. Members of the Committee are this writer as Chairman; Daniel Garlington, Supervisor of the Highway Department (Vice-Chairman); Merilyn Senter (Selectman); Fire Chief John McArdle; David Hoyt (Planning Board); Dennis Marcotte, Jr. (Citizen Representative); Leigh Kormornick (Planning Coordinator); and David Walker (Rockingham Planning Commission). Our new recording secretary, Linda Cote. (Executive Secretary – Police Department) has done an exemplary job in a short time.

Some of the topics discussed were: site review for the new Dano's Pizza; removal of intersection telephone poles; temporary closure of Haseltine Ave.; site review for Pynn Storage Units on Rt. 108; site review for Telly's Plaza; site review for Camp America; site review for Hoyt's Rt. 108, 16,000 square foot commercial building; site review for 2 Danville Rd.; site plan for Plaistow Powersports; site plan for 7 Rose Ave.; site plan for 17 Danville Rd.; and site plan for Century 21 Real Estate office on Garden Rd. The Committee also discussed parking situations around Pollard School, NH Access Management Plan for Rt. 125, and various enforcement issues around Town.

The Committee intends to actively represent Town safety interests each and every year and looks forward to working on future projects that will benefit all parties.



REPORT OF THE HISTORICAL SOCIETY

Bernadine A. FitGerald, President

The Plaistow Historical Society is located at 127 Main Street, the site of the former fire station. Meetings are held on the third Tuesday of the months of March, April, May, June, September, October and November at 1:00 PM. Our December meeting is a Christmas party for members and friends at a local restaurant. Weekly meetings are also held on Tuesdays when we meet from 9:00 AM to noon, or longer, if necessary. A computer program for cataloging is being considered and anyone computer literate, who would be interested in aiding the Society in this work, may call the President, Bernadine A. FitzGerald at 382-8113.

One big accomplishment this year, was the completion of a workroom on the ground floor. This project was made possible by a generous gift from the estate of Reva Gates Furman. With the help of many firefighters, heavy filing cabinets, safes and other items were relocated to this room.

The Society has also enjoyed an association with the Plaistow Public Library. A Civil War quilt, made by George Heath and donated to the museum by Norman Ray, has been displayed at the Library and was recently examined by members of the New Hampshire Quilt Documentation Project, which is researching quilts in New Hampshire.

The Society is responsible for the rental of tables at the Town Hall on Old Home Day where they also have a table selling baked items, stationary and the book, Plaistow, Westville and North Parish by Mark Foynes. The museum is open on Old Home Day, Memorial Day and on other special occasions. Visitors to our meetings are always welcome.



REPORT OF THE HUMAN SERVICES DEPARTMENT

Carrie Chooljian, Human Services Coordinator

The Human Services office is open on Tuesday, Wednesday and Thursday from 9:00 to 2:00. Its main purpose is to provide financial relief, or General Assistance, to residents who are in need (per RSA 165). These situations may include assisting with electrical disconnects, fuel assistance, rental assistance, and assistance with mortgage payments.

Another significant function of this office is to respond to questions or concerns that residents might have associated with human service needs. Those inquiries may be about housing, visiting nurses, senior activities, health care for children or adults, transportation, to name just a few. This service is available to *all residents* of Plaistow and can be utilized when you are not quite sure who you should call when you are looking for answers in a particular situation.

The Town of Plaistow annually provides financial support to several human service agencies that can be accessed by any resident. Those agencies include:

- Family Mediation and Juvenile Services
- Rockingham Visiting Nurses and Hospice
- Rockingham Community Action Program (fuel assistance, WIC, etc.)
- Sexual Assault Support Services
- Pregnancy Care Center
- A Safe Place (domestic violence)
- Retired Seniors Volunteer Program (transportation)
- Greater Salem Caregivers (transportation)
- Vic Geary Senior Center
- Lamprey Health Care
- SeaCare Health Services (health care)
- Greater Derry/Salem Transportation Services
- Community Health Services (health care)
- A Sad Café

The town of Plaistow also has a Clothing Basement in the town hall that is open to all residents during regular office hours. "The Clothing Basement" has a large assortment of clothing, from infant to adult sizes, as well as some household goods. The "Basement" is always accepting new things, so please consider donating your used clothing, when cleaning out those closets. Also consider stopping by to "shop" for yourself, and see what a large assortment of items we have. It has certainly been a benefit for many Plaistow residents.

I would like to offer my gratitude to the many organizations that offer their time and assistance throughout the year to those Plaistow residents that are in need. Your efforts are always appreciated and continue to help make Plaistow a very caring community.

REPORT OF THE PARKS AND RECREATION DEPARTMENT

Jaclyn Potter, Recreation Director

Hello, I would like to first introduce myself as I recently joined the Town of Plaistow staff this past August. I graduated from Bridgewater State College in 1999 with a degree in Physical Education and Recreation. I then went on to further my education by achieving my Master's degree in Sports & Recreation Management at the University of Idaho. For the past two (2) years I worked for the Andover/North Andover YMCA as Membership Services Coordinator, Special Interest Program Coordinator and Site Director for a local after-school program.

Being involved in the Town of Plaistow town offices is a huge step for me since I truly believe town government provides such fundamental services to the public. These services include public and government funded programs and events at very low or no cost. In turn, these services give the community back the ability to participate in social activities in a fun and organized way as well as providing a sense of involvement in the community and continuous support.

Over the past year we have taken community trips to Disney on Ice, Red Sox Games and the Seacoast Home and Garden Show. Our Spring and Summer Baseball and Softball leagues had much success as well. The Summer Camp program once again had over 200 children participating with 12 counselors and CITs. They took trips to the Boston Museum of Science, Cedardale Outing Center, Hampton Beach State Park, Canobie Lake Park, and bowling. We finished off our Camp with our annual Carnival Day, which is a great way to end the summer. We also had our first Halloween Party this fall, which was a great success.

The recreation department is such a fun way to achieve these important town activities in a casual and fun manner. We provide many trips, activities and services that benefit everyone. Also, being located centrally in Town Hall gives everyone the opportunity to enjoy what is going on and the ability to participate in many of our programs.

As a taxpayer you can be certain that your hard-earned money will service many individuals' needs. Our sports teams give children and their families a fun, physical avenue to grow and develop into healthy confident adults. These values in turn give back to the community in uncountable ways. Your children have an alternative to negative ventures as well as helping them learn strong interpersonal and social values.

Over the upcoming year we have many plans to continue providing to the community. We hope to have our new Plaistow Area Recreational Complex on Old County Road up and running by next fall. The Complex will have football and soccer fields, baseball diamonds, basketball courts and a playground. With this facility we will be able to offer a variety of programming for children and active adults. We are also trying to plan many different and exciting programs and events for everyone to enjoy.

The Recreation Department would like to thank all of the P.A.R.C. volunteers, donors, coaches, volunteers, businesses, town employees and citizens who have been involved with and supported our programs.

REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE

Timothy Moore, Chairman

Following years of planning and preparation, Amtrak began providing intercity rail service between Boston, Massachusetts, and Portland, Maine, in December 2001. So far, this has proven to be a very successful route. While Amtrak is still intending to operate trains at 79 MPH, Guilford Transportation (a holding company for the former Boston and Maine Railroad and current owners of the track) does not want speeds to exceed 59 MPH. Working toward a resolution, speed testing is being conducted and hopefully 2003 will be the year that the Boston-Portland service will be in place as originally envisioned over 10 years ago.

In addition to intercity rail service, the Plaistow Area Transit Advisory Committee (PATAC) continues to work on commuter rail service and the utilization of the approximately $1,000,000 in Congestion Mitigation Air Quality (CMAQ) funds that were awarded by the New Hampshire Department of Transportation for the start-up of Boston to Plaistow commuter rail service. The funds are expected to cover the construction of a waiting platform at the park-and-ride lot located on Westville Road and the purchase of additional equipment for the MBTA, the intended operator of the service. However, a 20% match must be realized before any portion of the $1,000,000 will be released and PATAC is working with the Rockingham Planning Commission to identify possible sources for the required match. Another issue that will influence the timing of commuter rail service for Plaistow is Guilford Transportation's current priority and focus on the extension of the MBTA commuter service between Lowell, MA, and Nashua, NH. In addition to PATAC, there are several other groups and agencies that are advocating for commuter rail service between Plaistow and Boston.

Also during 2003, PATAC will be working with Plaistow Area Commerce Exchange (PACE) to explore possibilities for bus service along Route 125 that would support Plaistow's businesses and increase the utilization of the park n' ride lot on Westville Road. Look for press releases and more information regarding these efforts in 2003.



REPORT OF THE PLAISTOW PUBLIC LIBRARY

Laurie Houlihan, Director

The focus at the Plaistow Public Library for the year 2002 has been on technology and collection development. We have very positive results and are confident that we are now able to provide the most current information to the public at a cost that is reasonable and appropriate for our library. After considerable time and effort, we reached a major goal this past year and the library now has a web page that will allow the public to utilize our services to the maximum. Check us out at www.plaistowlibrary.com, find out what is new and exciting at the library, browse our catalog, make connections to recommended reference sites, sign up for story hour and learn what other services the library offers.

We were fortunate that we were also able to reach another goal, that of meeting the needs of the public in terms of computer access. Three new computers and a server for our newly designed web page were integrated into our system. These acquisitions bring the number of computers available for public use to seventeen and allow us to provide access to the library catalog on our new web page. As the method of delivering information to the public changes from hard copy to digital, it is crucial that we are able to provide an accurate and reliable process of delivery. I am proud the library has been able to continue to maintain a high standard and meet the demand for service.

We have also added several outstanding online databases that patrons may access at the library as well as from the convenience of their home. These databases are available free of charge through the Plaistow Public Library and NHewLINK, a service of the New Hampshire State Library. Connections to these databases are found at www.nhewlink.state.nh.us as well as www.plaistowlibrary.com. All you need to take advantage of these databases is an Internet connection, a Plaistow Public Library card and access passwords obtained at the library. At a touch of a mouse, you will have available more than 1,900 general reference, consumer, science and multi-cultural full-text periodicals, as well as 1090 business periodicals and 300 full-text health periodicals plus a full-text general encyclopedia. Also available are databases for children and young adults as well as two teacher databases: The Professional Development Collection and ERIC. In addition, the library has access to Ancestry Plus, which is a genealogical database that provides information on one billion names. Please come into the library to receive your remote access passwords and take advantage of the benefits provided by these outstanding databases.

Programming and displays were an important part of the library this past year. An ongoing exhibit of fabric art has added an extra dimension to a visit to our library and has been very well received. We also continue to have art exhibits on a monthly basis from the local art community. The Plaistow library, in conjunction with the Historical Society, presented four very successful adult programs on quilting, spinning and weaving. Weekly story hours for preschoolers have been very popular and the summer reading program "Lions and Tigers and Books, Oh My" was a great success with 209 children participating. The children's room was transformed into a jungle with monkeys hanging from the ceiling, vines from the walls and a hut for small readers. The family holiday party rounded out the year with a celebration of German Christmas traditions.

The Friends of the Library also provided programming ranging from a program on Feng Shui to making a wreath for the holidays. They sponsored the annual trip to the library for all first grades and supported the children's program through generous donations. They completed the Garden of Verse in May and we now have a wonderful brick walkway and four new trees in an area that will be used often in the future for outdoor programming. They are a small but mighty group and I want to thank them for all that they do. Their efforts enrich the library in so many ways.

The library has continued to be a vital part of the community and as usual, the staff has provided wonderful service. I would like to welcome Deborah Hoadley and Alyssa Collier as new members of our staff and to thank them as well as Marjorie Knowles, Flo Rullo, LuAnn Blair, Alexandra Holmes, Judy Meunier, Alyssa Stack and Mario Mejia for all that they do on a daily basis to make the library so successful.

I would also like to thank the Board of Trustees for their unwavering support for all that is positive and progressive. It continues to be extremely rewarding to work with dedicated individuals who volunteer countless hours of their time.

Please stop in and see what your library can do for you!

2002 LIBRARY STATISTICS	
Material Purchased:	
Adult (includes reference)	850
Juvenile	1,102
Videos	30
Audio Cassettes	64
CDs	16
Totals:	***2,062***
Gifts Added:	
Books	185
Videos	5
Audio Cassettes	22
Totals:	***212***
Total Videos in Collection	860
Total Audio Books in Collection	774
Total Musical CDs in Collection	92
Total CD ROM Materials	36
Total Magazine/Newspaper Subscriptions	67
Gift Subscriptions	4
Books Lost/Paid For	33
Totals:	***37,801***
Total Circulation	61,964
Registers Patrons	5,557
Total Visits by Patrons	43,204

REPORT OF THE PLANNING DEPARTMENT

Leigh Komornick, Planning Coordinator

The Planning Board is charged with basic land use planning for the community including preparation of a Master Plan, Capital Improvements Program (CIP) and adoption and amendment of the zoning ordinance and regulations. The Master Plan is the document that gives direction for future development and the CIP is the budgetary document that schedules all of the anticipated major Town Capital expenditures for a period of six years. Based on the Master Plan, the zoning ordinance and regulations govern the review of residential, commercial and industrial development.

Another important duty of the Board is the review and decision of subdivision and site plans. During 2002, the board reviewed nearly 35 site plan applications. Major projects reviewed by the Board include: Plan updates for MB Tractor on Route 125; Plaistow Service Center expansion on Route 108; Red Oak commercial development on Route 108; an Adult Elderly Housing Complex project on Chandler Avenue; revisions to the Kohl's Department Store plan on Route 125; Blazing Saddles Motorcycle store on Route 125; the relocation of Dano's Pizza to a new building on Route 125; a storage unit facility on Route 108; amendments to the Wal-Mart, Dodge's Agway and Plaistow Powersports site plans all located on Route 125; the Hoyt Borrow Pit reclamation on Old County Road; a new building for Camp America on Route 125 and associated site plan changes; a multi-use site plan for land on Danville Road owned by MacGregor Smith; an autobody facility on Rose Avenue; and a cabinet storage facility on Danville Road.

Numerous minor site plans were also reviewed and approved by the Board such as an engineering firm's use of space at the Bradford Shoe Outlet; "A Dog's Choice" expansion; a car rental business on Route 125; Leith's Flower Shop relocation to Garden Road; Kidder Concrete Cutting storage trailer; an RV Repair Facility on Rose Avenue; sale of storage sheds on Route 125; additional staff parking at a dentist office on Main Street; additional parking at King Davis Realty on Route 125; Christmas tree sales at Ethan Allan on Route 125; various requests for annual and tent sales events by existing businesses, as well as the approval of various residential condominium conversions and a few lot line/minor subdivision plans. Preliminary discussions were held with Asphalt Reclamation Industries, a company looking to locate on Hilldale Avenue and discussions with various firms regarding the proposed redevelopment of existing sites.

The Board was also responsible this year for the completion of a Public Safety Impact Fee Ordinance. By collecting these fees and other types of impact fees from developers, it results in the Town being able to offset the cost of capital projects such as the expansion of the Public Safety Complex, reconstruction of Route 125, new recreation fields and the recent expansion and renovation of the schools.

To promote the use of Access Management, the Planning Board Coordinator and Code Enforcement Officer worked with businesses along Route 125 on such issues as common driveways and service roads. Members of the Board also served on the Route 125 Advisory Task Force, a committee made up of local and state officials whose purpose is to review information being developed as part of a study of Route 125 from

the Westville Bridge to the Kingston Bypass. The purpose of the project is to improve capacity and safety, relieve traffic congestion, and enhance the safe and efficient access to abutting properties along the corridor. This project follows improvements that have been made to the southern and northern terminuses, including the replacement and widening of the Westville Bridge in Plaistow in 1992, and the connection of Route 111 and Route 125 in Kingston.

The Planning Board and Code Enforcement also continued to coordinate meetings with Haverhill officials regarding improvements to Route 125 and connecting roads from Wentworth Avenue in Plaistow to the intersection of Routes 125 and 121 in Haverhill. A contract was signed in the fall authorizing a joint study with Haverhill to determine the feasibility of signalizing Cushing Avenue and/or the State Line Plaza to help alleviate hazardous traffic conditions in this portion of Route 125. Recommendations are expected by late Spring 2003.

Staff of the Planning Office was also busy reorganizing all site plan and subdivision files according to the map and lot number or by year approved, with continued work on the Master Plan and Capital Improvements Program (CIP), utilization of the Town's Geographic Information System (GIS) for various mapping projects, providing assistance to the Road Agent on roadway planning, conducting technical Review Committee meetings and the update and development of ordinances and regulations. In particular, the Board worked with the Fire Chief on the replacement of fire ponds with cisterns.

Work also began on the Beede Reuse Plan including the formation of a task force of local, state and federal officials. It is anticipated that by early next year the future use of the site will be determined.

Next year also promises to be an active one with regard to commercial development in Town, and the Board is also looking forward to the adoption of the updated MasterPlan.

The Planning Board meets the first and third Wednesdays of the month. If you are interested in becoming an alternate, please feel free to contact Leigh in the Planning Office at 382-7371, Ext. 14, between 9 a.m. and 3 p.m., Monday through Friday. Or, visit her upstairs in the Town Hall.

REPORT OF THE POLICE DEPARTMENT

Stephen C. Savage, Chief of Police

2002 was a benchmark year for the Department in terms of training. Our training man-hours increased from 2,575 in FY2001 to 2,751 in FY2002. Most of the training concentrated on Specialized Courses, Use of Force, Traffic Accident and Criminal Investigation. We have continuously, over the years, emphasized the importance of training for our members which we believe is a cornerstone upon which our Core Values and Mission Statement rest, which are set out below.

MISSION STATEMENT

The mission of the Plaistow Police Department is to protect our residents and all those who pass through our town. This goal will be accomplished by forming and maintaining positive and informative relationships with the community to improve the quality of life and safety for future generations through establishing high standards of impartial and professional law enforcement.

CORE VALUES

PROFESSIONALISM

- Dedication
- Serving with Pride
- Fairness to All

TEAMWORK

- Peers
- Community
- Positive Approach

VISION

- Learn from the Past
- Meet the Present Challenge
- Plan for the Future

We also are developing a page on the Town's Website which currently offers e-mail addresses for many of our members and will show our Crime Statistics for this past year, Mission Statement and Core Values, as well as being able to access our Department employment application.

Officer Alec Porter and Stryker, his K-9 partner, assigned to the evening shift, participated in 39 Calls for Service during the year. Also the team received a special K-9 Body Armor suit, donation compliments of Wal-Mart.

DARE continues to be an important educational piece for the Police Department at Pollard School under the tutelage of Officer Joan Marsilia. In FY2003, Master Police Officer Glenn Miller has been transferred to the Program.

Victim-Witness Advocate, Vanessa Underwood, handled 81 cases during the year, most associated with domestic violence, restraining orders or criminal threatening cases. The services provided by her office benefit all clients, either post or pre-arrest, and is important in terms of delivery of services.

Our Communications Center, up to December 1, 2002, handled 15,936 total calls for service (Plaistow), an increase of 9% over the previous year. This number includes our Fire Department whose individual calls rose 3% to 906. The incoming calls for service for the Town of Atkinson for both Police and Fire decreased 5% to 3,184. The total calls for service for both communities from January 1, 2002, to December 1, 2002, as reported by Communication Supervisor Lucia Theberge, were 19,120. They are broken

down as follows: Plaistow Police – 15,030, Plaistow Fire – 906, Atkinson Police – 2,775 and Atkinson Fire – 409. For FY2003, we are budgeting for a new digital Communication Center radio system (console). In a previous year, we raised and appropriated $100,000 toward the replacement. The proposal will reflect a total cost of $163,000 with $110,000 from fund balance, $23,000 from Drug Asset/Forfeiture Account, and the remaining $30,000 balance to be appropriated by taxes. A new digital radio system and console will tremendously improve officer safety and allow us to vastly improve delivery of our services to citizens that call us for both emergency and non-emergency reasons. Additionally, we will be able to communicate with all other Departments who have already converted to digital communications.

The Operations Division, supervised by Sergeants Patrick Caggiano and Scott Anderson, are credited with achieving the following statistics:

2002 CRIME STATISTICAL ANALYSIS

	2001	***2002***	***CHANGE***	***PERCENT***
Murder/Manslaughter	0	1	1	100%
Burglary	46	38	-8	-27%
Theft/Robbery	225	225	0	0%
MV Theft/Robbery	31	27	-6	-20%
Criminal Mischief	162	186	24	15%
DWI	22	43	15	69%
MV Accident	472	538	66	14%
Alarms (Police)	1,340	1,339	-1	0%
Assaults	85	81	-4	-5%
Sexual Assaults	20	14	-6	-30%
Traffic Citations	697	1,001	304	44%
MV Stops	5,901	6,514	613	11%
Domestic Calls	148	128	-20	-16%
Arrests – Adults	341	389	48	14%
Arrests – Juvenile	75	56	-19	-25%
Arrests – MV	416	445	29	7%
CALLS FOR SERVICE:				
Atkinson Fire Dept.	446	409	-37	-9%
Atkinson Police Dept.	2876	2,775	-101	-4%
Plaistow Fire Dept.	881	906	25	3%
Plaistow Police Dept.	13,482	15,030	1,548	12%
ATKINSON TOTALS:	3,322	3,184	-138	-5%
PLAISTOW TOTALS:	14,363	15,936	1,573	11%

Their self-initiated activity of Motor Vehicle Stops and Traffic Citations has increased dramatically, perhaps due to the region's growth, but, I believe, also due to settlement of a Union contract. DWI arrests rose 69% and Motor Vehicle Accidents are up 14%. Our domestic calls decreased 16% as did reported Sexual Assaults by 43%. It is

believed that these are anomalies and could be filled in another year by upward spikes. Overall, the officers in the Division are to be commended for their perseverance and professionalism in making Plaistow a safer community. This is reflected directly by their activity, especially in the statistic of a 14% rise in Adult arrests. Aside from the statistics is the inescapable fact that officers handle all manners of minutiae from alarms to assisting motorists, on top of all higher priority calls.

Our Detective Unit, consisting of Sgt. Thomas Hawthorne and Detective Glenn Miller, handled approximately 766 calls for service for the year. They arrested 59 individuals on 133 criminal charges. Some of their highlights for the year are working cooperative drug investigations with US Drug Enforcement Agency's Cross Border Initiative in Lowell, MA, and their Asset/Forfeiture Unit, resulting in our application for approximately $50,000 in forfeited drug money. A portion of this amount will be used to offset a new digital radio system, which means less money to be appropriated from tax dollars.

During the year, we purchased new digital portable radios which, when coupled with new digital cruiser radios, has enhanced officer safety and eventually will improve police services to the public. We implemented a full-time School Resource Officer at Timberlane Regional High School and shifted Officer Joan Marsilia to the position. As of this report, she appears to be networking well with staff and students and should be a huge resource to all. We hired two (2) new full-time police officers bringing our complement to sixteen (16) full-time officers. The new officers have provided enormous relief to scheduling and coverage pressures. Permission to hire is much appreciated by the Department.

Lastly, voters, providing much-needed parity to our officers and dispatchers, endorsed a new three (3) year Union contract. I sincerely believe that the new contract and two (2) new officers have gone a long way in reducing attrition and improving morale.

In the forthcoming year, we intend to replace our outdated telephone system (which failed once during the year) and our Communications Console/Radio System. With voter permission, we hope to enter into a regional prosecutor contract with the Rockingham County Attorney's office. Our neighboring Police Departments intend to join us also. This move will enable the Department to return a full-time Sergeant to day shift. Management intends to look at a possible restructuring of the Department in the new year in an attempt to broaden the span of control at the top and spread out individual responsibilities.

We are blessed with two (2) extraordinary secretaries, Nancy Hetherington and Linda Cote, who serve the public well and always seem to have the right answer when needed.

Our Executive Officer, Lieutenant Kathleen Jones, day in and day out, proves to be an integral part of the management foundation. Her aptitude for "doing the right thing"

and her outstanding work ethic consistently relieves enormous pressure exerted on department supervisors.

Although many of our residents have recently experienced disturbing financial setbacks, the Town continues to flourish and prosper. Likewise, the Department has always enjoyed voter support in the funding cycles, enabling us to be innovative and creative tempered with common sense and reality. We sincerely appreciate your support and consistently encourage your constructive criticism as we proceed down the path toward State Accreditation.

"Leaders have the confidence to test boundaries, the courage to face adversity, and the knowledge to make difficult decisions."



REPORT OF THE SNH HAZARDOUS MATERIALS MUTUIAL AID DISTICT

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the District is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 15 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Sandown, Salem, and Windham. We are pleased this year to welcome the Town of Sandown as a new member.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District provides the highest level of response available for Hazmat, Level "A".

District resources include two response trailers, equipped with generators, oil spill and decontamination equipment, chemical reference material, protective suits, communications equipment, and a response truck and trailer equipped for the team. The District trailers and truck are strategically located to respond to any community requesting them. An EMS Mass Casualty trailer is located in Londonderry, available for response to medical incidents with a large number of patients. A new addition this year is a decontamination trailer supplied to the team by the State of New Hampshire, Office of Emergency Management. This trailer is equipped to decontaminate a large number of people affected by a HAZMAT or weapons of mass destruction incident.

The State has also supplied the team with a chemical agent monitor, the same type used by the 1st Army Civil Support Team. In June, the District participated in a joint training exercise with State, Local, and Federal agencies to test interagency operability, a key factor in all responders working and communicating together.

The team also trained member departments in weapons of mass destruction response, and decontamination. With the training and equipment the District possesses, the team has the ability to detect and field test for chemical and biological agents.

The team is also trained in confined space rescue for HAZMAT incidents and has purchased the equipment necessary for this vital role.

The District this year has received a State of New Hampshire Emergency response Committee Grant of $11,843.75, and a Weapons of Mass Destruction Grant of $16,000.00.

Your Fire Department and local officials continue to make progress in providing the most cost effective manner of responding to hazardous materials incidents.

REPORT OF THE WATER DEPARTMENT

Donald Sargent, Water Superintendent

The Water Department continued to endeavor to protect the residents of Plaistow in 2002. Each year the Water Line is tested at different sections to monitor the hydrants for flow and air in the line. At this time, there are 43 hydrants throughout Plaistow. The shopping centers are also connected to this line. The Water Department is working towards a loop system, to better serve the residents.

The Water Department is excited to announce that the Kingston Road Bridge Project will begin in 2003. At the time of construction, the Water Line will be extended to this section of town. Upon completion, the homes in the area will receive more protection.



REPORT OF THE ZONING BOARD OF ADJUSTMENT

Lawrence Ordway, Chairman

The Board of Adjustment remains in action, hearing and rendering decisions on 44 cases as of December 5. Cases ranged from requests for variances for building improvements, to home occupations, to decisions regarding the expanding business community.

The Zoning Board, using the Plaistow Code, tries to make decisions to allow the residents the best use of their property, without infringing on their neighbor's rights to peaceful enjoyment of theirs. The Board also takes very seriously its responsibility to keep in mind the need for growth and change in the residential and commercial districts without losing the sense of community that makes Plaistow a special place to live.

The residents of Plaistow are to be commended for their efforts to learn more about the codes that govern the town. The members have noticed an increase in the preparedness of residents who bring applications before the Board.

Administrative Assistant Dee Voss continues to be the bridge between the Board, the Department of Building Safety and the Planning Board to promote better communication, fairer decisions and a decreased need for enforcement.

I would like to thank the Board members, Barbara Burri, Guy Sawyer, Bob Loeffler, Peter Bealo and alternates Brian Vaughan and Norman Major for the time they have put into the ZBA this year and their dedication to the Town of Plaistow. I would also like to invite community members, seeking to get involved with the future of our town, to become involved as an alternate to our Board.



VOTER'S NOTES

VOTER'S NOTES

TOWN OF PLAISTOW
NEW HAMPSHIRE

2003 FISCAL YEAR TOWN MEETING & BUDGET

Town Meeting (Senate Bill 2)

- **Ballot Voting** – Tuesday, March 11, 2003
 Sawyers Banquet Hall, Rt. 125
 Polls open from 8:00 AM to 8:00 PM

NOTE: Warrant & Budget may be amended at the February 1st session. Any changes will appear as part of the Warrant Budget insert in the Annual Report.

2003 Plaistow Town Warrant

State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Timberlane Regional High School and Performing Arts Center in said Plaistow on Saturday, February 1, 2003, at 10:00 AM in the forenoon to explain, discuss and debate each Article and to determine the form for the questions on the ballot, except those warrant articles where wording is prescribed by law. The snow date will be February 4, 2003, at 7:00 PM at the same location. The final voting on all warrant articles will take place by official ballot at the second session.

Further, you are hereby notified to meet for the second session of the annual town meeting at Sawyer's Banquet Hall, 182 Plaistow Road (Route 125), in said Plaistow on Tuesday, March, 11, 2003, from 8:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate these town articles from the school district article numbers.

Article P-1 To elect all necessary Town Officers for the ensuing year.

Article P-2 Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling five million six hundred thirty-two thousand two hundred twenty-four ($ 5,632,224)? Should this article be defeated, the operating budget shall be five million three hundred fifty four thousand one hundred eighty one dollars ($5,354,181), which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.
(Recommended by the Board of Selectmen and the Budget Committee.)
[Intent: This is the proposed operating budget for the entire town including police, fire, highway, library, etc.]

Article P-3 Pursuant to RSA 72:39-b shall we modify the elderly exemptions from property tax in the town of Plaistow, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, $80,000; for a person 75 years of age up to 80 years, $110,000; for a person 80 years of age or older $140,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than $30,000 or

if married, a combined net income of less than $36,000; and own net assets not in excess of $60,000 excluding the value of the person's residence.
(Recommended by the Board of Selectmen)
[Intent: This proposal would make more people eligible for reduced property taxes and increase the amount of that exemption. The rest of the taxpayers would pick up the cost of this reduction. The current income limits are $22,000 single, $28,000 married, and $45,000 in assets to receive exemptions of $66,300 for ages 65-74, $99,500 ages for 75-79 and $132,600 ages over 80.]

Article P-4 Pursuant to RSA 72:37-c shall we modify the exemption for the disabled? The exemption, based on assessed value, for qualified taxpayers shall be $110,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own and occupy the real estate individually or jointly, or if the real estate is owned by a spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than $30,000 or if married, a combined net income of not more than $36,000; and own net assets not in excess of $60,000 excluding the value of the person's residence.
(Recommended by the Board of Selectmen)
[Intent: This proposal would make more people eligible for reduced property taxes and increase the amount of that exemption. The rest of the taxpayers would pick up the cost of this reduction. The current income limits are $22,000 single, $28,000 married, and $45,000 in assets to receive exemptions of $99,500.]

Article P-5 Shall the town vote to accept the NH Department of Transportation Highway Block Grant in the amount of $127,716 for equipment and road maintenance, construction and reconstruction of Class IV and V roads in accordance with Chapter 235 of the NH Revised Statutes Annotated and to raise and appropriate said sum for equipment and local highway maintenance?

Appropriation	$ 127,716
Revenue from Grant	$-127,716
Amount to be raised from 2003 Taxes	$ 00

(Recommended by the Board of Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee)
[Intent: This grant is a grant we receive every year and the voters have accepted it each year in the past. This proposed article will result in no increase in the amount to be raised by taxes.]

Article P-6 To see if the Town will vote to establish an Expendable Trust Fund under RSA 31:19-a for Improvements to the Town Hall including but not limited to installation of an elevator to bring the second floor into compliance with the Federal American with Disabilities Act (ADA), renovation of the interior, improvements to the heating and cooling system, the electrical system, installation of a sprinkler system, etc., and further, to name the Board of Selectmen as the agents to expend without further action by Town Meeting for the purposes of Town Hall Improvements and to raise and appropriate $81,000 to this fund, said sums to come from the December 31, 2002, unreserved fund balance? This is the first year of a multi year project.

Appropriation to Trust	$ 81,000
Revenue from Fund Balance	$-81,000
Amount to be raised from 2003 Taxes	$ 00

(Recommended by the Board of Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee.)
[Intent: The fund balance represents the Towns savings and is currently over $2,000,000. This level is above N.H. Department of Revenue Administration (DRA) target levels. $31,000 will be used to hire professional architectural design work. $50,000 will be used as a match toward a future grant application and for future construction. The second floor of the Town Hall does

not comply with Federal ADA requirements for access. More funds will be requested in future years toward this project. This proposed article will result in no increase in the amount to be raised by taxes.]

Article P-7 Shall the Town vote to raise and appropriate the sum of $163,000 for the purchase of a digital replacement console for the Public Safety Dispatch Center, with $110,000 of this amount to come from the December 31, 2002, unreserved fund balance. This represents the amount raised but never expended in 2001 because the appropriation was conditional on a grant that was not received and is not now available, plus $10,000, which was raised but not expended for radios in 2002. We also anticipate the availability of $23,000 in money from drug forfeitures.

Cost of Console	$ 163,000
Revenue from Fund Balance	$ -110,000
Revenue from Drug Forfeiture Funds	$ -23,000
Amount to be raised from 2003 Taxes	$ 30,000

(Recommended by the Board of Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee.)

[Intent: The current console is unable to communicate directly with 23 other towns in the County that use a different radio system. This creates a public safety issue and could result in diminished protection in the case of a mutual aid need. This will replace the aging system that was installed in 1987. The Plaistow Police average one mutual aid matter a day. The fund balance represents the Towns savings and is currently over $2,000,000. This level is above NH Department of Revenue Administration (DRA) target levels.]

Article P-8 Shall the Town vote to raise and appropriate $7,135 to be added to the Expendable Trust Fund for Internet use, said sums to come from the December 31, 2002, unreserved fund balance and represents revenue received from AT&T Broadband/ComCast for the franchise agreement for Internet use?

Appropriation to Trust	$ 7,135
Revenue from Cable Company in Fund Balance	$-7,135
Amount to be Raised from 2003 Taxes	$ 00

(Recommended by the Board of Selectmen and the Budget Committee.)

[Intent: The Town has already collected this money from the cable provider for Internet use. It takes a vote of the Town to move the revenue from the fund balance to an account for use as designated by the franchise agreement. Passage of this article will place the funds for Internet into a fund from which the money can be spent for the town Web site, Internet usage and related costs. This proposed article will result in no increase in the amount to be raised by taxes.]

Article P-9 Shall the town vote to raise and appropriate the sum of $50,448 for the installation of diesel engine filtration systems for Fire Department Apparatus. Filtration of diesel exhaust is necessary for the overall health of the employees in the Safety Complex. Two national codes, the National Fire Prevention Association (NFPA) 1500 and Building Officials and Code Administrators (BOCA), require exhaust emissions be filtered or exhausted to the outside environment to ensure indoor air quality is maintained at safe levels. Currently there are no systems installed on the apparatus or in the apparatus bay to remove exhaust emissions. (Recommended by the Board of Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee.)

[Intent – This article addresses the immediate need to remove airborne contamination from the safety complex. Diesel soot infiltrates the ventilation system and is transported throughout the facility. The existing ventilation system is designed to heat, cool and dehumidify the air within the building. It removes some dust and dirt, but is not designed to remove soot particulate, carbon monoxide and other toxic components of combustion found in the exhaust gases of the fire apparatus.]

Article P-10 Shall the town vote to establish one (1) part-time administrative aide position within the Fire Department and to raise and appropriate the sum of $15,629 to fund the position for Fiscal Year 2003; said sum represents the cost of wages at 30 hours per week, associated roll-up costs as well as other related expenses for the position for approximately 8 months. The starting hourly rate will be commensurate with the current town pay matrix. (Recommended by the Board of Selectmen and Budget Committee.)

[Intent – The majority of administrative activities relative to the fire department are currently handled by the Fire Chief. These activities (copying, filing, inspection reports, call payroll data entry, invoice processing, etc.) take up approximately 30% of the Chief's weekly activities. In addition the Federal Government is imposing new health regulations that will result in a significant increase in paperwork in 2003. The addition of an administrative aide will relieve the Chief of those activities. If approved the cost of the administrative aide would be proposed for 12-month funding periods entirely within the operating budget of the ensuing calendar fiscal years starting in 2004.]

Article P-11 Shall the Town vote to raise and appropriate the sum of $1,000 for the Child Advocacy Center to provide a safe environment for the evaluation of child abuse and exploitation? This is a coordinating service to children and families.
(Recommended by the Board of Selectmen and Budget Committee.)

[Intent: The police department indicates services from this agency saves Plaistow more than $1,000 in services in cases involving children. If approved money for this may appear in the operating budget in future years]

Article P-12 Shall the Town vote to raise and appropriate the sum of $1,859 to increase the salary of the Town Clerk by $1,727 from $30,833 to $32,692? The additional $132 is to cover the town's payment for Social Security and Medicare. (By Petition) (Recommended by the Board of Selectmen and Budget Committee)

[Intent: The last salary increase was 2001. In the 2001, a warrant article passed that the Town would pay for 90% of health benefits. This amounted to $8,691 in 2002 and $8,934 for 2003.]

Article P-13 Shall the Town authorize the Board of Selectmen to accept trust gifts, legacies, and devises made to them for public purposes without further action of the Town under the provisions of RSA 31:19? Such authority shall remain in effect until rescinded by a vote of town meeting.
(Recommended by the Board of Selectmen)

[Intent: This is general authority to accept any such gift or legacy. A specific example is establishing a fund for donations for a committee raising funds from various private sources to restore the Civil War Statue before its 100th anniversary in 2008, to repair the Civil War Cannons, and to make improvements to other monuments on Pollard Green, including the World War I memorial. This trust would not contain any tax revenue.]

Article P-14 Shall the Town authorize the Board of Selectmen to accept gifts of personal property, other than money, which may be offered to the town for any public purpose under the provisions of RSA 31:95-e and such authorization shall remain in effect until rescinded by a vote of town meeting?
(Recommended by the Board of Selectmen)

[Intent: This allows the Board of Selectmen to accept items donated to the community. If the value were over $500 there must be a public hearing before acceptance. The Board of Selectmen cannot accept gifts, which bind the community to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.]

Article P-15 To see if the town will vote a non-binding resolution to support the efforts of the Board of Selectmen to acquire open space land and/or preserve open space in order to protect the rural character of Plaistow. Should this require the expenditure of funds beyond those already available, the proposal will be brought to the voters in a Special Town Meeting or at a future regular Town Meeting for approval.

(Recommended by the Board of Selectmen)
[Intent: The Board of Selectmen would like the sense of the community on preserving farmland, fields and forests as open space. There are currently at least two opportunities the Board of Selectmen will continue to pursue if this passes. All sources of revenue will be sought including grants, current use change penalty funds, gifts, and conservation funds.]

Zoning Articles

Article P-16 Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Rewording on Page 22035, Section 220-59. Commercial I and Industrial Districts, A.(2) The special exception, if granted, will comply with all of the requirements of Article XX (change from existing which reads Article XIX).

(RECOMMENDED BY THE PLANNING BOARD)

Article P-17 Are you in favor of the adoption of Amendment No. 2 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: In all zones, the requirement for frontage on lots must be contiguous.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-18 Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Article IX, Signs, Section 220-60, Commercial II District, by adding a letter C. to read "The following signs are not permitted in the CII District: 1) Attached signs, 2) Temporary signs, and 3) Banners.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-19 Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Article IX, Signs, Section 220-62, Temporary Signs, by replacing letter A. with the following: "Permits may be issued for posters and banners, securely attached to the building which describe a special sale or promotion. Total area of such signs shall not exceed 30 square feet and the number of occasions shall not exceed 8 times per year. Securely means attached to the flat portion of the building wall with all four corners secured to the wall.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-20 Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Article IX, Signs, Section 220-65, Permits Required, by adding a new letter B. to read: "The permit approval is for the sign presented in the application only. Any and all new signs including replacement signs require that a new permit be issued.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-21 Are you in favor of the adoption of Amendment No. 6 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Add three new paragraphs to the general requirements for Affordable Elderly Housing Communities, Section 220-53, *General Requirements,* as follows:

F. For elderly communities with nine or more bedrooms, a social room having 15 square feet per resident shall be provided.

G. A laundry room with a minimum of two (2) washers and two (2) dryers and associated tables and/or folding area shall be provided in each

building.

H. Handicap access inside and outside of all buildings shall be per the Americans with Disability Act Accessibility Guidelines and/or the Architectural Barrier Free Design Code of the State of New Hampshire.

(RECOMMENDED BY THE PLANNING BOARD)

Article P-22 Are you in favor of the adoption of Amendment No. 7 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Amend Article III, *General Provisions* , 220-17.2, by adding a new letter C. that states: "An approved copy of the site plan shall be displayed on/in the site/building at all times."

(RECOMMENDED BY THE PLANNING BOARD)

Article P-23 Are you in favor of the adoption of Amendment No. 8 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Replace the existing road profile with an updated road profile.

(RECOMMENDED BY THE PLANNING BOARD)

Given under our hands and seal this 16th day of January in the year of our Lord, Two Thousand and Three.

_____ Robert J. Gray, Chairman

_____ Charles L. Blinn, Jr., Vice Chairman

_____ Merilyn P. Senter

_____ John A. Sherman

_____ Martha L. Sumner

Plaistow, New Hampshire
January 16, 2003

Year 2003 After Deliberative Session | Budget of the Town of Plaistow | After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	GENERAL GOVERNMENT		xxxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxxxx
4130-4139	Executive	2	246,674	239,331	238,096		238,096	
4140-4149	Election, Registration & Vital Statistics	2	91,952	92,378	100,979		100,979	
4150-4151	Financial Administration	2	187,161	173,829	190,436		190,436	
4152	Revaluation of Property							
4153	Legal Expense	2	33,000	18,163	33,000		33,000	
4155-4159	Personnel Administration	2	489,284	498,705	605,000		605,000	
4191-4193	Planning & Zoning	2	81,188	73,933	64,750		64,750	
4194	General government Buildings	2	168,000	192,856	175,818		175,818	
4195	Cemeteries	2	11,967	4,526	13,160		13,160	
4196	Insurance	2	55,000	41,582	55,000		55,000	
4197	Advertising & Regional Assoc.							
4199	Other General Government				33,195		33,195	
	PUBLIC SAFETY							
4210-4214	Police	2	1,133,140	1,100,192	1,300,721		1,300,721	
4215-4219	Ambulance	2	30,300	26,000	33,310		33,310	
4220-4229	Fire	2	330,658	325,397	476,045		476,045	
4240-4249	Building Inspection	2	78,433	78,654	85,480		85,480	
4290-4298	Emergency Management	2	3,545	2,976	3,545		3,545	
4299	Other Public Safety (Including Communications)							
	AIRPORT/AVIATION CENTER							
4301-4309	Airport Operations							
	HIGHWAYS AND STREETS							
4311	Administration	2	190,339	210,556	219,006		219,006	
4312	Highways & Streets	2	234,200	158,815	244,300		244,300	
4313	Bridges							
4316	Street Lighting	2	65,550	57,558	57,050		57,050	
4319	Other							
	SANITATION							
4321	Administration Solid Waste							
4323	Solid Waste Collection	2	563,271	552,346	618,813		618,813	
4324	Solid Waste Disposal	2	6,700	20,481	16,850		16,850	
4325	Solid Waste Cleanup							
4326-4329	Sewage Collection & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT							
4331	Administration							

Year 2003 After Deliberative Session | Budget of the Town of Plaistow | After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
4332	Water Services	2			129,200		129,200	
4335-4339	Water Treatment, Conservation & Other		19,100	31,240				
	ELECTRIC							
4351-4352	Administration & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4355-4359	Other Electric Costs							
	HEALTH/WELFARE							
4411	Administration	2	20,481	18,206	40,294		40,294	
4414	Pest Control	2	10,792	9,190	11,403		11,403	
4415-4419	Health Agencies & Hospitals & Other	2	47,394	50,312	56,294		56,294	
4441-4442	Administration & Direct Assistance	2	38,047	40,557	50,542		50,542	
4444	Intergov. Welfare Payments							
4445-4449	Vendor Payments & Other							
	CULTURE & RECREATION							
4520-4529	Parks & Recreation	2	105,078	94,061	140,266		140,266	0
4550-4559	Library	2	346,907	302,479	351,168		351,168	
4583	Patriotic Purposes				600		600	
4589	Other Culture & Recreation	2	27,300	26,197	33,876		33,876	
	CONSERVATION							
4611-4612	Administration & Purchases of Natural Resources	2	4,868	3,406	4,522		4,522	
4619	Other Conservation							
4631-4632	Redevelopment & Housing							
4651-4659	Economic Development							
	DEBT SERVICE							
4711	Princ. - Long Term Bonds & Notes	2	190,000	190,000	190,000		190,000	
4712	Interest-Long Term Bonds & Notes	2	68,005	67,958	59,504		59,504	
4723	Interest on TANs	2	20,000		1		1	
4970-4799	Other Debt Service							
	CAPITAL OUTLAY							
4901	Land & Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improv. Other than Buildings							

Year 2003 After Deliberative Session | Budget of the Town of Plaistow | After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	OPERATING TRANSFERS OUT							
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							
	Electric-							
4915	To Capital Reserve Fund							
4916	To Expendable Trust Funds							
	(except Health Maint. Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
	SUBTOTAL 1	2	4,898,334	4,701,882	5,632,224		5,632,224	

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as 1) petitioned warrant articles; 2) an article whose appropropriation is raised by bonds or notes;

3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Fire Engine		308,000	308,000				
	Highway Block Grant	5	122,815	122,815	127,716		127,716	
	Waterline Reserve		109,750	109,750				
	Oil Clean-up		25,000	25,000				
	Conservation Fund		5,000	5,000				
	Trust Internet	8	15,986	15,986	7,135		7,135	
	Trust PEG		129,217	21,740				
	Communications Console	7			163,000		163,000	
	Town Hall	6			81,000		81,000	
	SUBTOTAL 2 Recommended				378,851		378,851	

INDIVIDUAL WARRANT ARTICLES

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.
An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	nature you wish to address individually.							
	Sidewalk Grant		242,000	242,000				
	School Resource Officer		37,821	37,821				
	Police Officer		19,645	19,143				
	Police Contract		45,672	35,868				
	Windows Town Hall		20,000	20,000				
	Safety Complex Renovations		17,000	17,000				
	Handicap Ramp		35,000	35,000				
	Radios		57,600	47,182				
	Mosquito Spraying		18,700	18,700				
	Com. Health Services		1,000	1,000				
	Sad Café (Petitioned)		1,000	1,000				
	Fire Ventilation	9			50,448		50,448	
	Fire Admin Assist	10			15,629		15,629	
	Child Advocacy Center	11			1,000		1,000	
	Raise for elected official	12			1,859		1,859	
SUBTOTAL 3 Recommended					68,936		68,936	

Section 2 warrant articles total	715,768	378,851	378,851	
Section 3 warrant articles total	495,438	68,936	68,936	
Section 1	4,898,334	5,632,224	5,632,224	
Total	6,109,540	5,784,887	6,080,011	6,080,011

Acct. No.	SOURCE OF REVENUE	Warr Art. #	Estimated Revenue Prior Year 2002	Actual Revenue Prior Year 2002	Estimated Revenue for Ensuing Year 2003
	TAXES				
3120	Land Use Change Taxes				
3180	Resident Taxes				
3185	Yield Taxes		550	549	200
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Deliquent Taxes		68,000	69,630	52,025
	Inventory Penalties				
3187	Excavation Tax ($.02 per cu yd)				
3188	Excavation Activity Tax				
	LICENSES, PERMITS & FEES				
3210	Business Licenses & Permits		4,100	5,124	4,200
3220	Motor Vehicle Permit Fees		1,280,000	1,290,622	1,403,100
3230	Building Permits		85,000	83,037	79,066
3290	Other Licenses, Permits & Fees		58,000	57,543	71,122
3311-3319	**FROM FEDERAL GOVERNMENT**		231,421	194,886	25,000
	FROM STATE				
3351	Shared Revenues		56,931	258,800	56,000
3352	Meals & Rooms Tax Distribution		222,672		222,000
3353	Highway Block Grant		122,815	122,815	127,716
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax, court lease)		46,585	50,346	48,550
3379	**FROM OTHER GOVERNMENTS**		29,150	41,253	121,252
	CHARGES FOR SERVICES				
3401-3406	Income from Departments		45,000	57,168	97,558
3409	Other Charges (cable TV, outside detl, Water)		78,000	172,317	182,234
	MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property (tower leases)		88,300	91,364	97,800
3502	Interest on Investments		62,500	71,555	60,000
3503-3509	Other (Gifts, Misc.,Store paid Police)		139,393	150,461	67,631

Acct. No.	SOURCE OF REVENUE	Warr Art. #	Estimated Revenue Prior Year 2002	Actual Revenue Prior Year 2002	Estimated Revenue for Ensuing Year 2003
	INTERFUND OPERATING TRANSFERS IN				
3912	Special Revenue Funds				
3913	Capital Projects Fund				
3914	Enterprise Fund				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport-(Offset)				
3915	From Capital Reserve Fund		134,000	134,000	
3916	Trust & Agency Funds (Library Trust Funds)		117,550	70,000	70,000
	OTHER FINANCING SOURCES				
3934	Proc. from Long Term Bonds & Notes		82,000	82,000	
	Amounts Voted from F/B "Surplus"		145,203	37,726	191,000
	Fund Balance ("Surplus") to reduce taxes		503,000	503,000	503,000
	TOTAL REVENUES		3,600,170	3,544,196	3,479,454

BUDGET SUMMARY	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Recommended (from page 4)	5,632,224	5,632,224
SUBTOTAL 2 "Individual" warrant articles (from page 4)	68,936	68,936
SUBTOTAL 3 Special warrant articles as defined by Law (from page 4)	378,851	378,851
TOTAL Appropriations Recommended	6,080,011	6,080,011
Less: Amount of Estimated Revenues (Exclusive of Property Taxes) (from above)	3,479,454	3,479,454
Amount of Taxes To Be Raised	2,600,557	2,600,557

Estimated Fund Balance January 1, 2003 2,586,987

Maximum allowable increase to Budget Committee's Recommended Budget per RSA 32:18 534,857

VOTER'S NOTES

VOTER'S NOTES

		Yes	No
P-1	Elect Officers	❒	❒
P-2	Operating Budget	❒	❒
P-3	Elderly Exemptions	❒	❒
P-4	Disabled Exemptions	❒	❒
P-5	Highway Block Grant	❒	❒
P-6	Trust Fund Town Hall Improvements	❒	❒
P-7	Replacement Console	❒	❒
P-8	Trust Fund Internet Use	❒	❒
P-9	Filtration System	❒	❒
P-10	Part-time Fire Dept. Administrative Aide	❒	❒
P-11	Child Advocacy Center	❒	❒
P-12	Elected Official Salary Increase	❒	❒
P-13	Accept Trust Gifts, Legacies & Devices	❒	❒
P-14	Accept Gifts Offered to Town	❒	❒
P-15	Open Space Preservation	❒	❒
ZONING ARTICLES:			
P-16	Special Exceptions	❒	❒
P-17	Contiguous Frontage	❒	❒
P-18	Commercial II District	❒	❒
P-19	Temporary Signs	❒	❒
P-20	Signs	❒	❒
P-21	Affordable Elderly Housing Communities	❒	❒
P-22	General Provisions – site plan	❒	❒
P-23	Road Profiles	❒	❒

VOTER'S NOTES

PROTECT OUR WATER

The Town of Plaistow is engaging in a five-year plan to improve the quality of both surface and underground drinking water in the community. This is being done for public safety, long-term protection of our drinking water and to comply with United States Environmental Protection Agency (EPA) requirements. Christie Todd Whitman, the Administrator for the EPA, wrote the following:

> "I believe water is the biggest environmental issue we face in the 21st century in terms of both quantity and quality. In the 30 years since its passage, the Clean Water Act has dramatically increased the number of waterways that are once again safe for fishing and swimming. Despite this great progress in reducing water pollution, many of the Nation's waters still do not meet water quality goals. I challenge you to join President Bush and me to finish the business of restoring and protecting our nation's waters for present and future generations."

The residents of Plaistow depend solely upon underground water sources for their drinking water. Many activities result in pollution getting into brooks, steams, and the underground water aquifer. The Conservation Commission, working with the Board of Selectmen and Town Manager, has started a public education and outreach program. The first step has been working with teachers at the Pollard School to encourage students to recognize the importance of protecting our water supply.

During the coming months and years, the Town will seek to involve many of you in the development, implementation and review of the storm water management program. The Town will seek volunteer stream monitors and people to work in other ways to prevent underground water pollution.

A third step will be developing, implementing and enforcing a program to detect and eliminate any storm water discharge that contains pollution. Plaistow officials will develop better maps to identify priority areas for enforcement of existing rules to protect water. If you know of any pollution flowing into brooks, streams or catch basins, we urge you to call the Town Manager immediately. Pollution of storm water will eventually lead to pollution of our drinking water supply.

Additional steps will include reduction of construction site storm water runoff, addressing storm water runoff from new developments and redevelopment projects, and establishing a menu of good housekeeping practices for runoff control. With your help, we will protect and preserve our surface water and our underground drinking water.

CURBSIDE TRASH

Curbside Trash is picked up on a weekly basis. All curbside trash must be bagged and placed at the curb by 7:00AM.

WASTE MANAGEMENT HOLIDAYS: Collection will be delayed one day due to the following holidays:

New Year's Day.....January 1st
President's Day.....February 17th
Memorial Day.....May 26th
Independence Day.....July 4th
Labor Day.....September 1st
Thanksgiving Day.....November 27th
Christmas Day.....December 25th

CURBSIDE RECYCLING

Recycling is easy, economical and environmentally necessary! Your recycling efforts save natural resources and by recycling you save tax dollars by avoiding disposal costs at the landfill. Participating in recycling is an important step in preserving our environment, Recycling bins are collected every other week on your regular trash collection day.

RECYCABLE ITEMS: Clear, brown and green glass, aluminum, steel and tin metal, #1 PETE and #2 HDPE plastic, newspaper, phonebooks, junk mail and paperboard.

WHITE GOODS: Stoves, refrigerators and other appliances are picked up on the first Saturday of each month, to schedule, call 1-800-847-5303.

LANDFILL: The Plaistow Landfill is located on Old County Road in Plaistow. Hours of operation are 7:00Am to 3:00Pm, on the dates listed below. Items accepted are brush which is five inches or less in diameter and untreated wood. All dates and times are subject to change, without notice, pending the weather and facility conditions.

2003 LANDFILL DATES

April 5th & 19th
May.....3rd & 17th
June.....7th & 21st
July..... 12th & 19th
August.....2nd & 16th
September.....6th & 20th
October.....4th & 18th
November.....1st & 15th
December.....6th & 20th

TOWN OFFICES
145 Main Street
Plaistow, NH 03865

TOWN HALL EXTENSIONS:

Selectmen's Office	Ext. 10
Town Manager	Ext. 13
Finance Department	Ext. 12
Management Assistant	Ext. 25
Assessing Office	Ext. 11
Building/Inspections	Ext. 20
Health	Ext. 21
Human Services	Ext. 15
Tax Collector	Ext. 17
Town Clerk	Ext. 16
Planning Department	Ext. 14
Recreation Department	Ext. 18
Web Site	www.plaistow.com

CONTACTING YOUR BOARD OF SELECTMEN:

Robert J. Gray, *Chairman*	382-5298
Charles "Buzzy" L. Blinn, Jr., *Vice Chairman*	382-4975
Merilyn P. Senter	382-6074
John A. Sherman	382-6249
Martha L. Sumner	382-3714

TOWN HALL HOLIDAYS:

New Year's Day	January 1st
President's Day	February 17th
Memorial Day	May 26th
Independence Day	July 4th
Labor Day	September 1st
Columbus Day	October 13th
Veteran's Day	November 11th
Thanksgiving 2 Days	November 27th & 28th
Christmas 2 Days	December 25th & 26th

HOURS OPEN TO THE PUBLIC:

Town Hall: *Mon. thru Fri.* 8:00AM – 4:30PM
Assessing Office: *Mon. & Wed.* 8:00AM – Noon, *Tues. & Thurs.* 8:00AM – 4:00PM
Human Services: *Tues. thru Thurs.* 9:00AM – 2:00PM
Tax Collector: *Mon. thru Wed.* 8:30Am – 4:30PM
Town Clerk: *Mon.* 8:30AM – 7:00PM, *Tues. thru Fri.* 8:30AM to 4:30PM

Where Plaistow residents can call for help...

Problem/Question	*Call*	*Phone Number*
AIDS Hotline	Aids Response Seacoast	433-5377
Animal Problems	Plaistow Animal Control Officer	382-8144 or 382-6816
After School Program	Sad Café	382-8893
Assessments	Plaistow Assessing Department	382-8469 X11
Auto & Boat Registration	Plaistow Town Clerk	382-8129 X16
Battered Women Shelter	A Safe Place	1-800-852-3388
Bills & Accounts	Plaistow Finance Department	382-8469 X12
Birth Certificates	Plaistow Town Clerk	382-8129 X16
Building Permits	Plaistow Building Department	382-1191 X20
Burning Permits	Plaistow Fire Department	382-5012
Cemetery	Plaistow Town Hall	382-5200 X10
Chamber of Commerce	Plaistow Area Commerce Exchange	382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Care	Rock. County Childcare Info.	1-800-310-8333
Child & Family Services	Child & Family Services	1-800-640-6486
Clothing	Plaistow Clothing Basement	382-5200 X15
Conservation Commission	Plaistow Town Hall	382-5200 X10
Consumer Complaint	NH Better Business Bureau	228-3789
Death Certificate	Plaistow Town Clerk	382-8129 X16
Disaster Relief	American Red Cross	624-4307
District Court	Plaistow District Court	382-4651
Dog License	Plaistow Town Clerk	382-8129 X16
Driver's License	NH Dept. Motor Vehicles	271-2251
Elections	Plaistow Town Clerk	382-8129 X16
Electrical Permit	Plaistow Building Department	382-1191 X20
EMERGENCY: Fire, Police & Ambulance		**911**
Environment	NH State Dept. Env. Protection	289-2111
Family Services (Juvenile)	Family Mediation	362-4721
Fire Dept. (non-emergency)	FitzGerald Safety Complex	382-5012
Fish & Game	Fish & Game Club Office	382-3675
Fishing License	Walmart or A.C.O.	382-2839 or 382-8144
Food Pantry	Holy Angels Parish	382-8324
Food Stamps	NH Dept. of Health & Human Services	1-800-852-7492
Genealogical Information	Plaistow Town Clerk	382-8129 X16
General Assistance	Plaistow Human Service Department	382-8469 X15
Health Care	SeaCare Health Center or Community	772-8119
	Health Services	425-2545
Health Officer	Plaistow Health Department	382-2494 X21
Heating Assistance	Fuel Assistance 10/01 thru 4/30 or	898-8435
	Rock. Community Action Program	893-9172
Home Budgeting	Credit Counseling	1-800-327-6778
Homeless	NH Coalition for Homeless	1-800-852-3388
Housing	NH Housing Authority	1-800-439-7247
Human Service Department	Plaistow Town Hall or Help Line	382-5200 X15
		1-800-852-3388
Humane Society	NH SPCA	772-2921

Where Plaistow residents can call for help...

Humane Society	NH SPCA	772-2921
Hunting License	Walmart or Animal Control Officer	382-2839 or 382-8144
Landfill	Plaistow Highway Department	382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Library	Plaistow Public Library	382-6011
Marriage License	Plaistow Town Clerk	382-8129 X16
Meals on Wheels	Vic Geary Senior Center	382-5995
Mental Health	CLM Behavioral Health	893-3548
Notary	Plaistow Town Hall	382-5200 X10 and X16
Off Road Vehicle Registration	Gilly's or DaSilva	382-4334 or 382-1515
Parenting Problems	Parents Anonymous	1-800-750-4494
Passport	Federal Building	666-7568
Planning Board	Plaistow Planning Office	382-7371 X14
Plumbing Permit	Plaistow Building Department	382-1191 X20
Police Station (non-emergency)	FitzGerald Safety Complex	382-6816
Post Office	U.S. Post Office	382-8101
Property Taxes	Plaistow Tax Collector	382-8611 X17
Recreation & Parks	Plaistow Recreation Department	382-5200 X18
Recycling & Curbside Removal	Waste Management	1-800-443-5515
Red Cross	Merrimack Valley Chapter	978-683-2465
Roads & Streets	Plaistow Highway Department	382-6771
School Administration Unit	Timberlane School District	382-6119
School –Elementary	Pollard Elementary School	382-7146
School – Middle	Timberlane Reg. Middle School	382-7131
School – High	Timberlane Reg. High School	382-6541
Secretary of State	Office of Secretary of State	271-3242
Senior Citizen Center	Vic Geary Senior Center	382-5995
Senior Services	Elderly & Adult Services	1-800-852-7492
Sexual Assault	Sexual Assault Support Service 24 hr.	436-4107
Sheriff	Rockingham County	772-4716
Social Security	Social Security Administration	978-374-1960
Superior Court	Rockingham Clerk of Courts	642-5256
Teen Pregnancy	Pregancy Care Center	978-373-5700
Town Ordinances	Plaistow Code Enforcement Officer	382-1191 X20
Transportation:	Greater Salem Caregivers	898-2850
	Greater Derry/Salem Transportation	1-800-888-941-3674
	Special Transit Service	668-8603
	Retired Sr. Volunteer Program	436-4310
	Lamprey Healthcare Transp.	659-2424
Unemployment Comp.	NH Dept. of Employment Security	893-9185
Veterans	Veterans Administration	1-800-562-5260
Visiting Nurses	Rockingham VNA	772-2981
Voter Registration	Town Clerk	382-8129 X16
Welfare	NH Dept. of Human Services	1-800-821-0326

TOWN OF PLAISTOW 2002 BIRTHS

Barbara Tavitian, Town Clerk

CHILD	D.O.B.		FATHER	MOTHER
Averill, Rosalie Luella	Oct	22	David	Sherri
Buckley, Bridget Patricia	Mar	26	Patrick	Gia
Collins, Caroline Anne	Jan	20	James	Patricia
Connell, William Douglas	Feb	08	William	Tina
Decanini, Marie Julette	Nov	11	Christopher	Christine
Disaronno, Sophia Nicole	Jan	15	Joseph	Karen
Fliboite, Maddison Leigh	Aug	09	Jason	Kelly
Galloway, Madilynn Rose	Mar	30	Anderson	Melissa
Gilbert, Haley Rose	Jan	26	Scott	Jeannie
Greenwood, Julia Lee	Sept	01	Bobby	Gina
Karp, Liliann Jean	Feb	22	David	Anne
Kunz, Seth Edwin	Jan	10	Howard	Tricia
Lanceleve, Douglas Aaron	Aug	02	Douglas	Kimberly
Landry, Mason Kyle	Dec	09	Joseph	Dessa
Lavalley, Brytnee Lee	Oct	30	Brett	Tracy
Lawton, Aidan Michael	Dec	14	Michael	Kymberlee
Litchfield, Deja Eleanor	Jul	02	Matthew	Jasmyn
Lovett, Cameron Chase	Aug	06	Jon	Diane
Machado, Lucas Andrew	Jun	04	Wayne	Debra
Matthews, Erin Elizabeth	Aug	22	David	Kelly
McDowell, Kyle Joseph	Jul	26	Richard	Jeanie
McIntyre, Elizabeth Helen	Aug	04	David	Amber-Rose
Moley, Brayden William	Oct	01	Michael	Wendy
Mouradian, Christopher Khachik	Nov	24	Khachik	Leigh
Patti, Nicholas Paul	Mar	13	Todd	Shannon
Peabody, Nathan Alan	Oct	09	Glen	Heidi
Polacke, Anthony Michael	Mar	04	Paul	Shannon
Polacke, Sophia Catina	Mar	04	Paul	Shannon
Raymond, Kayla Elizabeth	Mar	11	Jeffrey	Cassandra
Rinaldi-McDonough, Josephine L	Mar	16	Leo	Stacy Jo
Ross, Cameron Steven	Feb	20	Keith	Kimberley
Smith, Emily Ann	Jan	02	Dale	Kimberlee
Sweet, Joseph Perley	Feb	05	Kenneth	Patricia
Xenakis, Isabella Sophia	Mar	05	Jeffrey	Eileen

TOWN OF PLAISTOW 2002 DEATHS

Barbara Tavitian, Town Clerk

NAME	DATE		NAME OF PARENTS
Assad, Eleanor M.	Jun	27	Razza, Albert/Grasso, Antoinette
Barry, Antionette M	Nov	25	Dugay, Joseph/Chaisson, Elizabeth
Bayek, William G	Oct	06	Bayek, William,/Sewaski, Ann
Brown, Charles D	Jan	12	Brown,Charles/White, Delpha
Caillouette, Joseph J	Sept	20	Caillouette, Levi/Roger, Cecile
Cullen, Constance	Jul	30	Holmes, Henry/Rogers, Rebecca
Della Croce, Nancy A	Feb	04	Moylen, Frederick/Donahue, Mary
Dickinson, Barbara J	Oct	03	Lombard, Stanley/Macgonagle, J
Germinaro, Jane B	Jun	18	Roberts, Joseph/Oertel, Rose
Giacobbe, John J	Nov	21	Giacobbe, Anthony/Panzera, Adeline
Madej, Florence Ann	Mar	14	Whitney, John/McIntyre, Florence
McDonald,Catherine E.	Jul	28	McDonald, James/Fisher, Mary
Ottes, Herbert L.	May	05	Ottes, Walter/Heist, Charlotte
Parziale, Ida R	Feb	02	Sarno, Guerino/Nazzaro, Adelia
Potvin, Bernard S.	Mar	12	Potvin, Hermenegilde/Girouard, Marie
Sheehan, Crystal G	Sept	19	Sheehan, Timothy/Sharkey, Janice
Spaulding, Carlisle H	Aug	20	Spaulding, Merritt/Piper, Mae

TOWN OF PLAISTOW 2002 MARRIAGES

Barbara Tavitian, Town Clerk

GROOM	BRIDE	DATE
Azzalina, Angelo L./Plaistow, NH	Hurd, Darlene M./Plaistow, NH	2-Aug
Banville, Paul J./Plaistow, NH	Cuningham, Jean M./Plaistow, NH	4-Jan
Barnes, George R./Plaistow, NH	Weber, Londa J./Plaistow, NH	16-Aug
Bocuzzo, Michaael L./Plaistow, NH	Griffin, Rebecca L./Plaistow, NH	20-Apr
Boyle, Gary M./Tewksbury, MA	Balamotis, Kimberly A./Plaistow, NH	30-Nov
Bradgon, Nathaniel J./Plaistow, NH	Kropchuk, Erika J./Plaistow, NH	20-May
Brightman, Adam/Plaistow, NH	Pomereau, Jessica A.Plaistow, NH	2-Aug
Brightman, Bruce A./Plaistow, NH	Pouliot, Velma V./Plaistow, NH	4-May
Cloutier, Leo J./Plaistow, NH	Aschoff, Sonia L./Plaistow, NH	10-Aug
Cormier, Ronald A./Plaistow,NH	Deguio, Dianne M/Plaistow,NH	6-Mar
Cunha, Tony, M./Plaistow, NH	Stecchi, Melissa/Lowell, MA	6-Sep
Dalton, James R./Plaistow, NH	John, Allissa R./Plaistow, NH	12-Oct
Demeritt, Michael W./Plaistow, NH	Gagnon, Deanne M./Hampton, NH	8-Jun
DiMarino, Peter M./Plaistow, NH	Troy, Kristin L./Atkinson, NH	31-Aug
Dion, Matthew C./Plaistow, NH	Ardizzone, Sheryl R./Plaistow, NH	6-Sep
Driscoll, James J./Plaistow, NH	Barbeiri, Marie L./Methuen, MA	17-Nov
Fox, David M./Plaistow, NH	Steffe, Justine F./Newburyport, MA	25-Sep
Freeman, Daniel J./Plaistow, NH	Hanson, Jaclyn, L./Plaistow, NH	26-Oct
Gagne, Paul L./Plaistow, NH	Consentino, Regina M./Plaistow, NH	12-Oct
Gahn, Robert C./Plaistow, NH	Frank, Tracy M./Plaistow, NH	14-Feb
Goldsmith, Eric N./Plaistow, NH	Fisher, Sharon L./Plaistow, NH	19-Jul
Halbrooks, Peter J./Plaistow, NH	Flathers, Christtina M./Plaistow, NH	1-Jun
Hart, Clifford/Plaistow, NH	Baker, Lori J./Plaistow, NH	9-Aug
Jackson, David P./Plaistow, NH	Mansfield, Cathleen M./Plaistow, NH	18-May
Lane, Derek F./Plaistow, NH	Archambault, Andrea L./Plaistow,NH	22-Feb
Lewis, Garrick M./Newburyport,MA	Doughty, Melissa J./Plaistow, NH	7-Sep
Lewis, Martin G./Plaistow, NH	Blair, Elizabeth A./Plaistow, NH	26-May
Littlefield, Kevin J./Plaistow, NH	Bruedle, Lisa M./Plaistow,NH	Feb.14
Lyons, Wesley M./Plaistow, NH	Manriquez,Vanessa M./Plaistow, NH	15-Sep
Marino, Richard A./Plaistow, NH	Vincent, Wendi E./Plaistow, NH	21-Sep
Mason, Gregory D./Plaistow, NH	Day, Maria L./Plaistow, NH	27-Oct
Miller, Ian R./Plaistow, NH	Levreault, Jasmine J./Plaistow, NH	12-Oct
Pagel, Robert S./Plaistow,NH	Hobbs, Joanne N./Plaistow, NH	7-Jul
Patuto, Mchael R./Plaistow, NH	Brown, Deborah L./Plaistow, NH	9-Aug
Primak, Jay D./Plaistow, NH	Perkins, Cheryl A/Plaistow, NH	14-Oct
Ray, Peter N./Plaistow, NH	Prunier, Dianne J./Haverhill, MA	15-Jun
Roy, Scott M./Plaistow, NH	Rodriguez, Cynthia/Plaistow, NH	20-Jul
Rushton, James C./Billerica MA	Lewis, Amy K./Plaistow, NH	17-Aug
Seuss, Robert W./Hampstead, NH	Petrosino, Christine M/Plaistow,NH	1-Nov
Shivell, James J./Plaistow, NH	Goyette, Janet T./Plaistow, NH	26-Jul
Sinclair, Geoffrey A./Plaistow, NH	Roberts, Patricia A./Newton, NH	12-Oct
Smith, Thomas D,./Plaistow, NH	Demmons, Tami A./Plaistow, NH	13-Oct
Snipes, Jeffrey M/Plaistow, NH	Hazelton, Heather L.,/Plaistow,NH	2-Feb
Snow, Ronald E./Plaistow, NH	Smithurst, Doreen F./Manchester, NH	18-May
Stevens, John A./Plaistow, NH	MacLaughlin, Leona L./Plaistow, NH	29-Nov
Taveras, Alejandro J.Plaistow, NH	Caldwell, Rebecca./Plaisow, NH	10-Sep
Venturi, Stephen P./Plaistow, NH	Calverley, Lani B./Haverhill, MA.	17-Aug
Wright, David H./Plaistow, NH	Shaw, Barbara A./Danvers, MA.	15-Aug
Ziemian, Michael B./Plaistow, NH	Harwood, Melissa D./Plaistow, NH	20-Jul

CREDITS

COVER:

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EDITORS:

Text Editor Rosemarie L. Bayek
Text Editor Ruth E. Jenne
Text Editor Cathy Orff
Text Editor Maryellen Pelletier
Text Editor John Scruton
Text Editor Merilyn P. Senter
Text Editor John A. Sherman
Text Editor Martha L. Sumner
Text Editor Lorice Sadewicz
Text Editor Dee Voss

LAYOUT:

Layout Editor Nicole S. Carr

PHOTOGRAPH IDENTIFICATION

Dedication.....	George & Eleanor Peabody
In Memoriam.....	Ceremony for Carol Flysik, Victim of September 11th Tragedy
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Page 91.....	Dee Voss, Inspection Dept. Secretary & ZBA Admin. Assistant

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